



Twywell Parish Council

**Minutes of the Parish Council Meeting held in
Macqueen House on Wednesday 2 October 2019, at 7.30pm.**

		Action
	<p>Councillors Present: Cllr T Green (Chair) Cllr D Boyce Cllr W Briggs Cllr M Coales Cllr P Verity Cllr N Owens</p> <p>In Attendance: Mr P Kelly (Clerk)</p>	
1.	Apologies for Absence:	
2.	Declarations of Pecuniary Interest All members in respect of the Halls Fund, prejudicial.	
3.	Approval of Minutes of the Meetings held on 18 and 25 July and 1 August 2019. Minutes approved and signed.	
4.	Issues raised by the parishioners present at the meeting Raised on the behalf of Mr Mayes. The dog bins on the two greens are positioned near the benches. Lids to the bins are faulty. New bins to be obtained.	Cllr TG
5.	Report on Twywell PCC liaison Cllr Verity gave a report to the meeting. Letter to parishioners from PCC would be circulated soon. There was to be a joint carol service / tree lighting event on Sunday 15 December.	
6.	<p>Matters Arising from the Minutes of meetings held on 18th, 25 July and 1 August 2019 Matters arising shown on the agenda are not shown here.</p> <p>i. [5i] Repair of notice boards - Done. Cllr Briggs thanked. ii. [5ii] Hall funds - On-going item 10c) iii. [5iii] Allotment bank account to be set up. Ongoing iv. [5iv] Allotment sign. Subsequent to meeting sign was erected. Done v. [5v] Printer, Printer to be housed by Cllr Owens vi. [5vi] Volunteers Ongoing vii. [5vii] Clerk to inform bank of new chair</p>	Clerk
7.	Village Neighbourhood Plan Update – Cllr Green.	
7.1	Cllr Green outlined the current situation. It was decided to reinvigorate the steering group.	
8	Planning Matters	
8.1	19/01149/FUL Rosewood Cottage - approved	
8.2	19/01363/TCA 2 The Green - approved	
8.3	As minutes of 1 August meeting, responses to both 19/00639/FUL and 19/0119/FUL were sent.	

8.4	Cllr Green reported that Tata were intent on submitting a planning application in the near future.																															
9.	Website																															
9.1	Cllr Green demonstrated the new website.																															
9.2	Training on the upkeep of the website would be organised.																															
10.	Parish Council Finances																															
	<p>a) Invoices for payment:</p> <table> <tr> <td>Tata allotment rent</td> <td>100937</td> <td>£ 156.00</td> </tr> <tr> <td>Website quarterly charge</td> <td>100938</td> <td>£ 12.56</td> </tr> <tr> <td>Accountant</td> <td>100939</td> <td>£ 15.30</td> </tr> <tr> <td>Clerk salary</td> <td>100940</td> <td>£ 249.30</td> </tr> <tr> <td>Room hire Macqueen house</td> <td>100941</td> <td>£ 45.00</td> </tr> <tr> <td>Room hire St Nicholas church</td> <td>100942</td> <td>£ 15.00</td> </tr> </table> <p>Money received (Precept 2nd and allotment rent) £1840.00</p> <p>b) Financial Report: Financial Report for period 1st April 2019 – 21 March 2020:</p> <table> <tr> <td>Brought Fwd at 01.04.2018</td> <td>£ 6872.00</td> </tr> <tr> <td>Income for the year to date</td> <td>£ 4035.20</td> </tr> <tr> <td>Expenditure for the year</td> <td>£ 3954.17</td> </tr> <tr> <td>Balance on Current Account</td> <td>£ 6953.03</td> </tr> </table> <p>Allotment funds stand at £ 1767.71 Transparency Code stand at £ 1188.19</p> <p>c) Twywell Halls Fund: New mandate received and needs completing. Information on the Halls Fund had been received by Cllr Wren. Clerk to meet with Mr Wren and receive handover of information. Subsequently done. Bank to be informed of new chairman. Clerk to contact the bank</p> <table> <tr> <td>Current Account Balance</td> <td>£ 3695.93</td> </tr> <tr> <td>Balance Business Base Rate Tracker Account</td> <td>£ 7522.36</td> </tr> </table> <p>d) Audit 2018-19. The notice period has now finished.</p> <p>e) National Lottery Grant. Cllr Green has submitted an application for a grant to fund a marquee, catering equipment and storage facilities. Grant in the region of £9500.00</p>	Tata allotment rent	100937	£ 156.00	Website quarterly charge	100938	£ 12.56	Accountant	100939	£ 15.30	Clerk salary	100940	£ 249.30	Room hire Macqueen house	100941	£ 45.00	Room hire St Nicholas church	100942	£ 15.00	Brought Fwd at 01.04.2018	£ 6872.00	Income for the year to date	£ 4035.20	Expenditure for the year	£ 3954.17	Balance on Current Account	£ 6953.03	Current Account Balance	£ 3695.93	Balance Business Base Rate Tracker Account	£ 7522.36	Clerk/PW Clerk
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11.	Chairmans Report																															
11.1	Cllr Green thanked the members of the committee for their efforts.																															
11.2	Cllr Green particularly thanked Cllr Wren for his work as a parish councillor. The vacant post would be advertised in the near future.	Clerk																														
11.3	He thanked Universal Engineering for supplying, free of charge, the support for the defibrillator.																															
11.4	He emphasised the way forward was through close communication.																															
12.	Reports																															
	<p>a. Footpaths: No report</p> <p>b. Tree: No report.</p> <p>c. Flood: No report</p> <p>d. Allotments: Spare allotments are available. A rent review for allotment holders would need to be considered in light of the increase from Tata.</p>																															
13.	New Correspondence Received																															
13.1	Notification of realignment of public footpaths PA3 part and PA4 part.																															
13.2	Notification of increase in rent for the allotment land.																															

14.	Councillor responsibilities Closing matter	
15.	Defibrillator	
15.1	Defibrillator is now erected and operational.	
15.2	Unit needs to be inspected on a regular basis. Cllr PV to produce inspection rota	Cllr PV
16.	Health and Safety	
16.1	Items within village	
	a. Hedges to be cut adjacent to allotments on left as leaving the village. Cllr WB to obtain quotes.	Cllr WB
	b. Gullies are full of mud. Cllr TG to request cleaning by NCC.	Cllr TG
	c. Hedges on both sides of Slipton Road to be cut. Clerk to ask farmer to carry out work.	Clerk
16.2	Items for Parish Council No new issues	
17.	Any other business	
	Christmas tree. Cllr DB to enquire, cost in the order of £100 delivered. It was resolved to purchase Christmas tree. Prop Cllr Boyce, seconded Cllr Coales, carried unanimously.	
	Next Meeting	
	Next TPC meeting in in Macqueen House on Wednesday 18 December 2019 at 7.30.	

There being no other business the meeting closed at 9.30pm.

Signed:

Chair

Date: