

**VILLAGE OF PEMBERVILLE
COUNCIL MEETING
November 16, 2021**

Mayor Bailey opened the November 16, 2021, Council meeting at 7:00pm with a prayer and the pledge of allegiance.

Roll Call: Present at the scheduled meeting of Council were Rahe, Angel, Long, and Madaras. Others present were, Robert Kuhlman, Chief Darling, Eric Campbell, Tom Mauk, Gene Steele, Joanne Busdeker, and the Fiscal Officer.

Minutes: Angel moved, and Rahe seconded to approve the minutes from the November 2, 2021, meeting. Motion passed unanimously.

Treasurer's Report: Madaras moved, and Long seconded to approve the bills for \$6,673.71. Motion passed unanimously.

Police Activity Report: Activity report provided.

Council Reports:

Rahe:

Personnel and Finance: Rahe stated the Village looked at other health insurance options and it looks like there will be approximately a 10% increase.

Appropriations: Rahe stated Finance Committee briefly discussed Temporary Appropriations and the Fiscal Officer will mirror the Temporary Appropriations to 2021 and will begin looking at Permanent Appropriations.

Handbook: Rahe stated the redline version of the handbook will be e-mailed to all of Council for review, input, and comments. Rahe stated she and the Committee were made aware the changes to the handbook in 2018 should have been done in the form of an Ordinance. Rahe stated the last Ordinance passed was in 2012. Rahe stated that an Ordinance containing all changes from 2018 and a second Ordinance with changes made in 2021 will be presented at the next Council meeting. Rahe stated in addition, the Juneteenth holiday will be added to the handbook. Long asked the best format for submission of suggested changes. Kuhlman suggested to submit to the committee for review and discussion. Fiscal Officer clarified a red-line version will be sent in pdf format and that changes could be sent in word or adobe and will be added for further review by Personnel.

Streets, Sidewalks, Lands and Building: Rahe stated the Committee met on November 12th. Rahe stated Mr. Reiter came and asked the committee to look at his property located at 415 Sherman Ave. Rahe stated Mr. Reiter ultimately would like to see the Village pave Sherman Ave. Rahe stated Mr. Reiter would like to see stone added to the corner of where he lives to build up the road. Rahe state Bourdo will review the area to see if it is the Village's responsibility or Mr. Reiter's and will communicate accordingly.

Leaf pick-up: Rahe reported that leaf pick-up has begun. Madaras asked what the leaf schedule was. Mayor stated the guys are circling around town and will continue to pick up leaves as they are raked to the curb.

Street signs: Rahe stated the Mayor reminded Bourdo there is a dead-end sign on Kesson Rd. that needs replaced. Rahe stated a reminder was given to install the 25 mph Ahead sign on Rees Road.

Rahe stated we are working on obtaining road salt quotes.

No Smoking and No Weapons: Rahe stated it was brought to her attention over the summer that the Village does not have posted the ORC No Smoking and No Weapons signs. Rahe stated to comply she has requested that No Smoking and No Weapons signs be posted at Town hall, police station, and the pool. Angel asked Rahe if the State statute was read, and if it states that it legally must be posted. Rahe stated she believed everyone has them posted and the sign itself says Ohio Revised Code Chapter 3794 for No Smoking and for weapons it is ORC 2923.1212. Angel stated he does not want to post something without knowing the full knowledge of the law. Kuhlman stated he knows some require posting but without reviewing the statute he does not know if those require posting. Long stated that if it is determined it is not required Council could choose to make it required.

Angel:

Safety Committee: Angel stated there was a potential question on what the legal speed was on Bierley Ave. Angel stated Mr. Campbell did some research and found that there is an Ordinance that changed the speed to 25 mph. Angel stated Rahe found minimal minutes on the subject that were unclear. Angel stated he spoke with a representative with ODOT and there are three elements that makes Bierley Ave. a 25-mph zone. Angel stated the first one is Bierley Ave. is in the Village limits. The second is most of the streets that cross Bierley Ave. must stop. Angel stated the third needs to be 1 consistent mile without stopping and there is not. Angel stated Bierley stops at State Route 105 at .96 miles, just short of the 1 mile and that is what determined the speed to be set at 25 mph on Bierley Ave.

Long:

Fair Board: Long stated his understanding is the fair is physically distancing themselves from the Legion Hall due to the intent of the Legion wanting to sell beer next year. Long explained that due to the bingo tent and the fair's association with that, they must have the bingo tent out of the line of site of a beer tent. Long stated the concept is to move the bingo tent closer to the pool sidewalk on College Ave. place the small animal tent next to that and move the stage from Memorial Drive across to the park side with the plan of separating the two. Long stated a question of if the Village could provide water to the small animal tent was discussed.

