

**VILLAGE OF PEMBERVILLE
COUNCIL MEETING
October 15, 2019**

Mayor Gordon Bowman opened the October 15, 2019 council meeting at 7:00pm with a prayer and led those present in the Pledge of Allegiance.

Roll Call: Present as the regular meeting of council was Rahe, Angel, Bailey, Long, and St. Louis. Others present were, Eileen Schuerman, Gene Steele, Eric Campbell, Tom Mauk, Tom Oberhouse, Joanne Busdeker, and the Deputy Clerk.

Minutes: St. Louis moved and Bailey seconded to approve the minutes from the October 1, 2019 meeting. Motion passed unanimously.

Treasurer's Report: Bailey moved and Rahe seconded to approve the bills in the amount of \$5,037.53. Motion passed unanimously.

ORDINANCE 1587: ORDINANCE TO MAKE INTRA FUND TRANSFERS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF PEMBERVILLE, STATE OF OHIO, DURING THE FISCAL YEAR BEGINNING JANUARY 1, 2019, AND ENDING DECEMBER 31, 2019. 2nd READING

Mayor:
Mayor stated that the Wood County Park District has been offered for sale, property along the portage river, along the main branch that is adjacent or directly north of the existing William Henry Harrison Park. Mayor stated they are asking for support from the village for this purchase. They are applying for grant funding from the State of Ohio, there are a couple different funds they can approach for this purchase. Mayor stated it will expand Harrison Park by almost double in size and allow for trails near and along the river, which they are looking forward to. Mayor provided each councilmember a copy of the letter that was provided to him and he is asking now for councils input as to whether we should send a letter of support for this purchase. Long asked if the purchase included the home on that piece of property. Kuhlman stated that it does. Long then asked about the current zoning, it was stated that it was currently zoned as Agricultural. Oberhouse asked how many wells were on the property. Long stated there was at least 2. Further discussion took place regarding the wells and protecting of well heads, along with those favorable in the sale. Rahe moved and Angel seconded to support Wood County Park District in the purchase of the property. Motion passed unanimously. Mayor will draft a letter of support.

Streets & Sidewalks: Mayor handed out information and quote from Poggemeyer to do a traffic study. Mayor stated the quoted amount was for \$4580.00

Lands & Buildings: Mayor stated that this past Friday he was informed that resident Fred Barker, would like to rebuild the planter boxes that are on the steps near the antique store downtown. The current planter boxes are at least 25 years old, possibly older. Mayor stated they are wonderful planters that the Petal Pushers have maintained beautifully, with beautiful flowers and plants but the timber themselves are starting to deteriorate and some have shifted out of place. Mayor stated the Mr. Barker has offered to rebuild these planter boxes if the village would supply the materials. Mayor stated he hoped Mr. Barker would supply a list of materials and how many timbers he would need but has not yet provided such list at this time. Mayor stated that he is personally estimating it would need 130 4'x6'x8' timbers that are \$12 a piece, totaling \$1560.00 but is sure there will be other materials plus delivery charges to bring the timbers to us. Mayor is thinking we are looking in the range of \$2,000. Mayor stated this is not finalized yet, but wanted to let council know it was being offered to us.

Zoning Inspector: Mayor stated that each member of council has a copy of the letter of resignation from Michael Coon and it has been accepted. Mayor would like to recommend appointing Brian Heestand as Zoning Inspector. Long moved and Angel seconded to appoint Brian Heestand as interim Zoning Inspector until the village can identify a full-time position. Motion passed unanimously.

Rahe:
Street Committee: Rahe stated that the committee is still reviewing the material sent from Poggemeyer for the street study.

Mayor added that the Zoning Board of Appeals met last evening and approved a new sign for the library and during that time he had a conversation with Joe Hirzel, who has been in touch with people who are doing the paving work, Ward Construction, and they are continuing work and plan to begin on Bierley Ave. toward the middle to end of next week and as they get that work done, they will come in with the last layer of paving and do all that at once. Mayor stated they will do Bierley Ave. and the finishing layer on Water St.

Rahe stated that the Shelter House floor has a significant crack and would like Lands & buildings to look at it to potentially have it repaired.

Angel:

Angel wanted to publicly thank Michael Coon as Zoning Inspector and wishes him well.

Bailey:

Bailey stated that the new village website is coming along and hope to have it up within the next month to month and a half.

