

**VILLAGE OF PEMBERVILLE  
COUNCIL MEETING  
July 6, 2021**

Mayor Bailey opened the July 6, 2021 Council meeting at 7:00pm with a prayer and the pledge of allegiance.

Mayor Bailey sworn in Laura Meyer as the Councilwoman replacing Joshua Jacobs.

**Roll Call:** Present at the scheduled meeting of Council were Rahe, Angel, Long, Madaras, Mazur, and Meyer. Others present were, Eric Campbell, and the Clerk.

**Minutes:** Rahe moved and Long seconded to approve the minutes from the June 15, 2021, meeting. Motion passed 4/6 vote, Rahe-yes; Long-yes; Madaras-yes; Mazur-yes; Meyer-abstain; Angel-abstain.

**Treasurer's Report:** Long moved and Angel seconded to approve the bills for \$9,723.00. Clerk stated the reimbursement to Mayor Bailey is listed under the wrong fund and should be indicated under the Permanent Improvement Fund. Motion passed 5/6 vote as amended. Long-yes; Angel-yes; Rahe-yes; Meyer-abstain; Mazur-yes; Madaras-yes.

**ORDINANCE 1605: ORDINANCE TO MAKE INTRA FUND TRANSFERS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE VILLAGE OF PEMBERVILLE, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2021. 3<sup>rd</sup> READING**

Long moved and Angel seconded to approve Ordinance 1605. Motion passed 5/6 vote. Long-yes; Angel-yes; Rahe-yes; Meyer-abstain; Mazur-yes; Madaras-yes.

**ORDINANCE 1606: AUTHORIZING THE VILLAGE MAYOR AND FISCAL OFFICER TO ENTER INTO CONTRACT WITH TD ENGINEERING, LLC FOR THE PURPOSE OF PROVIDING PROFESSIONAL ENGINEERING SERVICES FOR THE VILLAGE OF PEMBERVILLE. 2<sup>nd</sup> READING**

**ORDINANCE 1607: AUTHORIZING THE VILLAGE MAYOR AND FISCAL OFFICER TO ENTER INTO CONTRACT WITH STREAKER TRACTOR SALES, INC. FOR A LEASE WITH AN OPTION TO PURCHASE A BACKHOE. 2<sup>nd</sup> READING**

Long asked if there was any additional feedback. Mayor stated the only thing new was Mr. Schulte had heard through his employer that Streaker lost the New Holland dealer. Mayor stated she contacted Gary Streaker and they did lose the contract with their Findlay branch but still maintain contract with their Fremont branch. Long stated the last question was regarding the Irregular advance amount. Clerk stated that amount is the trade-in value of our current back-hoe.

**Police Activity Report:** Nothing additional report. Angel asked Chief if he could indicate the number of citations given.

**Zoning:**

Campbell stated he has a quote from Feller Finch for surveying and will discuss when he returns from vacation.

Mazur asked about the area along the railroad tracks and if it had been determined who the property belonged to. Campbell stated it looks to belong to CSX. Mazur asked if there was anyway to get the area cleaned up. Campbell stated it looks like Countyline may be utilizing the area but is not sure of any agreement with CSX and Countyline but will reach out to Mark and find out.

**Council Reports:**

**Rahe:**

Lands, Building, Streets & Sidewalks: Rahe stated the Lands & Building and Street & Sidewalk committees' have combined again and will begin meeting on the second Wednesday of the month at 3:45 p.m.

Rahe stated the Village is currently under our biannual audit.

Finance Committee: Rahe stated Finance met and discussed obtaining a credit card for the police department for the off hours the town hall office is closed, should the need arise. Rahe stated the Finance Committee recommends credit limit of \$5,000. Rahe moved and Angel seconded for the Police department to obtain a credit card with a credit limit of \$5,000. Motion passed unanimously.

Rahe stated it's time to do the first income tax transfer of \$200,000 for this year. Rahe moved and Madaras seconded to transfer \$200,000 from Income Tax fund with 60% going to General Fund and 40% going to Permanent Improvement. Motion passed 5/6 vote. Rahe-yes, Madaras-yes; Mazur-yes; Meyer-Abstain; Angel-yes; Long-yes

**Angel:**

Sidewalk – Train Depot: Angel updated Council on the sidewalk in front of the train depot. Angel stated that due to the high demand for concrete work, most all bid requests for the project have been turned away except for Scott Sheets. Angel stated he is currently waiting for the bid to see what the project will cost and will bring to Council at that time.

