

Twywell Parish Council

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Interim Parish Council Meeting Minutes

Date	Tuesday 7 th November 2023	Time	7pm – 8.04pm
Meeting held at	MacQueen House, Twywell, Kettering, NN14 3AH		
Present (Parish Cllrs (PC))	Councillor Wendy Brackenbury (Chair), Councillor Marc Dryburgh (MD), Councillor Seamus Leahy (SL), Members of the public in attendance (9)		
Apologies	Councillor David Brackenbury (DB). Councillor Geoff Shacklock (GS),		
Minutes taken by	Helen Keech - Clerk to Twywell Parish Council		
Discussion		Action	
1123.01	Apologies - to receive and approve apologies for absence Councillor David Brackenbury & Councillor Geoff Shacklock - Work commitments Councillor Peter Moynehan - Absent	RESOLVED: That Cllr's David Brackenbury & Geoff Shacklock absence be approved	
1123.02	Declaration of interests - members to declare any pecuniary or prejudicial interests in relation to items on the agenda.	Cllr Seamus Leahy declared an interest in agenda item 1123.13 - The Old Friar.	
1123.03	Minutes of meeting - 5th October 2023. The minutes of the meeting to be confirmed as a correct record (see attached).	RESOLVED: That the minutes be signed by the chair as a correct record of the meeting	
1123.04	Public session Application for members to join the council Street Lights - Informed the villagers that this was on the agenda for tonight.	Informed villagers that TPC interviewed a potential councillor before the meeting tonight.	

	<p>Dog Training Arena - This has raised concerns about parking at the bottom of village and the bend.</p>	<p>Informed that this was a private training area and would have only one set of clients at a time.</p>
1123.13	<p>The chair requested that the agenda item 1123.13 be brought forward.</p> <p>Councillor Seamus Leahy was requested to leave the room at 19.03hrs due to agenda item 1123.02</p> <p>The Old Friar - Cllr MD would like the public house to become a community asset. To gain potential grants he needs 80% of the villager's approval for this, However not enough villagers attended the meeting for this to happen. MD is looking at government grants to fund over 35 to 50 years with this being paid back from the profits.</p> <p>Councillor Seamus Leahy returned to the room at 19.14hrs.</p>	<p>Villagers suggested that MD promotes this in the village by other sources than just social media. Advertising this as a 'Community Asset' (making it more than a public house (shop/post office/ farmers market?))</p> <p>Villagers referred to the village plan that was started before C19 and could this be used as a venue for a village hall?</p> <p>MD to send information on grants to clerk so this can be forwarded to cllrs.</p>
1123.05	<p><u>CLERK'S UPDATE & CORRESPONDANCE</u></p> <ul style="list-style-type: none"> - TPC Laptop - Discussion about using Google drive. - Village Halls Funds - Email received from previous clerk informing that she had been in contact with trustees. - Home Farm - Photographs received from a villager by the clerk shown to Cllrs in meeting. We are unsure of what they are referring to. - Letter received Tom Pursglove MP - He is promoting 'Levelling-Up' Minister Jacob Young MP in respect of the Community Ownership Fund. - Precept - This needs to be budgeted and applied to the LA early next year. There wasn't any increase whilst TPC wasn't paying a clerk's salary. 	<p>Cllrs are unsure if we can use this facility - Clerk to email D. Moody for advice.</p> <p>Previous clerk has passed information over to a trustee Dale Boyce. Tim Green & Nick Owns are the other trustees. Informed by villager that the 'Village Hall Funds' are nothing to do with the Parish Council.</p> <p>Clerk to contact villager regarding photographs, however they spoke to clerk and said they were just for our general interest and to hold on file.</p> <p>Clerk to load letter and information onto the TPC website.</p> <p>Clerk to prepare information for the next meeting.</p>
1123.06	<p>Village hall funds - Information has been found on the matter.</p>	<p>RESOLVED: As in comments 1123.05 - The village hall funds are nothing to do with the TPC.</p>

