



**Research & Evaluation Committee
MEETING SUMMARY**

Monday, August 19th, 2024, from 10:00 AM to 11:00 AM
 Videoconference via Zoom: <https://us06web.zoom.us/j/89756434893>
 Teleconference: (929) 205 6099 / Meeting ID: 897 5643 4893

PRESENT	EXCUSED	UNEXCUSED
1. Ann Bagchi, PhD/DNP (Chair)	5. Natalie Muhammad	7. Debbie Mohammed
2. Corey Destefano (Vice-Chair)	6. Sharon Postel (Non-Voting)	8. Warren Poole
3. Kasny Damas (Secretary)		
4. Lynette Abduwaliyy		

Guests: Ashanti Simpson-Little

PC Support Staff: Roberto Benoit, Richell Garcia

1. Welcome and Moment of Silence

- Destefano called this meeting to order at 10:02 AM. A moment of silence was observed for all those living with, those who have passed, and those affected by HIV/AIDS.

2. Roll Call

- Support Staff conducted roll call. Quorum was established.

3. Public Testimony

- There were no public testimony

4. Approval of the Meeting Summaries from June 17th, 2024

The meeting summary was sent out electronically ahead of the meeting. Destefano called for a motion to approve the meeting summary. Abdulwaliyy made a motion to approve, and Damas seconded the motion.

5. Standing Committee Updates

- **Continuum of Care Committee (COC) – Support Staff provided the report.**
 - The committee last met on Thursday, July 11, 2024, at 10 AM via Zoom.
 - The COC committee approved the Mental Health Service Standard and Emergency Financial Assistance Service Standard for 30-day review.
 - The next COC meeting will be held on Thursday, August 8th, 2024, at 10AM via Zoom.
- **Comprehensive Planning Committee – Support Staff provided the update.**
 - The committee last met on Monday, July 12th, 2024, at 10 AM via Zoom

- The committee discussed and finalized percentage for NEMA-wide Services Categories for FY25.
- During the meeting, the committee completed the remaining PSRA task and approved the PSRA for immediate submission. The next CPC meeting will be held on Friday July 12, 2024, at 9:30AM via Zoom.
- **Consumer Involvement Activities Committee (CIA) – Support Staff provided the update.**
 - The committee last met on Wednesday, June 26th, at 5PM via the Zoom.
 - During the meeting, additional community members participated in the service categories ranking process.
 - Ryan Moulton from the Rutgers Cancer Institute presented the Nutrition for Colorectal Health & Cancer Prevention
 - The CIA meeting was rescheduled for July 31 due to the HRSA site visit. The next CIA meeting will be held on Wednesday, August 28, 2024, at 5 PM via Zoom.
- **Nominations committee (NC) – Support Staff provided the update.**
 - The committee last met on Friday May 17, 2004, at 12pm via zoom.
 - During the meeting the committee selected a consumer that will be attending the Ryan White conference.
 - The committee received applications for the Treasurer and Vice Chair positions.
 - The next nominations committee meeting is tabled until a date is selected.

6. Old Business

2024 Administrative Mechanism and Need Assessment Findings

- The Administrative Mechanism and Need Assessment presentation was tabled for the next meeting. Postel will provide the presentation in September.

Update on the Funding Streams Analysis

- Benoit presented the recent Funding Stream Analysis data for agencies in the EMA. Updates from NJDOH DHSTS were provided. Distefano, from NJCRI, will forward funding information for FY24 part C to be included in the report. The complete Funding Streams Analysis will be sent to the committee once completed.

7. New Business

2022-2026 Integrated Plan and the

- The 2022-2026 Integrated plan presentation was tabled for the next meeting. Postel was unable to make it to the meeting and will provide a presentation in September.

Review/Update calendar/workplan FY 2023-2024

- The committee reviewed the current workplan and there were no changes made in this meeting. The committee will review the workplan again in December.
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Discussion of REC Training Needs

- The community members discussed the different training needs of the committee. Destefano recommended speakers from Rutgers, AETC, and NJCRI. Destefano proposed Behavioral Health professionals and Clinical Nurse Practitioner, Erica Ferrino from NJCRI to provide training.
 - **FY24 Training recommendation:**
 - Aging with HIV population
 - Women with HIV and Co-morbidities.
 - Stigma in HIV/AIDS

- Housing Issues
- Mental Health
- Immigration population and Trauma.

8. Administrative Issues

- There have been a few members with 3 or more meetings missing. Support staff mentioned that committee members that are absent more than three times will be contacted to see if they are still interested in being a part of the committee. Attendance is important as voting and decisions are made at the meetings.

9. Announcements

- There were no announcements.

10. Next Meeting

- The next meeting will be held on September 16, 2024.

11. Adjournment

- Destefano called for a motion to adjourn the meeting. Abdulwaliyy made the motion to adjourned and Damas seconded. All were in favor, no abstentions, or objections. The meeting was successfully adjourned at 10:31 AM.