**Long:**

BPA: Long stated BPA is currently meeting. Long stated there is a conversation planned around the water tower scheduled for the next regularly scheduled BPA meeting, July 19<sup>th</sup> at 6:30 pm. Long stated Steve Darmofal had given everyone some information. Long stated in his brief review he believes it covers the conversation being had. Long stated he thinks there is a fair amount of public opinion that it is not preferred to be in the park. Long also believes no one has laid out the alternatives and what else is there. Long stated that as people communicate with people through their different means to remind everyone that a site has not been finalized. Long stated a final site has not been picked but the Village does have a viable option. Long stated there are other options available but they do come with cost.

Planning Commission: Long stated Planning Commission did not meet in June.

**Madaras:**

Pemberville Free Fair: Madaras stated he was contacted by a member of the Fair Board asking if the Village would consider sharing in the revenue from the 5-mile registrations. Madaras explained that in the past, registrants received in addition to a t-shirt and other amenities, a \$5 food voucher to be used at either the Legion Auxiliary food stand or Fair Board food stand. However, the Fair Board will not have a food stand this year. Clerk suggested doing an average of vouchers redeemed from previous years. Madaras moved and Mazur seconded to donate to the Fair Board an amount based on the average food vouchers submitted in previous years. Motion passed unanimously.

Tree Committee: Madaras stated the Tree Committee will be meeting Wednesday, July 14<sup>th</sup> at 7:00 pm at John Lockard's.

Madaras stated it was mentioned earlier about moving the 3 trees located on the Sherman Ave. boulevard. Madaras stated the tree closest to State Route 105 had recently been taken out by a semi-truck turning onto Sherman Ave. Mayor stated she received a quote from North Branch to replace the tree and when speaking with the Street department, there is concern that the Village will be replacing that tree often. It was discussed to relocate the replacement tree somewhere else within the Village. Meyer asked why semi-trucks would be turning into a residential area. Mayor stated with the municipal building located in the back the Village does receive various deliveries that could include a semi-truck. After further discussion it was determined the other two trees will remain in their current location and will discuss should an issue warrant a discussion.

**Mazur:**

Park & Rec: Mazur stated the next Park and Rec meeting is July 26<sup>th</sup> at 3:00 pm located at town hall. Mazur stated she and Busdeker were the only ones in attendance at the last meeting.

Pool: Mazur reported that due to the staffing shortage, the Pool Manager moved the admissions window over by the gate with concessions. However, during these times the main doors are closed and when driving by it looks as though the pool is closed when in fact it is open. Mazur would like to find a magnetic open sign to place on the door during those times so residents know the pool is open. Clerk stated she will look into purchasing one.

Mazur asked that Personnel look at wages for the lifeguards next year.

Mazur stated the Pool Manager was calling often to replenish concessions. Clerk added she is seeing larger deposits than in years past.

Ball Fields: Mazur asked who manages the ballfields. Mayor stated Mr. Porter with the Eastwood Baseball and Softball Association. Mazur stated she had noticed a lack in weed maintenance and was not sure if they were maintained by the Village or another organization. Mayor stated the two fields closer to the school are owned by Eastwood School and the one closest to the pool is owned by the Village.

Public Restrooms: Madaras stated a resident commented on the restrooms located in the grey building by the shelter house and that they were excellent but never opened during the day when residents are at the playground area. Mayor stated it is her understanding that after they were remodeled there was vandalism and somewhere along the way Council decided to keep them locked except for special events and shelter house rentals. Rahe asked about having the restrooms open during pool hours. There was mention on who would open and close them, and clean them. The discussion then expanded to the shelter house and having it open at all times. Mayor added that the shelter house is a separate conversation that needs to take place with Park and Rec. Mayor stated the awnings are very heavy to open and could pose issues for someone trying to lift them. There was further discussion of the pros and cons of having the shelter house open at all times versus the rental side. Long is open to leaving the shelter house open but there needs to be a resolution for the rental aspect of the shelter house. Long added that the rental is more about the amenity than the income.

