

**VILLAGE OF PEMBERVILLE
COUNCIL MEETING
May 16, 2023**

Mayor Bailey opened the May 16, 2023, Council meeting at 7:00 p.m. with a prayer and the pledge of allegiance.

Roll Call: Present at the scheduled meeting of the Council were Rahe, Angel, Kirkbride, Mazur, Rollins and Titkemeier. Robert A. Kuhlman, Chief Vaughn, Eric Campbell, and the Fiscal Officer.

Minutes: Titkemeier moved, and Rollins seconded to approve the minutes from May 2, 2023. Motion passed 5/6 vote. Titkemeier-yes; Rollins-yes; Mazur-yes; Kirkbride-yes; Angel-abstain; Rahe-yes.

Treasurer's Report: Angel moved, and Kirkbride seconded the bills in the amount of \$28,171.39. Motion passed unanimously.

Rahe questioned the pole replacement and if the damage was covered by insurance. Deductible exceeds replacement cost and will not be submitted to insurance.

RESOLUTION 780: RESOLUTION APPROVING THE DRAFT AMENDED WOOD COUNTY SOLID WASTE MANAGEMENT PLAN. 1ST Reading

Police Report: Police report provided with no questions or comments.

The Chief provided a quote for traffic barricades. The Chief stated the Village currently borrows barricades from the township for events taking place on State Route 105. Mazur moved and Angel seconded to approve the quote for traffic barricades in the amount of \$2,724.90 and to be paid using the State Highway Fund. Motion passed unanimously.

Mayor:

The mayor stated the Village was approved for the small government loan in the amount of \$838,000 for the water tower. The mayor stated it will be half loan and half grant. The mayor stated the engineer is hoping to go out to bid this summer for construction next year. The mayor stated it is possible that the concrete pad could go in late fall after the fair.

The mayor stated mosquito spraying will begin next Tuesday and will spray every week on Tuesday. Mayor stated she will meet with the company prior to the first spray to discuss spraying into Oberhouse Park.

Mayor stated all members of council have 3 copies of the complaint form and would like to ask that the form is used when a complaint is made.

Mayor stated she gave out 5-day notice to residents with long grass.

Mayor stated the pool is opening June 3rd with a pool dedication of the splash-pad in memory of James Opelt at 12:30pm.

Mayor stated the Village received the donation of \$2500 from ECIC as stated in a previous meeting.

Mayor stated this Friday the downtown planters will be planted.

Mayor wanted to congratulate the Fiscal Officer on her upcoming nuptials and that beginning May 23rd she will be out of the office for 2 weeks. Therefore, if anyone needs anything please see her prior to the 23rd.

Council Reports:

Rahe:

Union Cemetery: No report.

Streets, Sidewalks, Lands & Buildings: Rahe stated the Street Committee met on May 9th. Rahe stated they discussed Oberhouse Park, and that the Village will no longer be maintaining the area. Rahe stated the Solicitor will submit another letter to the family.

Rahe stated they discussed the restrooms at Memorial Park. Rahe stated they are going to try for the summer having the pool employees unlock the restrooms during pool hours and lock them at the end of their shift. Rahe asked if someone could reach out to our current cleaner to see if she could include Memorial Park Restrooms in her cleaning rotation.

Rahe stated she and the Mayor are going to attend the Fair Board Meeting.

Rahe stated they discussed the flagstone the village has and how they can get rid of it.

Rahe stated she has a quote from Dublin for street sweeping. Rahe stated the amount is the same as last year and approximately \$1200 lower than Progressive Sweeping. Rahe moved and Angel seconded to accept the

quote from Dublin for street sweeping with the spring and fall sweep at \$700 and additional sweeps at \$495. Motion passed unanimously.

Rahe stated the next street meeting is June 6th at 9:00am.

Angel:

Finance and Personnel: Angel stated the committee met and discussed a brief overview of the letter of complaint from an employee.

Angel discussed the employee survey that would allow each employee to give feedback. Angel stated he is going to be working on that to present to the committee and will be presented to Council soon.

Angel stated the committee discussed the motor vehicle registration tax and that the Ordinance needs to be passed by July 1st. Angel stated rules may need to be suspended on the second reading to meet the deadline.

Angel stated the committee discussed timeclocks for the other Village employees and hope to have a decision with recommendation for all employees moving forward.

Angel thanked Council for their wisdom concerning the locked doors and phones. Angel stated he was not in attendance to state his opinion but would like to add that when they were first implemented, he was not in favor but voted based on the concerns of the office staff. Angel stated that not six months later a resident came in and made threats towards everybody. Angel stated he personally went into the office and apologized to the staff for not taking their safety seriously as he should have. Angel wanted to thank Council for recognizing that and not changing that.

Safety Committee: Angel stated there is a Safety meeting on May 24th at 3:00pm.

Kirkbride:

Tree Committee: Kirkbride stated the Committee met on May 8th and discussed mowing at Volunteer Park the area that Stephanie Miller with ODNR uses.

Kirkbride stated they discussed and reviewed the Arbor Day Celebration on May 4th.

Kirkbride stated that they discussed a homeowner located on Hickory St that has requested a tree.

Kirkbride stated the committee will be meeting at Volunteer Park on May 17th at 6:30pm to do some weeding around the trees where Stephanie Miller holds Tree School.

Kirkbride stated the Committee has scheduled the next two meetings for June 12th and July 10th.

Kirkbride discussed setting a date in August that will replicate April 8, 2024, with a presentation on what to expect on April 8, 2024, at 3:00pm. Kirkbride stated the dates he has in mind are August 11th and 12th, 2023. Kirkbride stated the last time there was a full solar eclipse was in 1806.

Mazur:

Park and Recreation: Mazur stated the pool cleanup is scheduled for this Saturday. Mazur stated she wanted to publicly thank the Water Superintendent, Nathan Schultze, for all his hard work. Mazur stated Schultze will be at the cleanup to explain to the employees how the pool vacuum works and should be used.

Mazur stated lifeguard certification will take place the weekend of Memorial Day.

Mazur stated pool opens on June 3rd. Mazur stated the pool collected a total of \$12,190 between both signups, however, that is a little lower than 2022 and 2021.

Mazur stated the next Park and Rec meeting is May 20th after pool cleanup.

Rollins:

Records Retention: No report.

PIMA: Rollins reported on the PIMA meeting. Rollins stated the car shows will be themed this year. Rollins stated that garage sale day is July 15th. Rollins stated PIMA will be handling the Harvest Gathering moving forward. Rollins stated fees for certain businesses were discussed but nothing is resolved at this time.

Titkemeier:

Planning commission: Titkemeier stated the Planning Commission for tomorrow has been cancelled due to no new business to be discussed/

BPA: No report, meeting cancelled due to no quorum.

Titkemeier asked about the status of the restaurants downtown and the Animal Shelter. Mayor stated things are moving forward with the restaurants but do not have opening dates at this time. Mayor stated there is no new news on the Animal Shelter.

Zoning:

Report provided.

Angel moved and Mazur seconded to go into executive session to discuss personnel issues. Motion passed unanimously.

Mayor announced that the Council has exited executive session. Angel stated moving forward the Village will issue a written public apology. Councilwoman Rahe to issue a personal apology to Cindy, and Council is going to recommit to following process and procedures that are already laid down on how to initiate changes that affect Village employees.

Guests:

Mayor adjourned the meeting at 8:34 P.M.

*Audio recording of the meetings is available upon Public Records request.