

# Twywell Parish Council

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## Agenda for Parish Council Meeting on Tuesday 9<sup>th</sup> January 2024 from Helen Keech - Twywell Parish Clerk

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<b>Date</b>	9 <sup>th</sup> January 2024	<b>Time</b>	7pm
<b>Meeting held at</b>	MacQueen House, Twywell, Kettering, NN14 3AH		
<b>To the members of the council</b>	Cllr Wendy Brackenbury (Chair) Cllr Marc Dryburgh, Cllr Peter Moynehan, Cllr James Totten	Cllr David Brackenbury, Cllr Seamus Leahy, Cllr Geoff Shacklock.	
<b>You are summoned to attend the</b>	Meeting of Twywell Parish Council to be held on the above date, time and place for the purpose of transacting the following business.		
<b>Discussion / Agenda</b>			
0124.01	<b>Apologies</b> - members to approve apologies for absence.		
0124.02	<b>Declaration of interests</b> - members to declare any pecuniary or prejudicial interests in relation to items on the agenda.		
0124.03	<b>Minutes of meeting - 7<sup>th</sup> November 2023.</b> The minutes of the meeting to be confirmed as a correct record (see attached).		
0124.04	<b>Public Session (*)</b> - The council welcomes the participation of residents and will receive and process comments and questions from members of the public/press in accordance with the Standing Orders.		
0124.05	<b><u>CLERKS UPDATE &amp; CORRESPONDANCE</u></b> Please see separate information - Thankyou		
0124.06	<b><u>FINANCES / ACCOUNTS</u></b> The current account balance stands at £16,584.39 on 3 <sup>rd</sup> January 2024. The figure above doesn't take into account the transactions below or the savings the current account is 'holding' for Lottery Grant, Transparency Code, Allotments etc. Discussion to be held with TPC about opening a saving account and transferring the funds so the main bank account gives a true picture of funds available.		

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	<p><b>Invoices</b> - received and payments to be raised for the following:</p> <ul style="list-style-type: none"> <li>- 5 Apr 2023 - Npower Electric Bill IN06692449 (Street Lighting) £249.97</li> <li>- 5 Jul 2023 - Npower Electric Bill N07621818 (Street Lighting) £323.74</li> <li>- 4 Oct 2023 - Npower Electric Bill IN08556837 (Street Lighting) £346.53</li> <li>- 4 Jan 2024 - Npower Electric Bill IN09357900 (Street Lighting) £564.91</li> </ul> <p><b>Bank Signatories</b> - Request from Chair - it is not good governance to only have two councillors looking at the bank account. MD who had previously agreed to be a signatory is now completing the internal audits and is unable to be a signatory.</p> <p><b>Precept</b> - Please see separate planning sheet with information and workings on. Clerk and MD met on 04.01.2024 to work on this and audit the bank account.</p>
0124.07	<p><b><u>COMMUNITY MATTERS</u></b></p> <p><b>HIGHWAYS</b></p> <p><b>Street Lighting</b> - Update from MD on street lighting.</p> <p><b>PLANNING APPLICATIONS</b></p> <p>To consider the following planning applications -</p> <p><b>Planning Application Consultation NE/23/01277/FUL</b> - Martins Yard (High Street) - Conversion of two attached disused agricultural barns to a residential dwelling (use class C3).</p> <p>Outcomes of previous applications -</p> <p>0124.08 Planning Application Consultation NE/23/01108/FUL - Fairview - <b>APPLICATION PERMITTED.</b></p> <p>Planning Application Consultation NE/23/00950/FUL - 1 Church Cottages - <b>APPLICATION PERMITTED.</b></p> <p>Planning Application Consultation NE/23/01091/FUL - Gardeners Cottage Lower Street - <b>APPLICATION REFUSED PERMISSION</b></p>
0124.09	<p><b>Village Christmas Tree (1123.11)</b> - After agreeing a budget for the Christmas tree this was kindly donated by a villager. Would the village be happy for the TPC to pay a donation to Young Farmer's for its removal?</p>
0124.10	<p><b>PROJECTS for 2024</b> - request from Cllr MD to be added to the agenda</p>
0124.11	<p><b>Clerk's Training</b> - Would like to complete the CiLCA course in 2025 which will benefit the TPC. Clerk going to complete Officer Development training this year after discussions with the trainer in preparation for the CiLCA. There are 18 E-Learning modules at £25.00 +VAT alongside the major training sessions.</p> <p>The cost for the CiLCA training course is £545+VAT per learner, payable to Northants CALC. An additional registration fee of £450 (non-vatable)* is payable</p>

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	to the SLCC. Prices correct at 4 October 2023, so potentially needs to be allocated into the budget over a suggested number of years. *Fees usually increase annually
0124.12	<b>Items for next meeting or general interest</b>
0124.13	<b>Dates for future meetings</b> - McQueen House has been booked by clerk for 5 <sup>th</sup> March 2024 7 <sup>th</sup> May 2024 - Annual General Meeting 9 <sup>th</sup> July 2024 9 <sup>th</sup> September 2024 12 <sup>th</sup> November 2024
0124.14	<b>Close of Meeting</b>

Signed

*Mrs H Keech*

Helen Keech  
Clerk to Twywell Parish Council

(\*) Members of the public are encouraged to address the Council at this point in the meeting through the Chair in relation to any item on the Agenda. The maximum time limit for this item is 15 minutes, in accordance with the Standing Orders adopted by the Council.

Please note, this is a public meeting and you may be filmed, recorded and published.

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