



# Twywell Parish Council

**Minutes of the Parish Council Meeting held in  
Cosy Nook Cottage on Thursday 17th January 2019, at 7.30pm.**

		Action
	<p><b>Councillors Present:</b> Cllr P Moynehan (Chair) Cllr H Childs and Cllr P Wren Cllr T Green Cllr M Coales Cllr P Verity</p> <p><b>In Attendance:</b> Mr Keith Sawford (TwywellPCC liaison) and Mr P Kelly (Clerk)</p>	
1.	<b>Apologies for Absence:</b> Cllr W Briggs	
2.	<b>Declarations of Pecuniary Interest</b> All members in respect of the Halls Fund, prejudicial.	
3.	<b>Issues raised by the parishioners present at the meeting</b>	
3.1	<p><b>Mr K Sawford</b> Noted the fly tipping incident in Twywell where the tipper was prosecuted and fined £800, however East Northants Council (ENC) had not cleared the waste. Clerk to write to ENC to request the waste be removed.</p>	Clerk
4.	<p><b>Village Neighbourhood Plan.</b> A committee had been formed consisting of Anne Louise Fisher, Claire Oliver, Nicola Valentino, Jeff Screeton, Peter Moynehan and Tim Green. New committee to meet and send neighbourhood designation letter to ENC. <b>It was resolved</b> to approve the Neighbourhood Plan committee as noted. Proposed Cllr Coales seconded Cllr Verity carried unanimously.</p>	
5.	<b>Village Sign.</b> Moved to after AOB	
6.	<p><b>Minutes of the Meetings on 15 November 2018.</b> The minutes were accepted as a true and accurate record of the meetings and duly signed by the Chair prior to the meeting to allow the submission of the precept request.</p>	
7.	<p><b>Matters Arising from Minutes of the Meeting on 15 November 2018.</b></p> <ul style="list-style-type: none"> <li>i. [3.1] Done.</li> <li>ii. [7ii] Repair of notice boards - Ongoing.</li> <li>iii. [7iii] still awaiting response from Tata hence will be removed from actions list</li> <li>iv. [7iv] Hall funds - On-going</li> <li>v. [7v] Allotment bank account to be set up.</li> <li>vi. [7vi] Letter sent to RFH, clerk to send same letter to Spire Homes. Done.</li> <li>vii. [7viii] website continues to be improved. To be removed from action list</li> <li>viii. [7ix] Forms to be sent.</li> <li>ix. [7xvii] Designation letter see 4 above</li> <li>x. [9e] Clerk sent off precept request</li> <li>xi. [12d] Sign for allotment waste area - ongoing</li> <li>xii. [14b] Email ref works allowed on highway without license sent to NCC awaiting response</li> <li>xiii. [15aiii] Work requested</li> <li>xiv. [16a] Done</li> </ul>	<p>Cllr WB</p> <p>CI PW/CI WB CI PW/CI WB</p> <p>Clerk</p> <p>Cllr HC</p> <p>Cllr WB</p>