Sewer: Long stated there was brief discussion on what would be needed to provide a storm sewer for the new township building.

Long stated the wastewater treatment plant has started to use the Rare Metals for the phosphate removal.

Long asked about the home on the corner of Elm and Martin that has a shift in their driveway. Long stated where the driveway meets the road it is still rolled the same way it was when the driveway was in its previous location. Long stated to ask if there something we can do to put stone there or what is required to adjust that grade. Rahe took note and will discuss with the Street dept.

Long stated Tom Oberhouse came to discuss the interest portion on the funding for the reimbursement portion of Pember Grove. Kuhlman stated he thought the language of the Ordinance did not cover that. Long asked what the tool would be if they wanted to make that available. Kuhlman stated it would be based on interpretation and believes it is open for discussion. The Fiscal Officer stated it was asked of him to provide the interest amount he was paying on the loan, and we would incorporate the interest and that is where it was left. Long stated he has since paid off the loan and essentially the interest request would be going to back to him. Long stated he believes the question is since the loan is paid in full how the interest is figured.

Madaras:

Union Cemetery: Madaras stated the Pemberville Library would like to use the Pemberville Union Cemetery on Saturday, October 8, 2022, for their cemetery walk event. Madaras moved and Angel seconded to allow Pemberville Library to use the Pemberville Union Cemetery for their cemetery walk on October 8, 2022. Motion passed unanimously.

Tree Committee: Madaras stated Tree Committee met last Thursday and went over the list of stump removals. Madaras asked that stump grindings are removed, soil and grass seed planted. Madaras stated the fall tree plantings are currently on hold pending the outcome of the master plan. Madaras stated Stephanie Miller is hoping to work with them in early spring on the master plan. Madaras stated the only requirement is to provide maps. Madaras stated they are looking for a Village map, waterline and gas line maps will need to be provided for the master plan. Madaras stated it would also be helpful if there are any street or sidewalk plans in the works to provide them with as well.

Recertification for Tree City USA.

Madaras stated the tree on Bond St. has tested positive for oak wilt and will need to be disposed of in a specific way. Madaras stated Stephanie Miller will give direction on how and who should remove the tree.

Madaras stated there is a list of trees that need to be removed. The committee is seeking a total of 4 quotes and so far, the lowest is \$4050. Madaras stated he is hoping the Village employees are comfortable in cutting a few of them, if not they will need to be outsourced.

Madaras stated the next meeting date has not been set and will wait until February once new Council members are sworn in.

Mazur:
Absent

Meyer:
Absent

Mayor:

Planning Commission: Mayor stated the meeting is tomorrow at 7:00pm located at town hall.

Mayor stated she is hoping to go to the courthouse on Thursday for the sheriff sale of the old dentist office.

Splash pad: Mayor presented Council with a copy of the ad for bid of the splash pad. Angel moved and Madaras seconded to approve the splash pad to advertise in the Sentinel for 2 weeks. Motion passed unanimously.

Mayor stated there is a copy of a purchase request in Council folders. Moving forward if a committee requests supplies for purchase, please complete and submit to Fiscal Officer.

Christmas in the Village: Mayor stated Christmas in the Village is Saturday and Sunday, November 27th and 28th with the lighted Christmas parade Sunday night at 6:30pm

Mayor stated PIMA is looking to bring in a donkey but would like to place it under the awning at the police station. Mayor stated she spoke with Chief Darling, and he is not opposed if the area is kept and cleaned very well. Long moved and Madaras seconded to approve the use of the police station awning to house the donkey for Christmas in the Village.

Mayor stated she received a letter from Ruck and Wright regarding Opelt's Estate. Mayor stated there are still some outstanding funds to be collected and once those are cleared up any additional funds available are to be split accordingly based on the will.

Zoning:

Eric Campbell:

No report.

Guest:

Gene Steele: Mr. Steele discussed his meeting with TMACOG regarding the Portage River. Steele stated he had conversation regarding keeping Bierley St. bridge, and the Mayor can request a meeting with the Commissioners and ODNR to discuss how to keep the Bierley St. bridge clear of debris.

Joanne Busdeker: Busdeker would like to see the solar limit speed sign placed on College Ave. Rahe stated the 25-mph Ahead sign has been ordered and once received will be installed. Mayor added that there is an intent to move the solar speed limit sign to College Ave during pool season.

Mayor Bailey adjourned the meeting at 8:00 P.M.

*Audio recordings and attachments of the meetings not included with the minutes are available upon Public Records request.

