

**VILLAGE OF PEMBERVILLE  
COUNCIL MEETING  
October 17, 2023**

Mayor Carol Bailey opened the October 17, 2023, Council meeting at 7:00pm with a prayer and the pledge of allegiance.

**Roll Call:** Present at the scheduled meeting of the Council were Rahe, Angel, Kirkbride, Mazur, Rollins and Titkemeier. Others present were Robert Kuhlman, Chief Vaughn, Bill Kuhlman, Pam and Doug Zellner, Jason Hess, Sarah Szymanski, Gordan Bowman, Gene Steele, Marcia Cousino, Eric Campbell, Kathy Dean, Robert and Lisa Boyer, Sarah Enright, and the Clerk.

**Minutes:** Titkemeier moved, and Rollins seconded to approve the minutes from the October 3, 2023, meeting. Motion unanimously.

**Treasurer's Report:** Rahe moved, and Mazur seconded to approve the bills in the amount of \$2,665.38. Motion passed unanimously.

**ORDINANCE 1646:** AN ORDINANCE AUTHORIZING THE MAYOR AND FISCAL OFFICER, TO ENTER INTO CONTRACT WITH TETRA TECH, INC. TO PROVIDE THE DESIGN ENGINEERING FOR BRIDGE STREET BRIDGE. 3<sup>rd</sup> READING

Angel moved and Kirkbride seconded to approve Ordinance 1646. Motion passed unanimously.

**ORDINANCE 1647:** AN ORDINANCE AUTHORIZING THE MAYOR AND FISCAL OFFICER, AND PRESIDENT OF THE BOARD OF PUBLIC AFFAIRS TO ENTER INTO CONTRACT WITH FENSON CONTRACTING, LLC FOR THE PEMBERVILLE EAST FRONT ST. STORM SEWER IMPROVEMENTS – PHASE I. 1<sup>st</sup> Reading.

Kirkbride moved and Angel seconded to suspend the rules. Motion passed unanimously.

Angel moved and Kirkbride seconded to approve Ordinance 1647. Motion passed unanimously.

**ORDINANCE 1648:** AN ORDINANCE AUTHORIZING THE MAYOR AND FISCAL OFFICER, AND PRESIDENT OF THE BOARD OF PUBLIC AFFAIRS TO ENTER INTO CONTRACT WITH MAGUIRE IRON, INC. FOR THE PEMBERVILLE ELEVATED WATER STORAGE TANK IMPROVEMENTS. 1<sup>st</sup> Reading

Angel moved and Kirkbride seconded to suspend the rules. Motion passed unanimously.

Angel moved and Rollins seconded to approve Ordinance 1648. Motion passed unanimously.

**RESOLUTION 783:** RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR. 3<sup>rd</sup> READING

Angel moved and Titkemeier seconded to approve Resolution 783. Motion passed unanimously.

**Police Activity Report:** Activity report provided. The Chief is currently working on 3 active cases.

**Mayor:**  
Mayor worked on a flyer to inform Village residents of on-going projects. Mayor stated that she will try and prepare an update on a 2-week basis. Mayor stated she will post these at the bank, library, IGA, town hall, and the Post Office. Mayor stated there will be a road closure that will take place at the railroad tracks on State Route 105 for approximately 2 weeks beginning next week. Mayor stated this is for the waterline and force main separation project. Mayor stated the sewer is being placed on the north side and water on the south side of the road. Mayor stated once the railroad tracks are completed, they will move to the intersection of State Route 105 and Bierley Ave. Mayor stated that location will likely be closed during the day.

Mayor stated that there is a Zoning Board of Appeals meeting on October 26<sup>th</sup> at 6:00pm

Mayor stated that the Eastwood Elementary School is having trunk or treat on October 27<sup>th</sup> at 10:00am

Mayor stated that Halloween trick or treat is October 31<sup>st</sup> from 5:30 to 7pm.

**Council Reports:**

**Rahe:**  
Streets, Sidewalks, Lands & Building: Rahe stated the committee met on October 10<sup>th</sup>, leaf pickup will begin soon. Rahe stated that the 15-minute parking sign in Walnut has been addressed. Rahe stated they will be trimming around the speed limit sign on Water St.

**Angel:**

Safety Committee: No report

Personnel and Finance Committee: Angel stated the committee met and discussed time clocks. The committee provided information to the Council for time pilot. Angel stated the system provides cloud-based software which will allow employees to clock in using their smartphones and will GPS the location of clocking in and out. Angel stated employees can also log in using their computers. Angel stated the cost is approximately \$450 per year. Angel stated that the committee received the new health insurance renewal with a 11.9% premium increase. Angel stated that there is no action needed at this time.

**Kirkbride:**

Tree Committee: Kirkbride stated the committee met on October 9<sup>th</sup> and discussed the quote for \$2,759 for the 10 tree plantings. Kirkbride stated the Village employees donated \$170 for a tree in memory of Marge Cox. Kirkbride stated the committee has removed 6 trees and 4 more need to be removed and then all 10 stumps will need to be ground down. Kirkbride stated there was a discussion on a new member and working on a pamphlet for Village residents on how to care for trees. Kirkbride stated the committee also discussed the October 3<sup>rd</sup> Toledo Blade article giving an ash tree update. Kirkbride stated the next committee meeting is November 13<sup>th</sup> at 7:00pm

**Mazur:**

Park and Rec: Mazur stated that the park grant applications have been completed and submitted. Mazur stated that the old bleachers have been disassembled and removed. Mazur stated the next meeting is October 24<sup>th</sup> at 10:00am.

**Rollins:**

Records and Retention Committee: Rollins stated the committee has another work session scheduled for Monday, October 23<sup>rd</sup>.

**Titkemeier:**

Planning Commission: Titkemeier stated that due to no business the Planning Commission has been cancelled.

BPA: Titkemeier stated Toledo Edison is working with Jeff Barres regarding the north substation. Titkemeier stated BPA accepted a proposal by Great Lakes for pump repair and water grinder. Titkemeier stated there was discussion regarding asphalt patching at the intersection of Bierley Ave. Titkemeier stated there was discussion adding an additional fire hydrant on E. Front St. halfway between the east and west location, so they are 425 ft apart. Titkemeier stated BPA went into executive session to discuss the potential discipline of a public employee.

**Eric Campbell:** No report.

**Guests:**

Discussion ensued regarding Meet the Candidate Night. Everyone thanked Ms. Szymanski for hosting the event.

Angel moved and Kirkbride seconded to go into executive session to discuss the potential discipline of a public employee. Motion passed unanimously.

Mayor Bailey adjourned the meeting at 8:15 P.M.

\*Audio recording of the meetings is available upon Public Records request.