	<p>Invoices - received and payments to be raised for the following:</p> <ul style="list-style-type: none"> - Community Heart Beat (Invoice 17216) - £279.00 - McQueen House (Invoice 20.02.2023) £25.00 - McQueen House (Invoice 24.05.2023) £25.00 - McQueen House (Invoice 12.09.2023) £25.00 - McQueen House (Invoice 07.11.2023) £25.00 - NCALC Clerks Course (Invoice INV 3280) £242.40 - Npower 1 Jul 2023 to 30 Sep 2023 (IN08556837) - £346.53 - NNC - Dog Bins April 22 - March 23 (Invoice 422001201109) - £120.64 - Tata Steel - Invoice 1211 Allotments (30.09.22 to 29.03.23) - 196.87 (need to check on banking to make sure not already paid by Ben Smith) - Tata Steel - Invoice 1457 Allotments (30.03.23 to 29.03.23) - 196.87 <p>Email from Information Commissioner's Office - Renewals Reminder GDPR/Data Protection Act 2018 - I have checked with the 'ico.org.uk/fee-self-assessment' and we are still in tier 1. The fee will be £40 for this year or £35 if you choose to pay by direct debit. I am informed in the email that a direct debit payment will be collected on or before 29/11/2023 for £35.00.</p> <p>Community Heart Beat - New set of electrodes/pads for a cost of £52 + £4.95 postage + VAT</p>	<p>RESOLVED: All councillors agreed to invoices & DD being paid.</p>
1123.07	<p>Allotments</p> <ul style="list-style-type: none"> - Broken fencing 'Who is responsible for replacing'? Information from Ben? - Handing over of allotments to the TPC? - Broken post and the allotment is not secure anymore (brought forward from meeting on 05.10.2023) 	<p>Still sourcing information on this</p> <p>Allotment holders have bought the wood and will be fixing the post themselves - It is much cheaper than a contractor. Councillors approved the wood purchase for repayment from the clerk and guidance given on future purchases.</p>

1123.08	Co-opting members - Feedback from chair on only applicant. Interviewed before the meeting tonight.	RESOLVED: All councillors agreed to James Totten being co-opted onto the TPC.
1123.09a	COMMUNITY MATTERS HIGHWAYS Street Lighting - Information for the 5 year street lighting plan has been sourced from the TPC laptop - Clerk is going to make contact with previous contact from 'E on' MD to supply information found on cost of unmetered energy suppliers.	MD feedback information on the 5 year street lighting plan. We are unable to have solar as too many trees. Do we want them all to match / are we happy with them attached to telegraph poles? MD to invite company out to re-survey the village.
1123.09b	Who is responsible for - the trees and bushes that line the road between Manor Farm and the old Post Office - Villagers are questioning who owns the land - are NNC taking responsibility as they are cutting them, is it Tata Steel or a villager?	The NCC have cut what they are responsible for on the bend. Cllr SL informs TPC it belongs to Laurence and he will approach him about this. Villagers are also stating that the trees are interfering with signals to the satellite dishes between the Old Post Office and The Old Friar.
1123.09c	Village Green (Bottom) - Villagers unhappy with the disrespect (parking on the green & rubbish) that the contractors are showing to the village whilst working. PLANNING APPLICATIONS To consider the following planning applications - None Outcomes of previous applications discussed - NE/23/00873/FUL Old Station House Old Kettering Road Twywell Kettering NN14 3AL First floor front extension over existing porch. 18/10/2023 - APPLICATION PERMITTED.	Cllr SL stated that this has been sorted, however villagers say it is still happening. Cllr SL will speak to the owner of the house were the work is being completed. RESOLVED: Noted
1123.10	Parish Online (deferred from previous meeting) - Programme to map out your village requirements - information already sent to Cllrs to assess before meeting.	RESOLVED: all councillors agreed that we do not need this online programme.
1123.11	Village Christmas Tree - We have been approached by SF about purchasing a temporary Christmas Tree.	RESOLVED: All councillors agreed a limit of £150 for a Christmas Tree. Clerk to email Sean Flanagan
1123.12	Clerks Salary - Request from Chair. Chair raised that three hours a week is not enough hours to complete the amount of work required. Chair commented that she could validate this from the amount of hours	Chair to source an outside company to pay the clerk.

	<p>she was infilling when TPC was without a clerk.</p> <p>Timesheet produced from the clerk for hours completed (08.08.2023 to 31.10.2023) including overtime.</p>	<p>RESOLVED: all councillors agreed to the clerk's hours.</p>
1123.14	<p>Items for next meeting or general interest</p> <p>Outside provider to pay the clerk's wages.</p>	
1123.15	<p>Dates for future meetings - Potential dates for next year's meetings are</p> <p>9th January 2024 5th March 2024 7th May 2024 - Annual General Meeting 9th July 2024 9th September 2024 12th November 2024</p>	<p>RESOLVED: all councillors agreed to the dates.</p> <p>Clerk to pre book MacQueen house</p>
1123.16	<p>Close of Meeting</p> <p>Due to no other business the chair closed the meeting at 8.04pm</p>	

Approved & Signed by Cllr Wendy Brackenbury on 9th January 2024

Mrs Wendy Brackenbury
Chair to Twywell Parish Council