



**Planning Council
MEETING SUMMARY**

Wednesday, December 18th, 2024, from 1:00 PM to 1:52 PM
Video-Conference via Zoom: <https://us06web.zoom.us/j/87025952739>
Teleconference: (929) 205 6099 / Meeting ID: 870 2595 2739

Present	Excused Absences	Unexcused Absences
1) Joann McEniry (Interim Chair) 2) Dr. Ann Bagchi 3) Ricardo Salcido 4) Cezar Dumago 5) Chevonne Cato 6) Dr. Walter Okoroanyanwu 7) Warren Poole 8) Janice Adams-Jarrells 9) Vieshia Morales 10) Gloria Jones 11) James Carrington 12) Ashanti Simpson-Little 13) Aliya Roman (Recipient)*	14) Lynnette Abdulwaliyy 15) Debbie Morgan (Secretary)	16) Cynthia Cocagee 17) Lemual Boyd-Wallace 18) Dr. Wanda Figueroa 19) Vereen Gouldburne 20) Sharon Postel (Non-Voting) 21) Natalie Muhammad 22) Kourtney Pulliam 23) Thomas Johnson

Guests:

PC Support Staff: Richell Garcia

1. Welcome & Moment of Silence

McEniry welcomed all attendees and called the meeting to order at 1:30 PM. A moment of silence was observed for those affected, those who have passed, and those living with HIV/AIDS.

2. Roll Call

Support Staff conducted the roll call for this meeting. Quorum was established.

3. Public Testimony

There were no public testimonies.

4. Approval of the Meeting Summary from November 20

The November 20th meeting summary was sent out electronically. McEniry called for a motion to approve the November 20th meeting Summary. Adams-Jarrells made a motion to approve, and Poole seconded. Morales abstained. All were in favor, there were no objections or oppositions. The meeting summary of November 20th, 2024 was approved.

5. Report from the Recipient—Aliya Roman

- The recipient office completed the budget insertion and are applying the inception of the contract. The contracting year began for FY25.
- Roman mentioned that the request for proposals are reviewed by an external panel. The external panel completed the application review.
- The recipient office EHE FY 25 RFP will be tentatively released by the first week of January. The sub-recipients will receive notifications on the release date for the request for proposal. Roman noted that the EHE timeline has been postponed to after the holidays. The EHE awards are received in February.
- Roman met with Planned Parenthood to exchange resources and how they can further support the Ryan White program with care, treatment and prevention. The Ryan White unit extended an invitation to the Planned Parenthood to attend the Planning Council and learn about the operation of the EMA. Roman encourage partnerships to continue to resources to our table.

Standing Committee Updates

Continuum of Care Committee (COC) – Viesha Morales provided the report.

- The committee met on Thursday, December 12th 2024, at 10 AM via Zoom.
- Esther Adesina, the dietician from Broadway House, was invited to provide feedback on the Medical Nutritional Therapy Service Standard. The Medical Nutritional Therapy Service Standard was submitted to the PC for 30-day review.
- The committee reviewed the Universal Service Standard, and the service standards was submitted for the PC for a 30-day review.
- The committee completed the Home and Community Service Standard and will send the standard to the recipient office before submitting to the Planning Council in January.
- McEniry called for a motion to approve the following service standards:
 - Other Professional Service Standard and
 - Salcido made the motion to approve the Other Professional Service Standard and Psychosocial Support. Adams-Jarrells seconded the motion. There was no additional discussion. The motion was moved and properly seconded. All were in favor, no opposition, or abstentions. The service standard was approved.
 - The Psychosocial Support Service Standard.
 - Jones made the motion to approve the Psychosocial Support Service Standard Dumago seconded the motion. There was no additional discussion. The motion was moved and properly seconded. All were in favor, there were no oppositions, or abstentions. The service standard was approved.
 - During the meeting, Adam- Jarrells inquired about the insurance representative's contact information. Morales will provide the information to Adams-Jarrells.
 - The next meeting, COC meeting will be held on January 9, 2025,

Comprehensive Planning Committee (CPC)— Ricardo Salcido provided the report:

- The committee last met on Friday, December 13, 2024, at 9:30 AM

- During the meeting the committee updated the 2022 through 2026 integrated prevention and care plan. The responses from Ferrigno, from the NJDOH were entered in the IHP plan. The plan is expected to be finalized in the next January meeting.
- The FY24 Best Practice Quality report was presented in the meeting.
- The next CPC meeting will be held on Friday January 10th at 9:30 AM via Zoom

Research and Evaluation Committee (REC)— Bagchi provided the report.

