



# Twywell Parish Council

## Minutes of the Twywell Parish Council Meeting held in St Nicholas Church on Wednesday 22 January 2020, at 7.00pm.

		Action
	<p><b>Councillors Present:</b> Cllr T Green (Chair) Cllr D Boyce Cllr N Owens Cllr M Coales</p> <p><b>In Attendance:</b> Mrs A Davies, Mr R Bird, Mr &amp; Mrs Ansell, Mrs H Yates, Mr J Evans Mr S Flanagan, Mr K Sawford and Mr P Kelly (Clerk)</p>	
1.	<b>Apologies for Absence:</b> Cllr P Verity, Cllr W Briggs	
2.	<b>Declarations of Pecuniary Interest</b> All members in respect of the Halls Fund, prejudicial.	
3.	<b>Approval of Minutes of the Meetings on 2<sup>nd</sup> December 2019 and 8<sup>th</sup> January 2020</b> Minutes were approved and signed.	
4.	<p><b>Issues raised by the parishioners present at the meeting.</b></p> <p>Parishioners referred to a letter recently circulated to the village regarding an increase in the parish precept. The letter contained projected cost figures for the years 2020/21, 2021,22 and 2022/23.</p> <p><b>4.1</b> Mr Flanagan 1) it appears that the street lighting budget included for both replacing lamps and provision of solar lighting 2) there appears to be a projected increase in the clerks salary of some 17 % 3)was the defibrillator funding included in the budget 4) christmas tree, why was this fully serviced when the parish council owned 2 sets of lights..</p> <p><b>4.2</b> Mrs H Yates 1) considered the christmas tree to be expensive 2)what was the training budget for and would it be spent 3)sundries of £249.15, what was this for. 4) allotment with regards to the community fund why are they sending large sums on the making good the land, rather than equipment?</p> <p><b>4.3</b> Mr Evans. Commented that the increase was dramatic. The street lighting element was considerable.</p> <p><b>4.4</b> Mr Sawford 1) street lighting, NCAL offer loans for the replacement of street lighting. Suggests council investigate. The figures appear to include for replacement lanterns and solar replacement. 2) Room hire. Appears twice in the figures, were the Entertainment committee room hire included in the figure. 3) There appears to be a discrepancy in the NCAL subscription figures going forward 4) There appears to be a £200 allowance for elections each year going forward. Would this be necessary or only at full council re-election time, as this year. 5) Hedge cutting. Stated that the recent hedge cutting was appreciated but the village had managed for years without it, at 10% of budget could this item be reconsidered and left out. 6) There arrears to be wildly varying % increases for items going forward, ie webhosting and dogbins. Mr Sawford felt the council should have consulted on the proposed precept increase and that any increase in the precept should be mitigated as far as possible.</p> <p><b>4.5</b> Mr Bird. Stated that grass cutting on the greens was generally carried out by parishioners.</p> <p><b>4.6</b> Mr and Mrs Ansell. Hedges on both sides of Slipton Road need cutting back to reinstate the verges.</p>	



