



Assessment Task 2

Qualification national code and title	UEE30820 Certificate III in Electrotechnology Electrician
Unit/s national code/s and title/s	UEECO0023 - Participate in electrical work and competency development activities

Student Name		Assessment Type	<input type="checkbox"/>	Questioning (Oral / Written)
Student ID			<input checked="" type="checkbox"/>	Project
Lecturer Name		Attempt Number		
Time Allowed	30mins	Student Result (S/NYS)		
<p>By completing and submitting this signed form to my lecturer, I am stating that:</p> <ol style="list-style-type: none"> The attached submission is completely my own work I have correctly cited all sources of information used in this work (if required) I understand a copy of my assessment will be kept by the NMTAFE for their records I understand my assessment may be selected for use in the NMTAFE's validation and audit process to ensure student assessment meets requirements 				
Student Signature		Date		

Assessment type (- Questioning (Oral/Written) - Practical Demonstration - 3rd Party Report - Other – Project/Portfolio *(please specify)*

Assessment Resources:

Resources the assessor is to provide:

Use of student's mobile phone
or supply laptop and access to the internet
CO0023 Resource book



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Assessment Instructions:

Task description:

The following Skills Assessment relates to the Performance Evidence of the unit.

To be deemed **Satisfactory** you are required to reach the minimum performance benchmarks

- The following Skills Assessment is a closed book assessment to be completed under supervision
- If **Not Yet Satisfactory** you will be required to apply for a 2nd Attempt within the enrolment period

If still **Not Yet Satisfactory** a Fail will be recorded, and you will have to Re-enrol in the complete Unit

Student Instructions:

Ensure you have access to all of the resources required for this assessment as described below.

1. Read the **Assessment Task** section. If you are not clear about a Task, ask your assessor for further information.
2. You may be able to complete the questions verbally. This would need to be negotiated with your assessor.
3. Your assessor will provide feedback on your answers, including any questions that may require a further response.
4. If you have specific needs that you would like considered during this assessment, please discuss this with your assessor to identify any possible reasonable adjustments **prior** to commencing the assessment.
5. All diagrams must be neat, labelled and in pencil.
6. All calculations and numerical answers must be shown correct to two decimal places and include both the unit of measurement and metric prefix if applicable.
7. All bags, textbooks, pencil cases etc. must remain on the floor. Only the required pens, pencils, erasers, calculators are to be on the work surface.
8. You may not leave the assessment room without the assessor's permission. If you leave without your assessor's permission, your assessment attempt will be terminated and assessed as Not Yet Satisfactory.
9. **Mobile phones and Smart Watch's must be Switched Off** and placed in your bag for the duration of the assessment. If your mobile device is seen, 'rings' or vibrates during the assessment, your assessment attempt will be terminated and assessed as Not Yet Satisfactory.



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Access the Ready Skills application

Objective

Follow the guideline video on how to make an entry into Ready Skills.

Confirm that student has been entered into the Ready Skills System and has a supervisor allocated to sign off students entries.

Familiarise the use of Ready Skills for on the job profiling.

Lecturer to assist as required

Any difficulties contact John.Dickie@nmtafe.wa.edu.au



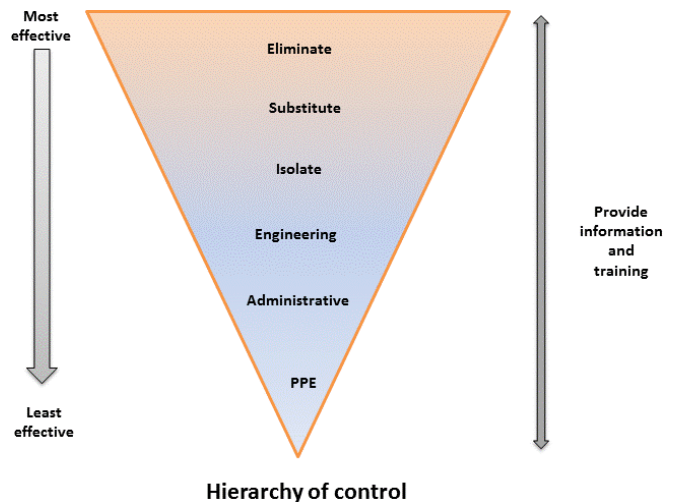
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Risk Rating Matrix

		1	2	3	4	5
Consequence		Rare The event may occur in exceptional circumstances	Unlikely The event could occur sometimes	Moderate The event should occur sometimes	Likely The event will probably occur in most circumstances	Almost Certain The event is expected to occur in most circumstances
1	Insignificant No injuries or health issues	LOW	LOW	LOW	LOW	MODERATE
2	Minor First aid treatment	LOW	LOW	MODERATE	MODERATE	HIGH
3	Moderate Medical treatment, potential LTI	LOW	MODERATE	HIGH	HIGH	CRITICAL
4	Major Permanent disability or disease	LOW	MODERATE	HIGH	CRITICAL	CATASTROPHIC
5	Extreme Death	MODERATE	HIGH	CRITICAL	CATASTROPHIC	CATASTROPHIC

- Eliminate** – if it is possible, the hazard should be removed completely. For example, get rid of dangerous machines.
- Substitute** – replace something that produces the hazard with something that does not produce a hazard. For example, replacing solvent based paint with water based paint. Risk assessment on the substitution must be conducted to ensure that it will not pose another hazard.
- Engineering control** – isolate a person from the hazard by creating physical barrier or making changes to process, equipment or plant to reduce the hazard. For example, install ventilation systems.
- Administrative control** – change the way a person works by establishing policies and procedures to minimise the risks. For example, job scheduling to limit exposure and posting hazard signs.
- Use **personal protective equipment (PPE)** – protect a person from the hazard by wearing PPE. For example, wearing gloves, safety glasses, hard hats and high-visibility clothing. PPE must be correctly fitted, used and maintained to provide protection.





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Job Hazard Analysis

Revised Risk Rating							
Hazard Control Measures							
Risk Rating							
Hazards							
Task Steps							
Task Step #							

Lecturer Sign Off.....

Student Signature.....



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Observation checklist

During this assessment, did the student:		Yes	No
1.	Downloaded Application to mobile		
2.	Verified student has received log-in details to Ready Skills		
3.	Checked that Supervisor and Employer details are correct.		
4.	Watch video on how to make entries into Ready Skills		
5.	Student is aware that pictures of individual tasks can be uploaded into the system.		
6.	Students understand that profiling is to be done each day and finalised at the end of each week.		
7.			
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22.			



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Complete all Questions.

Question 1	Can you log into Ready Skills?	2 marks
Answer		
Feedback		<input type="checkbox"/> Satisfactory <input type="checkbox"/> Not satisfactory

Question 2	Are your supervisor and Employer details correct?	2 marks
Answer		
Feedback		<input type="checkbox"/> Satisfactory <input type="checkbox"/> Not satisfactory

Question 3	Do you understand how to use the Ready Skills Profiling System?	2 marks
Answer		
Feedback		<input type="checkbox"/> Satisfactory <input type="checkbox"/> Not satisfactory



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Reasonable Adjustment			
Adjustment Required	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Describe the adjustments that have been made to the assessment:			
Assessor name and signature		Date	
Student name and signature		Date	

Assessment Outcome	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Not Satisfactory	
Feedback:			
Actions Required if Not Satisfactory:			
Assessor name and signature		Date	
Student name and signature		Date	