- The REC committee last met on Monday, December 16, 2024, at 10am via zoom
- The committee discussed the needs assessment scope for FY25. The focus of the assessment will be on people living with HIV.
- The committee reviewed the work calendar and discussed the training needs for FY25.
- Dr. Bagchi will provide an update on the new HIV testing regulations and clinician shortages for the next REC meeting.
- The next REC meeting will be held on Monday, January 27, 2024, at 10am via Zoom.
 - Roman noted the limitations for EFA, dental and personal care items through agreement with medical supply agencies as an example for the Home and Community Based Service Standard. Roman mentioned that the Home and Community Based Service standard has a small allocation with a potential to increase in the future. The service standard is a core service and can help individuals with home health aide. Morales agreed that the allocation can be the same for now and then reallocated as needed in the future. Morales added that in the year FY26 there will be more information on the utilization of the service standard.
 - Dumago suggested inviting representatives from Home Health Agency to discuss their protocol, how to process the referrals and services they provide. Dumago added that the Home Health Aides have to meet their guidelines. The committee agreed on the suggestion provided by Dumago

Community Involvement Activities Committee (CIA) – Poole provided the update.

- The CIA committee last met on Wednesday November 20th, 2024, at 5 pm via Zoom.
- Postel discussed the Needs assessment of aging population and youth with the committee. Postel requested the input of the community.
- Poole mentioned a program called Ru-N to the Top that assists Newark residents to further their education. Education includes training schools and higher education institutions. The programs are free or of very little cost.
- Poole informed the CIA member about food pantries that provide fresh vegetables for people living with HIV.
- Poole is planning an activity within the CIA meeting, where the community shares best Christmas Stories
- The next CIA meeting will be held on December 18, 2024, at 5PM via Zoom

Nominations Committee (NC) – Dr. Walter Okoroanyanwu provided the update.

- There were no updates reported.

7. State & National Updates

- **Report from the NJ Department of Health (NJDOH) – Gabrielle Ferrigno**
 - Ferrigno sent notes to the committee, she was not able to attend the meeting. The state continues to review and approve the FY25 CDC grant.
- **Report from the Governor’s Advisory Council (GAC)—Dr. Ann Bagchi**
 - There were no updates reported
- **Report from the NJ HIV Planning Group (NJHPG)—Support Staff provided the report**
 - There were no updates

8. Planning Council Administrative Issues

- **Report from Executive Committee—Joann McEniry**
 - McEniry acknowledge Ortiz for receiving a Commitment Advocacy award from the New Jersey HPG. The award is for individuals who have exemplary service.
- **Report from Treasurer—Vieshia Morales**
 - The Treasurer report was tabled for the next meeting
- **Report from Planning Council (PC) Support Staff**
 - There were no updates

9. Old/New Business

- Salcido mentioned that he met with the Rutgers School of Medicine coordinator. The coordinator mentioned that the HIV testing supplies are very low and at some point, they will be out of stock. The Insta test, which is your confirmatory test for your preliminary test, is completely out of stock.
- McEniry mentioned to identify linkage to care for new positive with HIV serving organizations, to ensure that individuals are immediately received to care.
- Roman added that Bramble and RW team are monitoring linkage to care. The RW unit will notice a change in the care regarding the low stock.
- Salcido will update the committee of new information regarding this matter.

10. Announcements

- McEniry acknowledged the work of all the planning council, support staff and all the committees.

The next Planning Council meeting will be held on Wednesday, January 15th, 2024, at 1:30 PM via Zoom.

11. Adjournment

McEniry called for a motion to adjourn the meeting. Adams-Jarrells made a motion to adjourn, and Morales seconded. There were no objections or oppositions. All were in favor. The meeting was adjourned at 1:52 PM.