<p><b>8.</b></p>	<p><b>Communication</b></p> <p>The production of a welcome pack for new residents was discussed. The production of a parish council news letter was considered appropriate generally quarterly published on months when "Together" magazine was not published. Cllr Verity to be editor. Cllr Moynehan to obtain a suitable printer.</p> <p>Mr Sawford left the meeting at 20.28pm</p>	<p>Cllr PM</p>														
<p><b>9.</b></p>	<p><b>Parish Council Finances</b></p> <p>a) Invoices for payment:</p> <table border="0"> <tr> <td>EOn</td> <td>£ 291.25</td> </tr> <tr> <td>Clerk salary</td> <td>£ 239.70</td> </tr> <tr> <td>Christmas tree</td> <td>£ 40.00</td> </tr> </table> <p>b) Financial Report:  <b>NOTE</b> the figures below may be subject to amendment as a result of the audit process  Financial Report for period 1<sup>st</sup> April 2018 – 15 November 2018:</p> <table border="0"> <tr> <td>Brought Fwd at 01.04.2018</td> <td>£ 7550.46</td> </tr> <tr> <td>Income for the year to date</td> <td>£ 4084.80 (Second Precept received)</td> </tr> <tr> <td>Expenditure for the year</td> <td>£ 3376.39</td> </tr> <tr> <td>Balance on Current Account</td> <td>£ 8258.87</td> </tr> </table> <p>Allotment funds stand at £ 1644.51  Transparency Code stand at £ 1931.41</p> <p>c) Twywell Halls Fund:  New mandate received and needs completing.  Current Account Balance £ 3695.93  Balance Business Base Rate Tracker Account £ 7522.36</p> <p>d) Audit. On-going.  <b>It was resolved</b> to approach Mr J Bradshaw to be the internal auditor or this year. Prop Cllr Coales, seconded Cllr Wren agreed unanimously.</p>	EOn	£ 291.25	Clerk salary	£ 239.70	Christmas tree	£ 40.00	Brought Fwd at 01.04.2018	£ 7550.46	Income for the year to date	£ 4084.80 (Second Precept received)	Expenditure for the year	£ 3376.39	Balance on Current Account	£ 8258.87	
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<p><b>10.</b></p>	<p><b>Current Issues</b></p> <p>a) <b>Hills and Dales:</b> Cllr Coales reported Land Trust are now appointed.</p> <p>b) <b>Lorries in Village</b>  <b>It was resolved</b> to place a new sign on private land at the Thrapston Road/Kettering Road junction Prop Cllr Coales sec Cllr Verity Carried unanimously. Cllr Verity to contact PCSO.</p> <p>c) <b>Code of Conduct.</b>  <b>It was resolved</b> for all councillors to sign the code of conduct at the annual parish meeting in May. Clerk to prepare a top copy of code, amended to include a statement of timely delivery for signature by all councillors. Prop Cllr Coales secd Cllr Green Carried Unanimous</p>	<p>Cllr PV</p> <p>Clerk</p>														
<p><b>11.</b></p>	<p><b>Chairman's Report</b> No report.</p>															
<p><b>12.</b></p>	<p><b>Reports</b></p> <p>a. <b>Footpaths:</b> No report.</p> <p>b. <b>Tree:</b> No report.</p> <p>c. <b>Flood:</b> No report</p> <p>d. <b>Allotments:</b> Request received for hedge to allotment to south east of pub to be trimmed.</p> <p>e. <b>Planning Applications</b> No new applications.</p> <table border="0"> <tr> <td>18/01821/TPO</td> <td>permitted</td> </tr> <tr> <td>18/01824/TCA</td> <td>permitted</td> </tr> <tr> <td>18/01946/TCA</td> <td>permitted</td> </tr> <tr> <td>18/01980/TCA</td> <td>permitted</td> </tr> </table>	18/01821/TPO	permitted	18/01824/TCA	permitted	18/01946/TCA	permitted	18/01980/TCA	permitted	<p>Cllr WB</p>						
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<b>13.</b>	<b>Correspondence Received</b>	None received	
<b>14.</b>	<b>Matters for Discussion</b>	<ul style="list-style-type: none"> <li>a. Councillor Responsibilities. To be considered at the next TPC meeting on 21 March.</li> <li>b. Code of conduct, See 10c above</li> <li>c. Volunteer Task Force – To be considered at the next TPC meeting</li> <li>d. Works in the Village / Dog Bins: To be considered at the next TPC meeting</li> <li>e. Defibrillator Cllr Moynehan considering proposals by 2 suppliers. It is important to obtain the best value which includes future costs. Details to be forwarded by next Wednesday to Cllr Verity.</li> <li>f. Parking in village. Wide ranging discussion of parking issue. Cllr Verity confirmed contact with new residents at Cossie Nook. Cllr PV to contact PCSO. Could consider the erection of a mirror to assist visibility at bend. NCC approval would be needed if placed in highway.</li> </ul>	<p>Clerk</p> <p>Clr PM</p> <p>Cllr PV</p>
<b>15</b>	<b>Health and Safety</b>	<ul style="list-style-type: none"> <li>a. <b>Items within village</b> No new issues</li> <li>b. <b>Items for Parish Council</b> No new issues</li> </ul>	
<b>16.</b>	<b>Any other business</b>	<ul style="list-style-type: none"> <li>a) May 2019 elections. The local council elections had been cancelled; hence the parish elections would also be cancelled.</li> <li>b) PCSO was to be in Twywell on 22 February. Offer of walk around with PCSO see distributed email.</li> <li>c) Request from Twywell Community Events committee to be covered by TPC insurance. Clerk to check with insurance broker.</li> <li>d) <b>It was resolved</b> that the TPC would arrange in good time and buy the Christmas tree for next year.</li> </ul>	Clerk
<b>17</b>	<b>Village Sign.</b>	<b>It was resolved</b> That the neighbourhood plan committee be tasked with gathering ideas from parishioners for possible village improvements and to come back to the Parish Council with list of ideas for further discussion. Prop Cllr Green secd Cllr Wren Carried 5 in favour 1 abstention.	
<b>18.</b>	<b>Next Meeting</b>	Next TPC meeting in <b>MacQueen House on 21st March 2019 at 7.30 pm.</b>	

**There being no other business the meeting closed at 9.18pm.**

**Signed:**

**Chair**

**Date:**