

Twywell Parish Council

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Agenda for Parish Council General Meeting on Tuesday 12th November 2024 from Helen Keech - Twywell Parish Clerk

Date	14 th January 2025	Time	7pm
Meeting held at	MacQueen House, Twywell, Kettering, NN14 3AH		
To the members of the council	Cllr Wendy Brackenbury (Chair) Cllr David Brackenbury, Cllr Marc Dryburgh, Cllr Seamus Leahy, Cllr Peter Moynehan, Cllr Geoff Shacklock. Cllr James Totten (V/Chair)		
You are summoned to attend the	Meeting of Twywell Parish Council to be held on the above date, time and place for transacting the following business.		
Discussion / Agenda			
0125.93	To receive and approve reasons for apologies - members to approve apologies for absence (LGA 1972 Sch12, para 40).		
0125.94	To receive declaration of interests - members to declare any pecuniary or prejudicial interests in relation to items on the agenda (Localism act 2011 and the relevant authorities (DPI) regulations 2012). <i>Councillors are reminded of their obligations to declare orally their interests as per TPC Code of Conduct.</i>		
0125.95	Minutes of meeting - 12th November 2024. The minutes of the meeting to be confirmed as a correct record (LGA 1972 Sch12 P41(1)).		
0125.96	Public Session (*) - The council welcomes the participation of residents and will receive and process comments and questions from members of the public/press in accordance with the Twywell Parish Council Standing Orders. <i>Decisions cannot be made on items not on the agenda.</i>		
0125.97	Festival Committee - Sub-Committee to the Twywell Parish Council Update on handover of equipment - not received keys		
0125.98	Allotments Feedback from Cllr GS on 12.11.2024 Minutes <i>'Whilst I fully understand Peter's (Cllr PM) point about the risk carried forward by purchasing the allotments from Tata I feel there is no reference to the fact that the</i>		

	<p><i>Council has commitments to Tata if we continue the existing contract or change it to incorporate extra plots which would leave us financially exposed. This is why I said to the Chair, during the meeting, this is a no brainer!</i></p> <p>To discuss the following and agree an action plan</p> <ul style="list-style-type: none"> a) From Cllr JT - Can you please add to the agenda the hedge cutting as it has increased from £198 in 2023 to £468.00 in 2024 an increase in 136% we need to discuss this. <i>There was no hedge cutting in 2023 so I do not understand were you get this figure from (Clerk response)</i> Thank you for this, It does throw some light on the issues raised however I feel this is a further discussion that initially should be aired in a public meeting (Cllr JT Response) b) To update Cllrs on progress of potential purchase of allotments from Tata. c) To arrange a meeting for allotment holders to attend and inform / update them on the changes to the allotments.
0125.99	<p><u>CLERKS UPDATE & CORRESPONDANCE</u></p> <p>To discuss / update / on the following</p> <ul style="list-style-type: none"> a) Please agenda your employment for the next meeting with a time limit (<i>Request from Cllr JT - info copied from his email</i>) b) Clerk Contract - (Request from Cllr JT - Carried over from previous meeting) c) Request to add £1,000.00 to the precept for June/July village fete (run by the church). This would then enable the TPC to contribute to the festival and hopefully enhance the festivities for all residents of Twywell (Request from Cllr MD) d) To discuss 'Planters to be added on to the precept' Cost of £600.00 (Request from Cllr MD) e) To discuss the use of the church for Twywell Parish Meetings for the next financial year - please and add to the agenda. Clerk requested to invite SF. (Request from Cllr MD) f) Christmas tree for the church - (Request from Cllr MD). g) Trees in middle of village (related to hedge cutting) - (Request from SF) h) Local Elections - May 2025 - To consider plans, budget, and arrangements. i) Rushden Lakes - Bus service - update j) Members Register of interests (Cllrs) - NCC website (Requires updating by a Cllr (Not completed as of 02.01.2025)) k) Update on .gov.uk - No progress due to clerk being told on various occasion to put this on hold by a Cllr. Clerk has provided Cllrs with quotes from providers throughout Dec 2024 l) Street Lights - Update regarding light in Woodwell. <p>To approve the following policies</p> <ul style="list-style-type: none"> m) TPC Allotment Agreement 2025 - emailed to Cllrs on 04.01.2025 n) TPC Allotment Working Party Policy - emailed to Cllrs on 04.01.2025

FINANCES / ACCOUNTS

To **note** current account balance stands at £4,518.77 on 29.12.2024. (Accounts & Audit 2015 Reg 4)

To **note** savings account balance stands at £2,348.33 on 29.12.2024. (Accounts & Audit 2015 Reg 4)

Invoices - to approve payments for the following (Accounts & Audit 2015 Reg 4)

DATE	TO WHOM	REASON	COST
11.11.2024	Yu Energy	Invoice 02036253	12.67
11.11.2024	Yu Energy	Invoice 02036253	7.35
11.11.2024	Yu Energy	Invoice 02036253	35.60
15.11.2024	DCK Payroll Solutions	November 2024	18.00
29.11.2024	ICO	Data Protection	35.00
30.11.2024	Unity Bank	Service Charge	6.00
04.12.2024	Girl Guides	McQueen House	40.00
09.12.2024	Yu Energy	Invoice 02185180	40.49
09.12.2024	Yu Energy	Invoice 02185186	12.82
09.12.2024	Yu Energy	Invoice 02185181	7.19
16.12.2024	DCK Payroll Solutions	December 2024	18.00
30.12.2024	SSE	Lighting 30.11.2024	399.76
09.12.2024	Yu Energy	Invoice 02260763	42.09
09.12.2024	Yu Energy	Invoice 02260769	13.10
09.12.2024	Yu Energy	Invoice 02260764	7.46
14.01.2025	Girl Guides	McQueen House	40.00

