

**VILLAGE OF PEMBERVILLE  
COUNCIL MEETING  
May 3, 2022**

Mayor Bailey opened the May 3, 2022, Council meeting at 7:00pm with a prayer and the pledge of allegiance.

**Roll Call:** Present at the scheduled meeting of Council were Rahe, Angel, Kirkbride, Mazur, and Meyer. Others present were, Bob Kuhlman, Sargent Kwapich, Eric Campbell, Nicole Bowlus, Whitney McHaffie, Gene Steele, and the Clerk.

**Minutes:** Angel moved, and Rahe seconded to approve the minutes from the April 19, 2022, meeting. Motion passed unanimously.

**Treasurer's Report:** Meyer moved, and Kirkbride seconded to approve the bills for \$2,753.37. Motion passed unanimously.

Mayor diverted from the agenda so that Mazur can introduce Nicole Bowlus, and Whitney McHaffie as two of the three Pool Managers for the 2022 pool season. Mazur stated John Obrock is the third manager. Mazur stated they will work well together and have already delegated responsibilities amongst themselves.

**Police Activity Report:** Police activity report provided with no additional comments. Meyer asked about the new cruiser. Kwapich stated there was some misunderstanding with the number of vehicles available, so the Chief is currently working through that.

Kwapich highlighted on the potential shooting range stating a new revised quote will be available soon.

**Zoning Report:**

Rahe asked about the 3 violations in process and what that entailed. Campbell explained that there are currently three homes that are going through the violation letter process.

Meyer asked about the description of easement that he presented to Council. Campbell explained the utility easement and the need to protect them from being built on and the access to them which is currently limited without the potential of crossing onto private property. Campbell stated he has no proof of existing easements of the above ground utility running north and south between Bond St. alley and College Ave., between Oak St. and Maple St. Campbell stated he believes past access was made across private property. Campbell stated that it would appear the only access point located on the south end from the ally is blocked with a very large tree.

Prior to committee reports, Mayor asked that all questions and comments are held until after the Committee Chair has completed their report.

**Council Reports:**

**Rahe:**

Streets, Sidewalks, Lands & Buildings:

The next Streets, Lands & Buildings Committee meeting is May 11, 2022, at 2:30. However, may have to reschedule the time due to a conflict.

**Angel:**

Personnel Committee:

Angel stated the Village Handbook is ready for Council to review and make comment. Angel stated the specific language on the Comp-time has changed. Rahe asked is the wage Ordinance would reflect the changes. Angel stated that section of the wage ordinance would be amended. Angel stated the goal for the first reading is June 7<sup>th</sup>.

Safety Committee: Angel reported that the data from the College Ave. speed limit sign was pulled and there had been 1011 vehicles that drove passed the sign. Angel clarified the data includes traffic on West Front St. when it was stationed there and then when it was moved to College Ave. Rahe asked about the changing of the greetings on the speed limit signs. Angel stated that has not taken place yet.

**Kirkbride:**

Electric: Kirkbride reported that BPA discussed the north substation. Kirkbride stated the substation is still off. It will need a new slab for the transformer. The repair will require 3 weeks of advertising. Kirkbride stated that the

money the Mayor was looking into for the substation is not a grant. Kirkbride stated once the repairs begin it will take approximately 4 months to complete.

Kirkbride said there was some discussion on car charging stations.

**Sewer:** Kirkbride stated that Sheets and Barres will be getting together in the next ten days to train Barres on plant checks.

Kirkbride stated the wastewater plant needs a phosphorus removal system installed with an adjoining building. The entire cost would be approximately \$325,000. Kirkbride stated the EPA has okayed the phosphorus removal system.

Kirkbride stated that Shrader Tire has approached the Village asking to tie into the Village wastewater treatment system.

Kirkbride stated that the wastewater treatment plant is looking to purchase a backup generator incase power goes out.

Kirkbride stated there was discussion on getting correct numbers from Eastwood regarding the amount of wastewater the Village is treating. Kirkbride stated Sheets and Schultze would contact Eastwood to ask if the Village could install a meter on their wells.

**Mazur:**

**Park and Rec:** Mazur reported that the water was on at the pool. Mazur stated Amplex will be at the pool tomorrow to cover their equipment prior to the soda blasting and cleaning.

Mazur stated the next Park and Recreation meeting is May 23<sup>rd</sup> at 5pm.

Mazur stated Kenny Rahe worked very hard on the baseball diamond and did a fantastic job. Mayor will send him a personal thank you card.

**Meyer:**

**Records and Retention Committee:** Meyer reported that the first meeting to discuss records and retention policy is July 6, 2022, at 10:00am.

**Titkemeier:**

Absent

**Tree Committee:** Mayor reported on behalf of Titkemeier. Mayor stated there is the open seat on the Tree Committee and is appointing Rollin Forrester.

**Mayor:**

Mayor reported that she, Nathan, and Steve Darmofal are working on getting a proposal together for the waterline to the school.

Mayor reported that the bid opening on the south water loop took place however, only one contractor submitted a bid. After reviewing the bid, the Village will accept the bid from Palmer Bros. Mayor stated the lack of bids is due to very few not wanting to bore under the river laterally.

Mayor stated the Comfy Cactus Boutique is opening in the Henline building. Belle Fleur is now open several days a week, and the former Forks restaurant is in the last stages for an American/Mexican restaurant.

Mayor stated the next Council meeting is scheduled as dual open public meeting regarding the zoning change at the Old Lumber yard property.

**Guest:**

**Gene Steele:**

Steele commented on the pool and the copper pipes. Steele mentioned the hot water heater that will be looked at.

Mayor Bailey adjourned the meeting at 7:59 P.M.

\*Audio recording of the meetings are available upon Public Records request.

