



Twywell Parish Council

Minutes of the Twywell Parish Council Meeting held Virtually on Wednesday 29 July 2020, at 7.00pm.

		Action
	Councillors Present: Cllr T Green (Chair) Cllr D Boyce Cllr A Davis Cllr M Coales Cllr N Owens Cllr J Screeton from item 5 In Attendance: Mr Moynehan and Mr P Kelly (Clerk)	
1.	Chair to explain the need for a virtual meeting due to the current Corona virus emergency. Chair to explain the "rules" for the virtual meeting.	
2.	To receive apologies for absence. Cllr P Verity	
3.	Declarations of Pecuniary Interest All members in respect of the Halls Fund, prejudicial.	
4.	To Consider and Approve Minutes of the Meeting on 24th June 2020	
4.1	Minutes were approved and signed.	
5.	Issues raised by the parishioners present at the virtual meeting.	
5.1	No issues were raised by the parishioners present.	
6.	To consider the co-option of Councillor	
6.1	It was resolved to co-opt Mr Jeff Screeton onto the parish council. Prop Cllr Boyce sec Cllr Owens. Cllr Green welcomed Cllr Screeton onto council.	
7.	To receive Report on Twywell Parochial Church Council (TPCC) liaison	
7.1	Cllr Green stated the PCC would keep in close contact regarding the Lottery Fund marquee launch event.	
8.	To consider matters arising from the Minutes at the virtual meeting 27th May 2020. unless in Agenda item.	
8.1	6.3) Done. Closed	
8.2	7.10) Done. Cllr Boyce thanked Mr Mayes for his assistance. Closed	
8.3	8.1) Closed.	
8.4	9.3) Closed.	
8.5	11f) Ongoing	Clerk
8.6	13) Closed.	
8.7	16.2 & 3) Options to be circulated in next couple of weeks.	Chair
8.8	17.3) All approved and on website. Closed.	
8.9	18.1) New dog bin erected by ENC. Closed.	
8.10	18.2) Ongoing.	Cllr Davis