<b>8</b>	<b>To consider Planning Matters</b>													
<b>8.1</b>	19/01901/FUL Imassas Resubmission Application. A public meeting had been held on 13 January to find out the views of the parishioners. Cllr Green to arrange to speak with the planning officer before formulating the councils response.	Cllr Green												
<b>9.</b>	<b>To consider Communications</b>													
<b>9.1</b>	It was noted that meeting agendas and minutes were posted on the website and notice boards were out of date. This had now been resolved. Meeting agendas and minutes were to be posted on the website and notice boards in a timely manner.													
<b>9.2</b>	Printer on hold.													
<b>9.3</b>	<b>Website address</b> <a href="https://www.twywellparishcouncil.co.uk/">https://www.twywellparishcouncil.co.uk/</a>													
<b>10.</b>	<b>To consider Parish Council Finances</b>													
a)	Cheque book. It was noted that cheque numbers 100450 to 100460 were void. Invoices for payment: <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">GW Watts Contracting</td> <td style="width: 20%;">100961</td> <td style="width: 20%; text-align: right;">£ 288.00</td> </tr> <tr> <td>Eon</td> <td>100962</td> <td style="text-align: right;">£ 359.59</td> </tr> <tr> <td>Clerks salary Oct/Nov/Dec 19</td> <td>100963</td> <td style="text-align: right;">£ 249.23</td> </tr> <tr> <td>Room hire St Nicholas church</td> <td>100964</td> <td style="text-align: right;">£ 30.00</td> </tr> </table> Money received <span style="float: right;">£ nil</span>	GW Watts Contracting	100961	£ 288.00	Eon	100962	£ 359.59	Clerks salary Oct/Nov/Dec 19	100963	£ 249.23	Room hire St Nicholas church	100964	£ 30.00	
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b)	Financial Report: Financial Report for period 1 <sup>st</sup> April 2019 – 22 January 2020:  <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Brought Fwd at 01.04.2018</td> <td style="width: 20%;"></td> <td style="width: 20%; text-align: right;">£ 6872.00</td> </tr> <tr> <td>Income for the year to date</td> <td></td> <td style="text-align: right;">£13467.20</td> </tr> <tr> <td>Expenditure for the year</td> <td></td> <td style="text-align: right;">£ 6009.62</td> </tr> <tr> <td>Balance on Current Account</td> <td></td> <td style="text-align: right;">£14329.58</td> </tr> </table> Allotment funds stand at <span style="float: right;">£ 1767.71</span> Transparency Code stand at <span style="float: right;">£ 741.96</span> National Lottery Grant <span style="float: right;">£ 9230.00</span>	Brought Fwd at 01.04.2018		£ 6872.00	Income for the year to date		£13467.20	Expenditure for the year		£ 6009.62	Balance on Current Account		£14329.58	
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c)	Twywell Halls Fund: New mandate received and needs completing. Information on 3 Halls Fund trustees was sent to Charity Commission. Infor required for others. Current Account Balance <span style="float: right;">£ 3695.93</span> Balance Business Base Rate Tracker Account <span style="float: right;">£ 7522.36</span>													
d)	Precept 2021-2022 Agreed precept of £6240, notice sent to East Northamptonshire Council.													
e)	National Lottery Grant. No action.													
<b>11.</b>	<b>Chairmans Report</b>													
	Cllr Green thanked the members of the council for their efforts.													
<b>12.</b>	<b>To receive Report on Community Lottery Fund Grant</b>													
<b>12.1</b>	Cllr Owens thanked Cllr Boyce, Mrs Davies and Mr Sawford for their time and efforts. The current cost spreadsheet was under the £9240 grant figure. It was proposed to purchase the container for delivery in the first week in March with purchases of equipment to follow. It was proposed to hold the first event on 21 April 2020. It was considered a credit card should be obtained and used for major equipment purchases. This would provide more security when buying over the internet. A procedure should be devised for such purchases.	Cllr Green												

	<p><b>To receive specific Reports</b></p> <p>a. <b>Footpaths:</b> No report</p> <p>b. <b>Tree:</b> No report.</p> <p>c. <b>Flood:</b> No report</p> <p>d. <b>Allotments:</b> No report</p>	
<b>13.</b>	<p><b>To review New Correspondence Received</b></p> <p>Letter from the Pensions Regulator had been received and passed onto the accountant for action.</p>	
<b>14.</b>	<p><b>To consider Councillor elections / advertise</b></p>	
<b>14.1</b>	<p>The Clerk informed the council that East Northamptonshire Council had confirmed the vacant councillor position could be filled by co-option.  <b>It was resolved</b> to co-opt Mrs A Davies onto the council. Proposed Cllr Boyce seconded Cllr Owens Unanimous.</p>	
<b>14.2</b>	<p>The clerk reminded the council of the upcoming elections for all parish councillors in May of this year. All councillors and members of the public willing to stand for election should inform the clerk. A notice should be placed on the website and boards asking for potential council members to send details of their interest to the clerk.</p>	Clerk
<b>15.</b>	<p><b>To consider Allotments, management of, advertising and maintenance.</b></p> <p>It was considered a review of the allotments was required, Cllr Green to carry out the initial review before the rent review in April.</p> <p>It was noted there were a significant number of available, it was considered that advertising of the spare allotments could be considered in the neighbouring villages of Woodford and Cranford.</p>	Cllr Green
<b>16.</b>	<p><b>To consider Health and Safety</b></p>	
<b>16.1</b>	<p><b>Items within village</b></p> <p>a. Street lighting. Clerk to issue previous street lighting report and provide spreadsheet of contacts.</p>	Clerk
<b>16.2</b>	<p><b>Items for Parish Council</b></p> <p>Clerk to draft letter for chair regarding condition of hedges on Slipton Road.</p>	Clerk
<b>17.</b>	<p><b>Any other business</b></p> <p>It was noted that vehicles were habitually parking on footways, causing a hazard to pedestrians. Notices reminding vehicle drivers of the dangers to pedestrians to be placed on website and noticeboards.</p>	Cllr Boyce
	<p><b>Next Meeting</b></p> <p>Next TPC meeting in <b>Macqueen House on Wednesday 4th March 2019 at 7.30.</b></p>	

**There being no other business the meeting closed at 8.35pm.**

**Signed:**

**Chair**

**Date:**

**Parish Council Website** <https://www.twywellparishcouncil.co.uk/>