

**Research & Evaluation Committee
MEETING SUMMARY**

Monday, December 16, 2024, from 10:00 AM to 10:30 AM
 Videoconference via Zoom: <https://us06web.zoom.us/j/89756434893>
 Teleconference: (929) 205 6099 / Meeting ID: 897 5643 4893

PRESENT	EXCUSED	Absent
1. Ann Bagchi, PhD/DNP (Chair) 2. Kasny Damas (Secretary) 3. Sharon Postel (Non-Voting) 4. Corey Destefano (Vice-Chair) 5. Natalie Muhammad 6. Ashley Simpson-Little	7. Warren Poole	8. Lynette Abduwaliyy

Guests:

PC Support Staff: Richell Garcia

1. Welcome and Moment of Silence

- Bagchi called this meeting to order at 10:02 AM. A moment of silence was observed for all those living with, those who have passed, and those affected by HIV/AIDS.

2. Roll Call

- Support Staff conducted roll call. Quorum was established.

3. Public Testimony

- There were no public testimony

4. Approval of the Meeting Summaries from November 18th, 2024

The meeting summary was sent out electronically ahead of the meeting. Bagchi called for a motion to approve the meeting summary. Muhammad made a motion to approve the meeting summary, and Damas seconded the motion. There were no objections.

5. Standing Committee Updates

- **Continuum of Care Committee (COC) – Support Staff provided the report.**
 - The committee met on Thursday, December 12th, 2024, at 10 AM via Zoom.
 - The committee reviewed and updated Medical Nutrition Therapy and Universal Service Standards. The service standards were submitted to the PC for a 30-day review.
 - The COC committee completed the Home and Community Based Service Standard.
 - The Committee reviewed the HRSA policy clarifications notices and the FY 25 Workplan.

- The COC next meeting will be held on Thursday January 09, at 10:00 AM via zoom.
- **Comprehensive Planning Committee – Support Staff provided the update.**
 - The committee met on Friday December 13th, 2024, at 10 AM via Zoom
 - Continue in-depth review of progress and update of 2022-2026 Integrated HIV prevention and Care Plan. The committee updated the answers from the NJDOH.
 - The next CPC meeting will be held on Friday January 10, 2024, at 9:30AM via Zoom.
- **Consumer Involvement Activities Committee (CIA) – Support Staff provided the update.**
 - The committee met on Wednesday November 20 at 5:00 via Zoom
 - The CIA committee provided feedback on the needs assessments topic of aging population.
 - The next CIA meeting is going to be held on December 18 at 5pm via zoom
- **Nominations committee (NC) – Support Staff provided the update.**
 - The Nomination committee meeting is tabled until further notice.

6. Old Business

Refine Topics and discuss methodology for the 2025 Needs Assessment Update.

- Postel mentioned that the HRSA guidelines identified the aging population as ages 50 and older.
- Postel created a variable in CHAMP where she can view the demographic profile, date of diagnosis and viral loads suppression.
- Postel noted that when she assisted the CIA meeting the community was concerned about other health issues and how to navigate the systems of Medicare and Medicaid. The community needed clarity when the health issues are related to aging versus related to HIV.
- Postel is working on the questionnaire for the agencies and the consumers. The questionnaire will be similar to the undocumented survey. The undocumented survey included questions about other available resources.
- Bagchi recommended educating the community member on what Medicare and Medicaid pays, being that many clients have multiple sources of coverage. Bagchi added that the survey will highlight common concerns that individuals are having.
- Postel is working on the Demographic profile by groups, individually and aging. In addition, Postel is working on the cohorts and the three questionnaires. Postel is also reviewing more literature to see what is available in the systems to guide the individuals on services that are covered or not covered. Postel suggested adding a key informant outline to the assessment. Postel will review the NJDOH Statewide Assessment plan on Aging.

Review IHP action plan and add any task assigned to REC to the work calendar.

- Support staff shared the IHP plan with the committee. The committee reviewed the IHP and there were no tasks assigned to the REC other than the Annual Epidemiological Profile.

Discuss the FY2024 Committee Workplan

- The committee began reviewing the months of January and February for the FY24 Workplan.
- Postel added that the new IHP 2025-2030 guidelines are available. The plan will begin in 2025. In addition, Postel mentioned that the new CDC federal regulations are available for HIV testing. The workplan may not include this section for FY25.

- Bagchi recommended that she could provide a summary of the Universal Testing Guidance as training for the committee. Postel will further review the guidance to find new recommendations or rules notices.
- Bagchi mentioned that Health HIV has an Annual State of HIV care report. The topics in the reports were HIV Care workforce shortages and behavioral health service gaps and access barriers.
- Postel mentioned that the survey target date is March 1.

7. Administrative Issues

- There were no administrative issues

8. Announcements

- There were no announcements

9. Next Meeting

- The next meeting will be held on February 24th, 2024, at 10:00 am via Zoom.

10. Adjournment

- Bagchi called to adjourn the meeting. The meeting was successfully adjourned at 10:30 AM.