

**VILLAGE OF PEMBERVILLE
COUNCIL MEETING
February 1, 2022**

Mayor Bailey opened the February 1, 2022, Council meeting at 7:00pm with a prayer and the pledge of allegiance.

Roll Call: Present at the scheduled meeting of Council were Rahe, Angel, Kirkbride, Mazur, Meyer, and Titkemeier. Others present were, Robert Kuhlman, Sargent Kwapich, Joanne Busdeker, Gene Steele, Eric Campbell, and the Fiscal Officer.

Minutes: Meyer moved, and Rahe seconded to approve the minutes from the January 18, 2022, meeting. Motion passed unanimously.

Treasurer's Report: Angel moved, and Titkemeier, seconded to approve the bills for \$ 3,533.88. Motion passed unanimously.

ORDINANCE 1613: AN ORDINANCE OF THE COUNCIL OF THE VILLAGE OF PEMBERVILLE AMENDING NUMBER 1525 WITH RESPECT TO MONTHLY CHARGES FOR MAINTENANCE, OPERATON, IMPROVEMENTS AND REPAIRS TO THE MUNICIPAL SEWER SYSTEM. 3rd READING
Rahe moved and Mazur seconded to approve Ordinance 1613. Motion passed unanimously.

ORDINANCE 1614: 2022 ORDINANCE ESTABLISHING MUNICIPAL EMPLOYMENT POSITIONS, DEFINING DUTIES AND PROVIDING FOR THE COMPENSATION THEREOF. 1ST READING
Rahe explained the range of the wages within the Ordinance and the spreadsheet showing current wages and what the Personnel Committee is recommending.

ORDINANCE 1615: AN ORDINANCE AUTHORIZING LEASE AGREEMENT WITH PEMBERVILLE FREE FAIR, INC. 1ST READING

ORDINANCE 1616: AUTHORIZING THE VILLAGE MAYOR AND FISCAL OFFICER TO ENTER INTO CONTRACT WITH EMERALD FX FOR THE PURPOSE OF PROVIDING PROFESSIONAL INSTALLATION OF A DRENCH DECK AT THE PEMBERVILLE COMMUNITY POOL IN THE VILLAGE OF PEMBERVILLE. 1ST READING

Meyer moved and Mazur seconded to suspend the rules. Motion passed with a 5/6 vote. Meyer-yes; Mazur-yes; Titkemeier-yes; Rahe-yes; Angel-no; Kirkbride-yes.
Angel moved and Mazur second to approve Ordinance 1616. Motion passed unanimously.

RESOLUTION 768: WORK AGREEMENT ENTERED BY AND BETWEEN THE OFFICIALS OF THE VILLAGE OF PEMBERVILLE, WOOD COUNTY, OHIO, AND THE WOOD COUNTY COMISSIONERS, WOOD COUNTY, OHIO, IN THE MATTER OF ROAD WORK ON VARIOUS VILLAGE STREETS WITHIN PEMBERVILLE, WOOD COUNTY, OHIO. 1ST READING

Police Activity Report: Police activity report provided with more detail.

Zoning Report: Zoning report provided showing a list of various communications, meetings, issued permits and other various tasks.

Council Reports:

Rahe:

Streets, Sidewalks, Lands & Buildings: Rahe stated the Mayor has submitted a mosquito grant application. Rahe stated the hope is to perform approximately 29 sprays done weekly, from around Mid-May to Mid-September. The next street meeting is February 9th at 2:30pm.

Angel:

Personnel Committee: Angel stated the Personnel Committee is working on Permanent Appropriations.

Safety Committee: Angel stated the police department had pulled data from 2 of the 4 speed signs. Angel stated the data pulled from Bierley Ave. was from October 16, 2021 to January 1, 2022 and reported 32,820 vehicles passed the sign. Angel stated at the next Safety meeting they will discuss who and when the data will be pulled.

Kirkbride:

BPA: Kirkbride reported Bob Schacht was sworn in as a new BPA member.

Water: Kirkbride stated they discussed the force main project on East Front St., from the library to the east edge of town. Kirkbride stated the project is ready for EPA approval. BPA is hoping to have the project completed by May 2023.

South-end water loop was discussed. BPA is waiting for EPA. Steve Darmofal recommends an OWDA loan for \$30,000 for the remaining price of the project cost.

Water tower: Kirkbride stated the water tower location is still undecided however, there is some potential for funding.

Storm Sewer: Kirkbride stated there was discussion on the requirement to add additional capacity of existing storm sewer line due to drainage expected when the New Freedom Township building is built. Kirkbride explained the plan is to drain the water out to the south and will likely require an 18" diameter pipe.

Sewer: Kirkbride stated there was discussion regarding phosphorus removal at the sewer plant and communicating what has been done.

Electric: Kirkbride stated there was some discussion of turning electric back on at the Animal Shelter location.

Kirkbride stated BPA agreed to increase the personal allowance for boots and winter gear to \$300 a year to be used for boots or winter gear.

Kirkbride stated BPA will be sending out help wanted ad for a full-time Utility Assistant.

Mazur:

Park and Rec: Mazur stated that Park and Rec are working on letters to send out to past lifeguards. Mazur stated they have a list of schools they will contact for interested lifeguards. Mazur discussed the need for paint and repairs at the pool guardroom and concession stand. Mazur stated the next Park and Rec meeting is February 28th at 7:00pm

Mazur stated the pool has a filter bag system and every several years they need replaced. Mazur moved and Rahe seconded to approved the replacement of the filter bags not to exceed \$2600 in material and labor. Motion passed unanimously.

Meyer:

Communications Committee: Meyer stated she will be looking over the forms sent out regarding the website.

Records Retention Committee: No report. Fiscal Officer will send the Records Retention policy to Ms. Meyer. Mr. Campbell stated the Ohio Sunshine Law is also a source for information on the retention policy.

Titkemeier:

Planning Commission: Titkemeier stated the Planning Commission met and brought him up to speed as to his role and the process. Titkemeier stated the next meeting is February 16th.

Mayor:

Mayor stated there were two water breaks; One on State Route 105 and Main St.

Mayor stated with the winter storm coming, she has posted on Facebook asking that all cars are removed from the streets to allow our plows to clear the roads.

Mayor stated there are a lot of webinars on grants and she will be attending a few of them.

Mayor announced the office is completely painted.

Mayor stated the School Board meeting has been postponed.

Animal Shelter: Mayor stated there have been plans submitted to Mike Rudy for the repair of the roof and back wall. Mayor stated Mr. Rudy will contact her once there is an approval to turn electric back on.

Mayor stated the old lumber yard has been demolished.

Mayor stated she met with the Commissioners and discussed the needs of Pemberville. Mayor stated there is funding available for infrastructure and she will write a letter asking for any financial assistance they could help with.

Guest:

Mayor Bailey adjourned the meeting at 8:05 P.M.

*Audio recording of the meetings are available upon Public Records request.