

PERSONNEL and FINANCE MINUTES

Date: 11-7-2023

Time: 6pm

Members Present: Daniel Angel, Jeffery Kirkbride, Bob Schacht, Carol Bailey, and Sarah Dyer

Guest: Eric Campbell

Issues:

1. Temporary Appropriations
 - a. The first reading will be on the table tonight.
2. Electric Payroll
 - a. Ms. Dyer shared that there will be a need for a supplemental fund transfer to cover the overtime salary because of the work for the substation.
 - b. These funds will come out of the Electric Fund.
3. Forecasting
 - a. Ms. Dyer suggest that we begin forecasting expense for the next seven years.
 - b. The Committee would revisit the forecast each year during permanent appropriations to ensure the Village is on track with their projected expenses.
4. Handbook
 - a. Councilman Angel brought up the need to address any changes the Committee feels should be made to the Handbook before the end of the year.
 - b. Comp time needs to be revisited.
 - c. The language of paying out vacation time for employees who are terminated needs to be addressed.
5. Pay Raises
 - a. The Committee discussed the need to begin addressing the Wage Ordinance.

Adjourned: 6:50pm.