

**VILLAGE OF PEMBERVILLE
COUNCIL MEETING
September 20, 2022**

Mayor Bailey opened the September 20, 2022, Council meeting at 7:00 pm with a prayer and the pledge of allegiance.

Roll Call: Present at the scheduled meeting of Council were Rahe, Angel, Kirkbride, Mazur, Meyer, and Titkemeier. Others present were, Chief Vaughn, Solicitor, Robert A. Kuhlman, Gene Steele, Eric Campbell, Eileen Schuerman, Carolyn Borcharding, and the Clerk.

A long and detailed discussion regarding the minutes and what information is and should not be included. Discussion took place regarding the August 2nd minutes and the placement of the statement Mayor Bailey read to council. Rahe asked per the original approval of minutes that the letter is copied and pasted within the minutes and not included as an attachment. Angel reviewed the placement of the letter on the website and stated his opinion was the context and points of the letter are included in the minutes and therefore the request is satisfied. Meyer moved and Kirkbride seconded to have the statement copied and pasted within the body of the minutes and not included as an attachment. Motion passed 4/6 vote. Meyer-yes; Kirkbride-yes; Angel-no; Rahe-yes; Titkemeier-abstain; Mazur-yes.

After the vote Clerk apologized and stated that she would not be changing the minutes as she does not see the difference of attaching the original document versus copying and pasting them into the minutes, all the information is included and would take whatever reprimand they want to give for the refusal. Clerk stated the back and forth over the minutes is pulling her away from more important tasks.

Minutes: Meyer moved, and Angel seconded to approve the minutes as amended from September 6, 2022. Motion passed 5/6 vote. Meyer-yes; Angel-yes; Rahe-yes; Titkemeier-abstain, Mazur-yes; Kirkbride-yes

Treasurer's Report: Rahe moved, and Mazur seconded to approve the bills in the amount of \$34,126.57. Motion passed unanimously.

RESOLUTION 772: CONTRACT TO FURNISH EMERGENCY MANAGEMENT BETWEEN WOOD COUNTY, OHIO AND VILLAGE OF PEMBERVILLE.2nd READING

RESOLUTION 773: RESOLUTION AUTHORIZING THE MAYOR TO APPLY FOR A 2022-2023 GRANT WITH THE WOOD COUNTY PARK DISTRICT.2nd READING

RESOLUTION 774: RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.2nd READING

RESOLUTION 775: A RESOLUTION AUTHORIZING THE MAYOR OF THE VILLAGE OF PEMBERVILLE TO APPLY FOR, ACCEPT, AND ENTER INTO A COOPERATIVE AGREEMENT FOR CONSTRUCTION OF A WATER DISTRIBUTION IMPROVEMENTS PROJECT BETWEEN THE VILLAGE OF PEMBERVILLE AND THE OHIO WATER DEVELOPMENT AUTHORITY AND DECLARING AN EMERGENCY.1ST READING

Police Activity Report: Police Activity Report provided.

Chief Vaughn stated the Brew Hop this past weekend turned out well with no incident.

Chief stated he had the air conditioner fixed at the station and while they were doing the repair, it was indicated the furnace is nearly 40 years old and will need to be replaced. After further discussion Chief will begin looking into having the furnace replaced.

Meyer asked about the status of the police SUV. Chief stated he spoke to Reineke and the projected time is June 2023 before the Village would see the new cruiser.

Zoning Report:

No Report

Mayor:

Mayor stated the Brew Hop was a great success with a lot of family activities. Mayor stated it was well organized and a lot of community participation. Mayor stated she would like to commend Holly Chappious and PIMA for their hard work and hopes this event continues.

Mayor addressed the memo included in the folders asking Committee Chairs to make sure a W-9, estimated cost and purchase order request forms are completed and provided to the Fiscal Officer so that the proper paperwork is in place for the vendor to receive payment. Mayor recommends that vendors should request a down payment to cover material costs.

Mayor stated she had been in communication with Cheryl Kahler who would like to purchase a park bench in memory of her parents and have it placed downtown near the old pharmacy building.

Mayor stated she is doing a webinar tomorrow with Alicia Silverio with ODNR, Ohio Department of Natural Resources, regarding flood plain management. Mayor stated a few things that have come up and as Floodplain Administrator would like to become more familiar and informed with the floodplain.

Mayor stated she is going to submit a proposal to the Commissioners asking them if the Village can apply the \$1 million grant to the water tower and the surrounding lines.

Mayor stated the cost for the 2 water tower leaks was nearly \$7,000

Mayor stated Eastwood has begun reviewing proposals for a waterline. Mayor stated at first glance Northwest Water Sewer District is cheaper. However, Mayor stated they are looking at the Village rate schedule and will compare to other school districts that use Northwest Water Sewer District and review when their rates schedule changes and to what extent.