**Meyer:**  
No report.

**Mayor:**  
Mayor Bailey thanked Rahe for helping with the meetings while she was on vacation.

Mayor Bailey welcomed Ms. Laura Meyer to Council.

Party in the Park: Mayor stated she felt the Party in the Park was a success and everyone appeared to have a great time. Mayor stated there were about 125 individuals at the pool. Food trucks were busy with lines that never ended. Mayor stated Shirley Ducat twisted balloons for over 4 hours without a break. Mayor stated there were over 30 kids in line at all times. Music was great, games were well used and played. Mayor stated it was a very positive thing for the Pemberville and the park was left very clean. Mayor stated there were some sponsors for the band. North Branch Nursery, Grounds Keeper Outdoor Solutions, Hirzel's, Brookside Church, Paint Enough Bakery, which is Brad Yaniga. Mayor thanked them all for their sponsorship. Mazur asked if this would become an annual event. Mayor stated she was not sure at the moment. Mayor gave a huge thank you to Christina Yaniga who assisted her in the preparation. In addition, Mayor extended her gratitude to Ms. Rahe and Mrs. Mazur for help with the set-up and tear down and is very appreciative. Clerk added that Mrs. Yaniga wrote a two-page thank you regarding the Party in the Park and asked to include into the minutes (attached).

Mosquito survey: Mayor asked Madaras about the mosquito survey. Madaras stated he and his son will be going out again tonight to a few areas around town that they are monitoring. Mayor added clarity that this was supposed to be done by BGSU but they did not have the funding so they abandoned it. Mayor secured permission from the EPA to hire for the amount we would have paid BGSU someone else and with Madaras a Science teacher, he and his son graciously volunteered to do the mosquito surveillance. Madaras added it is very interesting and if anyone is interested and want to learn more to reach out.

Joint meeting (water-tower): Mayor stated that Long covered the next meeting that will be held at Memorial Park, July 19<sup>th</sup> at 6:30 pm. Mayor stated it will be a combined meeting with BPA, Council, and the Village Engineer to discuss the water tower. Mayor stated notice of the meeting was included on the utility bills, and will be posted on the marquee outside of town hall, Village website, and Facebook. Clerk added it will also be posted at the post-office, bank, and Frobose IGA. Mayor stated following the conversation about the water tower, BPA will continue their meeting at town hall and Council will continue their meeting at the shelter house. Mayor stated since Council is meeting following the joint meeting, they will not meet on Tuesday.

ODOT: Mayor stated Countyline has asked ODOT for assistance in controlling the speed at their end of town during harvest. Mayor stated their concern is that cars are going too fast and harvest trucks won't clear the road. Mayor stated that ODOT has offered the Village a removable sign to place across from the library on the other side of the guardrail that will say "Slow Tractor" that can be put in at will. Mayor stated it was suggested not to leave it up year-round because people will become immune to them and quit looking at it. Mayor suggests to put it up at the beginning of fall and left up through harvest season.

Asset Management: Mayor stated there is going to be an asset management conference call on Thursday, July 15<sup>th</sup> at 10:00 am with the EPA. Mayor stated this is in regards to the water supply revolving loan applications that she and Steve Darmofal submitted. Mayor stated 4 different projects were submitted for zero interest funding. The conference will involve the EPA, Mayor, Clerk, Village Engineer, Water Superintendent, and a member of BPA. Mayor stated if anyone else would like to attend to please let her know as soon as possible. Mayor stated they essentially examine the Village to see if we are candidates for the zero interest loans. Mayor stated the projects that were submitted were the water tower, force main separation from the Library out to the sewer plant, the south-end water loop that will connect Bierley Ave. and Water St. underneath the river, and the downtown alley waterline replacement.

Codification: Mayor stated we have received the codification from Legal with their suggestions on things Council may need to change and additional things needed that may have been omitted. Mayor stated she will finish that up this week and get over to Kuhlman for review. Mayor stated we have until August 21<sup>st</sup> to submit changes and then they will have the first edition of the codification 10 to 12 weeks following.

American Rescue Plan Act (ARPA)- Mayor stated she had just learned the ARPA funds are reduced from what was originally stated. Mayor explained in the beginning we were told we would get roughly \$250k, with half received this year and the second half next year. Mayor stated essentially the amount has been cut by \$130k and they have also made it an application process and have changed the rules dramatically since it first came out. Long asked if we needed to declare what the funds will be used for in the application. Mayor and Clerk stated no.