0125.100

To note payment awaiting approval for the following (Accounts & Audit 2015 Reg 4)

DATE	TO WHOM	REASON	COST
	None	Hedge Cutting	468.00

Invoices - to note income into the current account (Accounts & Audit 2015 Reg 4)

DATE	FROM WHOM	REASON	COST
13.11.2024	HMRC	VAT 126 24/25 - reclaim	341.55
19.11.2024	Npower	UNS update refund	356.46

Instant Access Savings Account - to **note** balance off (Accounts & Audit 2015 Reg 4)

DATE	INCOME	REASON	TOTAL
04.12.2024	Internal Transfer	Savings Account	£342.00

- a) To **discuss** Bank Signatories / Signatories - Need an additional signatory.
- b) To **discuss / approve** figures for TPC budget 2025-26 - revised figures emailed to Cllrs on 05.01.2025

	<ul style="list-style-type: none"> c) To discuss / approve figures for TPC Precept 2025-26 - revised figures emailed to Cllrs on 05.01.2025 d) To approve the Local Government Service pay agreement (back dated to April 2024) to be applied to employees' wages. e) To approve Clerks expenses f) To approve £50.00 voucher from NAS for villager - discussed in last meeting (however not on agenda for 12.11.2025)
0125.101	<p><u>COMMUNITY MATTERS</u></p> <p><u>HIGHWAYS</u></p> <ul style="list-style-type: none"> a) Update on 'run off' water at the top end of the village & 'Drainage' on left hand side of the road (if traveling towards the Old Friar) opposite Old Post Office (Request from Cllr MD). b) Update on growth covering Chevron sign on RHB coming into village - Clerk reported to Street Doctor for poor visibility c) To discuss 'TPC Invitation for private grass and hedge cutting' (Cllr MD) d) To discuss applying for licences - (SL interested in applying for a grant) e) To discuss / update Village Gates (Grant for gate application Cllr MD) f) To discuss Empowering Funding application <p><u>PLANNING APPLICATIONS</u> (Town & Country Planning Act 1990 Sch 1 para 8.) (current information can be found on the TPC website under planning)</p> <p>To consider / note the following planning applications -</p> <p>None</p> <p>Outcomes of previous applications -</p> <p>NE/24/00964/TCA/ T1; Beech - Crown lift by 1m and canopy reduction by 1.5m. G2; (3 trees) Bean Tree, Eucalyptus and Alder - Canopy reduction by 1.5m (Bean) and 0.5m (others). G3; 2 x Silver Birch - Canopy reduction by 2m. Old Normandy House High Street Twywell Kettering NN14 3AH - Awaiting decision</p> <p>NE/24/01068/TCA/ T2; Maple - Crown reduce by approximately 1 metre in height and reduce laterally to shape, pruning to suitable growth points. Rope Cottage Olivers Walk Twywell Kettering NN14 3AH - Awaiting decision (02.01.2025)</p> <p>NE/24/01023/FUL External structural repairs and new replacement roof to outbuilding, along with internal repairs/alterations to facilitate bringing the outbuilding back into use as a store for the cottages 1 Home Farm Cottages Lower Street Twywell Kettering NN14 3AH Awaiting decision (02.01.2025)</p> <p>NE/24/01024/LBC External structural repairs to outbuilding to include demolition of blockwork extension and timber clad elements, new replacement roof, along with internal repairs/alterations to facilitate bringing the outbuilding back into use as a store for the cottages and associated works as per submitted Design and Access statement and Heritage Impact Assessment 1 Home Farm</p>

	Cottages Lower Street Twywell Kettering NN14 3AH - Awaiting decision (02.01.2025)
0125.102	Any other business
0125.103	Items for next meeting or general interest <ul style="list-style-type: none"> - Neighbour Plan - deferred to May 2025 - Defibrillator - deferred to May 2025 -
0125.104	Dates for future meetings - McQueen House has been booked by clerk for 4 th March 2025 6 th May 2025 - AGM (potential to change due to elections) 8 th July 2025 2 nd September 2025 4 th November 2025 All other TPC committee meetings will be advised by way of a summons in the form of an agenda in line with statutory requirements.
0125.105	Close of Meeting

Signed

Mrs H Keech

Helen Keech
Clerk to Twywell Parish Council

(*) Members of the public are encouraged to address the Council at this point in the meeting through the Chair in relation to any item on the Agenda. The maximum time limit for this item is 15 minutes, in accordance with the Standing Orders adopted by the Council.

Please note, this is a public meeting and you may be filmed, recorded and published.

Copies of all council papers are available to download at www.twywellparishcouncil.co.uk

	POWER & DUTIES	
KEY	ACT	Section
LGA 1972	Local Government Act	SS 133
PCA 1957	Parish Council Act 1957	S3
HWA 1980	High Ways Act 1980	S301
SH & A Act 1908	Small Holdings and Allotment Act 1908	SS 23,26, 42
L&AA 1976	Lotteries & Amusements Act	S7
LGA 1972	Local Government Act	S226