

Personnel and Finance

Date: 8-16-2022

Time: 6:06pm

Members Present: Daniel Angel (Councilman and Chair), Laura Meyer (Councilwoman), Carol Bailey (Mayor: late/arrived at 6:30pm) and Sarah Dyer (Fiscal Officer)

Guest: Sue Rahe (Council President) and Eric Campbell (Zoning Inspector)

Absent: Robert Schacht (BPA)

Topics:

1. Cindy Winfrey 15%
 - a. Councilman Angel plans to ask the Council to make a motion accepting a special consideration for Cindy Winfield.
 - b. Councilwoman Meyer asked for a better understanding why the Village should pick up Cindy's 15%.
 - c. Sarah and Councilwoman Meyer discussed a spreadsheet showing the savings to the Village by picking up the 15%.
2. Comp-Time
 - a. The Committee was made aware that the Wage Ordinance was not being followed by paying out comp-time every quarter.
 - b. Councilman Angel is going to call and speak with the employees and let them know we will begin enforcing the ordinance on Sept. 30.
3. Motor vehicle tax stuff.
 - a. Councilman Angel received a packet of information concerning vehicle tax from Solicitor Bob Kuhlman by way of Sarah Dyer (Fiscal Officer).
 - b. Councilman Angel asked Councilwoman Meyer if she would be willing to head up this project.
 - i. Councilwoman Meyer would research the material and bring the relevant information back to the Committee for their consideration.
 - ii. Councilwoman Meyer will give it an attempt.
4. Police Coverage

- a. Eight Pemberville officers will be present for the fair.
- 5. Traffic signs
 - a. Councilman Angel asked Councilwoman Rahe to ask the Streets Department if we currently have signs available to be placed on Rees Rd.
 - b. If Streets does not have the signs, they will need to be ordered.
- 6. Liability Insurance
 - a. Councilwoman Meyer asked for clarification on some options within the policy.
 - i. Including what subcontractors need to do when working within the Village.
 - ii. Councilman Angel asked if the cyber insurance policy was still free.
 - iii. Sarah confirmed that all independent contractors must have liability insurance to work in/with Village.
- 7. Cyber Policy
 - a. The Committee needs to write a cyber policy for next years version of the Village Handbook.
- 8. Credit Card
 - a. The credit card policy needs to become a stand-alone policy apart from the Village Handbook.
 - b. This is a requirement from the Auditors Office.
- 9. Splash Pad
 - a. Councilwoman Meyer asked for an update. There is no new information currently.
 - b. Mayor Bailey stated she plans to begin a capital campaign for the splash pad towards the end of winter/beginning of spring.
 - c. Mayor Bailey stated Council voted to cover the cost apart from the current funds appropriated and the campaign will reimburse the general fund as monies are raised.

Adjourn: 6:53pm