Council and BPA Vacancy: Mayor stated there are four seats available for Council this fall and 1 seat for BPA. Mayor stated everyone needs to talk to residents about running. Mayor stated if current members up for re-election are planning to re-run that petitions are due by August 4<sup>th</sup> at 4:30 pm.

Executive Session: Mayor stated she would like to go into executive session to consider complaints against a public employee. Angel moved and Madaras seconded to go into executive session to consider complaints against a public employee. Motion passed unanimously.

Mayor Bailey adjourned the meeting at 8:45 P.M.

Members of Council and Residents in Attendance:

I want to take a moment to express our many thanks to all those who were involved in making Pemberville's first annual 4<sup>th</sup> of July Party in the Park happen. I wanted to do this in-person, but we're signed up for an event supporting a new venture of our own local Belle Fleur here in town tonight.

The Party in the Park was, what I would consider, a definite success and an absolute blast. An estimated 350-400 people came out from Pemberville, Bradner, Bowling Green, Fostoria, Toledo, Lansing, MI and even as far away as San Antonio, TX (these were band members families, but we're taking it.)

Specific thank yous first go to our mayor Carol Bailey for coming up with the idea, putting it all into motion, and overseeing its execution. Thank you for letting me piggy-back on it and play a part.

Thank you, John Bailey for helping open up and close down the shelter house, staff the event, and clean up.

Thank you, Amelia (whose last name escapes me, forgive me) for being our first volunteer, coming out early to set up, and showing me up with your muscles in carrying cases of water.

Thank you, Susie Rahe, for coming out early and staying late to help us staff and clean up after the event.

Thank you, also to Terrilynn Meel of Bradner for coming out to help set up.

Thank you, Shirley Ducat for endlessly serving all our families and kids with your talent for balloon art with the same patient and friendly attentiveness that you served us all with at the post office here for years. (If Shirley took a break during those four hours, I didn't see it.)

Thank you, Charlie Blausey and Fred Barker for supplying and setting up the outdoor games. I saw so many families enjoying these and know they are a lot of work to put up.

Thank you to our handful of student volunteers who came out to help set up and tear down. I didn't have the pleasure of getting all of your names, but want you to know your willingness to serve the community in this way is so appreciated.

Thank you to the pool staff for providing our families and families in the surrounding areas, a free, safe, and fun space to cool off and celebrate on Sunday.

Thank you, members of Council for opening the pool free of charge and making it possible to give back to our community in this way.

Thank you to the members of our local police and fire departments who brought out the truck for kids to explore and represented well, connecting with the community.

Thank you to our local business and organizational sponsors who all came through without hesitancy to make the live music possible. Many thanks to: Groundskeeper Outdoor Solutions, Pain Neuf Bakery (pronounced Pan Nuf---he's so fancy,) North Branch Nursery, Hirzel Canning, Co., La Conexion, and Brookside Church. Thank you, Tom Oberhouse, Joe Hirzel, Brad Yaniga, and members of Brookside Church for coming out personally with your families and celebrating with us. It was great to see you. We acknowledge that not all of our sponsors were able to come due to previous family commitments for the holiday, but we highlight your contribution and support in spite of the situation. That means so much to us.

Thank you, Brent Lowry for gladly contributing your musical talent to the event, even letting us stretch your voice, making this event your fourth set of the week. Your love and support of our town and community is an inspiring thing and vocals were still amazing. Looking forward to hearing you at more town events soon!

Thank you, Johnny Vasquez and the musicians of Tejano Sound for coming all the way down from Lansing after playing a wedding the night before to provide us fantastic dance music and nostalgic blasts from the past. We thoroughly enjoyed having you and look forward to having you back.

Thank you, staffs of OTR Smokehouse and Los Agaves Taqueria for coming through in a pinch and steadily providing excellent food all day long. I saw steady lines at both all day.

Thank you to Jeff Barres aka Cowboy, our town electrician, for making sure that everything was set for us to amplify great music all day. Such an important piece.

And last, but not least, thank you to all our neighbors and friends in Pemberville and all the surrounding region who came out and supported this event with your presence, celebrated together with us, and had fun. When do we start planning for next year guys?!

With much enthusiasm and gratitude,

Christina Yaniga