Mayor stated she will be presenting the Bridge St. bridge grant on October 4th.

Mayor stated she has requested a meeting with the Assistant County Prosecutor, Linda Holmes, Mike Rudy, and Village Solicitor to discuss the Animal Shelter. Mayor stated the inspector issued a shell permit 6 months ago and there has been very minimal movement and would like an update. Mayor is concerned with the continuation of deterioration of the roof and foundation.

Council Reports:

Rahe:

Rahe asked about the mosquito testing updates. Mayor stated the updates have been sporadic this year. Mayor stated we have had a few positive West Nile tests from the new old edition. Mayor stated she believes the land north of the ball diamond is really swampy and could be the area of the positive tests. Mayor stated Mr. Madaras performed the testing last year and volunteered to help again this year. Mayor stated there is one spray left for this year.

Streets, Sidewalks, Lands & Buildings: Rahe stated the Committee met on September 13th. The Village has received the new backhoe. Rahe stated the Committee is still looking into purchasing a new 1-ton. Rahe stated she will inquire Reineke in Findlay. However, they are not taking orders on trucks at this time.

Rahe stated Steve and Deb Oberhouse attended the meeting regarding Oberhouse Park. There was discussion about the Village giving the property back to the Oberhouse family. Rahe stated no recommendations have been made.

Rahe stated the masonry work on the welcome to Pemberville signs has been completed. Rahe stated the actual signa will be completed in approximately 2 weeks.

The Committee briefly discussed the "No Parking" signs on Cherry St. Rahe stated that the Committee wants to review what's required before implementing and action.

Rahe stated they discussed maintenance on townhall.

Rahe stated the next meeting is October 11th at 9:00am.

Rahe stated the sidewalk and apron installation at the Depot will be taking place soon.

Rahe stated there will be one more street sweeping that will take place after fall leaf pickup.

Pemberville Union Cemetery: Rahe stated the committee met briefly to review the expenses and revenues coming in. Rahe stated more money is going out than coming in. Rahe stated the Township and Village put in extra funds this year and are hoping not to have to transfer more yet this year. As of today, the checking account balance is \$1,300.

Rahe discussed having Council go into executive session to address personnel matters. It was discussed having a structured conversation with the focus of discussing what the real issues are. Kuhlman stated in order to go into executive session it will have to do with complaints regarding personnel, public personnel. Kuhlman stated the requirements have to be met to go into executive session.

Angel:

Personnel Committee: No report.

Safety Committee: No report.

Kirkbride:

Tree Committee: No report

Mazur:

Park and Recreation: Mazur stated the committee met on Wednesday and used up the remaining paint at the pool. Mazur stated the committee has started to complete the Wood County Park Grant application. Mazur stated they are looking at repairing the concrete at the shelter house and the main door needs replaced.

Mazur stated she is still working on getting quotes for the new basketball courts including possible new back boards for the current basketball court.

Mazur stated the supplies for the gaga court have been purchased and the construction will take place this weekend.

Mazur stated John Gibbons was able to get the materials at half the original estimate.

Mazur stated the committee will not be holding the regular scheduled meeting on September 26th.

Meyer:

Records Retention Committee: No report.

Titkemeier:

Planning Commission: No Report

BPA: Titkemeier stated Todd Sheets was in attendance to discuss water and electric hook-up for the vendors for the Fall Harvest Gathering.

Water: Titkemeier stated the water tower placement was discussed focusing on plan #4 and #5.

Titkemeier stated water lines and rates were discussed regarding Eastwood Schools.

Sewer: Titkemeier stated they discussed the sewer plant complying with the phosphorus removal by March of 2023.

There was discussion on prices for blowers and other sewer plant operating materials.

Titkemeier stated the East Front St. force main project is awaiting EPA approval before it goes out to bid.

Titkemeier stated the American Legion Post 183 has agreed to the easement for the sewer line separation project.

Electric: Titkemeier stated the BPA is looking for a qualified electrician to help Barres until the North Substation is up and running.

Titkemeier stated the new motor needed for the South Substation is approximately \$41,000 and the lead time is approximately 12 weeks.

Guest:**Gene Steele:**

Gene Steele stated he met the potential buyer of Front St Café.

Steele recommended contacting Christina Yaniga regarding the flood plain. Steele stated she is very knowledgeable in the area.

Steele asked the status of the splash pad. Mayor stated she is waiting for the approval of the electrical plans and once she has that a pre-construction meeting would be scheduled

Mayor adjourned the meeting at 8:27 P.M.

*Audio recording of the meetings are available upon Public Records request.