Long:

BPA: Long stated that we have BPA members requesting key sets and knew that the clerk was working on this. Long stated the question about providing sets of keys for BPA members, which would be the utility building, which are keyed similarly, keys to access council chambers, which only one has a key to, and keys to sewer plant. Long stated he is not sure where they all are or if there is a master keeper of the keys. Deputy Clerk stated that we do have a key box and that the delay at this point she believes some things were turned over to Personnel, which was a policy for volunteers. Deputy Clerk stated according to the insurance company, we do not need to have a rider on the policy but, we do have to come up with something detailing what in our estimation a volunteer is. Long asked if they are thinking volunteer because they are doing things outside of their duties. Rahe stated that the clerk met with Laura Manning of Hylant, where she indicated a rider policy was not needed. However, is recommending that we adopt a volunteer policy since the general powers and duties of the Board of Public Affairs, per ORC 735.29 state they "shall manage and control the waterworks, electric light plants, artificial or natural gas plants, or other similar public utilities, furnish supplies of water, electricity, or gas, collect all water, electric and gas rents or charges and appoint necessary officers, employees and agents." Rahe continued to read the Summary that BPA members do not need a rider policy and it is recommended that the village adopt a volunteer policy. Rahe stated that the clerk included the in-depth volunteer policy provided from Hylant. Rahe stated Personnel did look at it but wanted to look at it in more detail. Deputy Clerk stated that we need to be sure the BPA members are covered for the work and equipment they are using, that has been the main delay in the keys. Bailey stated this brings a question to the solicitor and if this was something that could be changed in the job description itself. Kuhlman stated that we would have to contact the insurance company and see what exactly they want and would provide a policy. Rahe stated they have provided that form. Mayor stated it's more detailed then we need. Rahe stated she will have the clerk send the form electronically to Kuhlman. Long stated we need to do what is necessary to get them covered because if there was a water break tonight, Chuck will be in the hole with a shovel. Long then stated we will need 3 sets of keys made accordingly. Bailey added that it was also mentioned of doing a list of who has what keys to what building.

Spoil Pile: Long stated that the board did put out a request to pave an area simply for spoil piles from water breaks. The current location is down at the utility building, south of the brush drop-off. That location is going away and a new location is needed and the board agreed to put it at the sewer plant. Long stated they have reached out to multiple vendors and only one responded that is willing to do the paving at the sewer plant and believes the board is going to move forward with that contractor since it is something that needs to get done.

Electric: Long stated there was a good discussion last night about the fact that the range of electrical meters we have in the village is pretty wide. From old rotary dials to digital. Long explained briefly the measurable blind loss of electricity and that Barres felt they are a lot higher then where we like to see those. The conversation came back that, do we want to tackle a pro-active approach and start swapping out meters. Long stated it was decided that when there is a notice in deficiency to communicate and document it with the property owner and village. Long stated they also discussed the testing procedure when pulling a meter. Long stated they also talked about the understanding of who is responsible, when it is the village or when it's the homeowner.

Long stated they also discussed Pember Grove lighting in the boulevard, developer will provide the lights and reimbursement will come from Ordinance already there.

Water main College Ave: Mayor added that he had a conversation with Steve Darmofal with Feller Finch and he informed the Mayor that the request for quotes for the new water main on College Ave. have been sent out and those bids will be opened October 30th at town hall. Mayor stated he did not know the time but are usually set between noon and 1:00pm. Mayor stated someone from the village needs to be there, the Nathan Schultze will be a good choice however, Mayor felt a member of BPA should be there as well.

Planning Commission: Long stated that the meeting for tomorrow night is cancelled as they are 2 members shy. Long stated he does not have a new schedule date yet, a tentative date to come.

Tom Oberhouse stated that the final plat has been submitted to Feller Finch and copies are available at the town hall office and stated he will leave it up to Bob Kuhlman to expedite the process. Long explained there are two paths, to build all the way out before selling lots or developer issues a bond for the remainder should something happen and we need to complete construction on their behalf. Long stated that with winter approaching if there are things Tom's crew cannot get done this year, he will have to issue a bond for what's remaining and the village's engineer will have to bless and say 'we think the bond request for X dollars will finish the project, we as the village representatives agree that is the amount'

St. Louis:

St. Louis stated that the library is very appreciative the Zoning Board of Appeals passing the variance with a few stipulations such as no flashing, and diming after hours. St. Louis stated it puts this in the direction of setting precedent and reference in the future.

Yaniga:

Absent

Guest:

Joanne Busdeker: Busdeker stated that when they have dinners down at the Legion Hall, the commander is welcoming them but then telling everyone to please be careful when leaving because the police will pick them up very easily. Busdeker thinks this is something that needs looked into because she believed that is not happening. Busdeker stated that they, the Legion, think that after events the police are targeting whose leaving. Busdeker thinks it's a disgrace that he is even mentioning this. Busdeker continued to say that maybe many years ago when people were known to have alcohol parties more so than now. Busdeker stated she was not sure there was anything anyone could do, she just does not like it. Mayor stated his opinion is that it has been said more often that it is becoming inappropriate and he will confer with Chief and a letter will be wrote asking him to stop.

Harvest Gathering is 1 week from Saturday.

Meet the Candidates Night is October 29, 2019 at 7:00 pm located at Bethlehem Lutheran Church

Mayor Bowman adjourned the meeting at 7:45 P.M.