<p>9.</p> <p>a)</p> <p>b)</p> <p>c)</p> <p>d)</p> <p>e)</p>	<p>To consider Parish Council Finances</p> <p>Invoices for payment:</p> <table border="0"> <tr> <td>Zurich Insurance</td> <td style="text-align: right;">£ 446.30</td> </tr> <tr> <td>Wickes Post crete for lower green dog bin move</td> <td style="text-align: right;">£ 9.50</td> </tr> <tr> <td>Thrapston Farmers shop paint for sleepers</td> <td style="text-align: right;">£ 14.99</td> </tr> <tr> <td>Zeta Lighting – lighting report</td> <td style="text-align: right;">£ 330.00</td> </tr> <tr> <td>Generator BOH-9000W-e</td> <td style="text-align: right;">£ 519.99</td> </tr> <tr> <td>PA system QTX QT15PA i</td> <td style="text-align: right;">£ 240.19</td> </tr> <tr> <td>Gr8 Garden New Compact Foldable 6ft HeavyTable x6</td> <td style="text-align: right;">£ 239.94</td> </tr> <tr> <td>2020-07-23 CosmoGrill Barbecue 6+1 Pro Gas Grill BBQ (Black) Bbq</td> <td style="text-align: right;">£ 299.99</td> </tr> <tr> <td>NCALC Training 8 July</td> <td style="text-align: right;">£ 245.00</td> </tr> <tr> <td>Accountant J Essam 53015</td> <td style="text-align: right;">£ 75.30</td> </tr> <tr> <td>Eon 01/04/20-30/06/20</td> <td style="text-align: right;">£ 355.69</td> </tr> </table> <p>Financial Report: Financial Report for period 1st April 2020 – 29 July 2020:</p> <table border="0"> <tr> <td>Brought Fwd at 01.04.2018</td> <td style="text-align: right;">£ 13447.57</td> </tr> <tr> <td>Income for the year to date</td> <td style="text-align: right;">£ 3384.20</td> </tr> <tr> <td>Expenditure for the year</td> <td style="text-align: right;">£ 5338.07</td> </tr> <tr> <td>Balance on Current Account</td> <td style="text-align: right;">£ 11493.70</td> </tr> </table> <p>Allotment funds stand at £ 1769.11 Transparency Code stand at £ 741.96 National Lottery Grant £ 5665.84</p> <p>Twywell Halls Fund: Current Account Balance £ 3695.93 Balance Business Base Rate Tracker Account £ 7522.36 CCLA transfer £290.91 for 6 months to 30 June 2020</p> <p>Audit. Exemption certificate issued.</p> <p>National Lottery Grant. Equipment being purchased.</p>	Zurich Insurance	£ 446.30	Wickes Post crete for lower green dog bin move	£ 9.50	Thrapston Farmers shop paint for sleepers	£ 14.99	Zeta Lighting – lighting report	£ 330.00	Generator BOH-9000W-e	£ 519.99	PA system QTX QT15PA i	£ 240.19	Gr8 Garden New Compact Foldable 6ft HeavyTable x6	£ 239.94	2020-07-23 CosmoGrill Barbecue 6+1 Pro Gas Grill BBQ (Black) Bbq	£ 299.99	NCALC Training 8 July	£ 245.00	Accountant J Essam 53015	£ 75.30	Eon 01/04/20-30/06/20	£ 355.69	Brought Fwd at 01.04.2018	£ 13447.57	Income for the year to date	£ 3384.20	Expenditure for the year	£ 5338.07	Balance on Current Account	£ 11493.70	
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<p>10</p> <p>10.1</p> <p>10.2</p>	<p>Update on the Community Grant Project, approve schedule of equipment procurement to be brought in the months of July and August.</p> <p>Cllr Boyce to send list of equipment to clerk. Clerk to contact insurer to obtain insurance for all equipment. Clerk to check if there is any insurance requirement to protect the container/ equipment using smart water.</p> <p>List of equipment approved for purchase.</p>	<p>Clerk</p>																														
<p>11.</p>	<p>To review new Correspondence Received</p> <p>Correspondence received from Mr Moynehan regarding agenda at council meeting on 29 June. Clerk had apologised for the lateness of the agenda, it was noted the agenda was available to view during the meeting.</p>																															
<p>12.</p> <p>12.1</p>	<p>To consider Health and Safety, to seek approval to cut hedges and verges in August</p> <p>It was resolved to draft a letter to the local land owner to ask him to cut the hedges along Slipton Lane.</p>	<p>Clerk</p>																														
<p>13.</p>	<p>To receive an update on Street Lighting</p> <p>Cost of survey has now been paid. A fully detailed survey would be available in the near future setting out the status of the existing street lighting. When received, Cllr Green would bring back to council to consider ways forward.</p>	<p>Cllr Green</p>																														
<p>14.</p> <p>14.1</p>	<p>Council to approve complaints procedure and notifying all of the website location</p> <p>Complaints procedure is on website Information / Policies and Procedures.</p>																															

14.2	All procedures are on website for reference.	
15.	<p>Any other business</p> <p>15.1 Mr Paul Wren had copied Council in on an email sent by Mr Wren to East Northants Council (ENC) regarding the recent planning permission approval of No 57 High Street. It was considered that council would have no alternative but to accept the ENC decision.</p> <p>15.2 Cllr Davis asked what was the procedure when approached directly by a parishioner. In the first instance the parishioner should contact the Clerk. It should be noted that the direct responsibilities of the parish council are limited and not all issues would be the responsibility of the parish council to resolve.</p> <p>15.3 Cllr Boyce thanked the volunteers for helping with the dog bins and Lottery Fund project.</p>	
	<p>Next Meeting VIRTUAL MEETING ie NO VENUE</p> <p>Next TPC meeting in on Wednesday 30 September 2020 at 7.00pm, due to public meeting restraints likely to remain in place, this will be a VIRTUAL meeting.</p> <p>Parishioners wishing to participate in the public agenda item or view the live meeting should request access by emailing the clerk at twywellclerk@gmail.com with an access request and provide their email address before 7pm on 29 September 2020.</p>	

There being no other business the meeting closed at 8.15pm.

Signed:

Chair

Date:

Parish Council Website <https://www.twywellparishcouncil.co.uk/>