

**VILLAGE OF PEMBERVILLE
COUNCIL MEETING
February 20, 2024**

Mayor Carol Bailey opened the February 20, 2024, Council meeting at 7:00pm with a prayer and the pledge of allegiance.

Roll Call: Present at the scheduled meeting of the Council were Rahe, Angel, Kirkbride, Mazur, Rollins and Titkemeier. Others present were Sargeant Kwapich, Solicitor Robert Kuhlman, Eric Campbell, Sarah Szymanski, and the Clerk.

Minutes: Titkemeier moved, and Rollins seconded to approve the minutes from the February 6, 2024, meeting. Motion passed 5/6 vote. Titkemeier-yes; Rollins-yes; Mazur-yes; Kirkbride-yes; Angel-abstained; Rahe-yes.

Treasurer's Report: Rahe moved, and Kirkbride seconded to approve the bills in the amount of \$20,885.12. Motion passed unanimously.

ORDINANCE 1655: TO APPROVE THE FORM AND AUTHORIZE THE EXECUTION OF THE ATSI DELIVERY POINT STUDY AND CONSTRUCTION AGREEMENT. 3rd Reading.

Titkemeier moved and Mazur seconded to approve Ordinance 1655. Motion passed unanimously.

ORDINANCE 1656: ORDINANCE TO MAKE PERMANENT APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF PEMBERVILLE, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2024. 2ND Reading.

Clerk stated that was a slight change to the appropriations and all of Council has the updated version in their folders.

ORDINANCE 1657: ORDINANCE AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO A CONTRACT WITH COLUMBIA GAS OF OHIO, COLUMBUS, OHIO, FOR THE CONSTRUCTION/INSTALLATION OF A GAS LINE TO POWER THE MAIN PUMP STATION BACKUP GENERATOR IN THE VILLAGE OF PEMBERVILLE AND DECLARING AN EMERGENCY. 2ND Reading

Mayor stated Columbia Gas has requested multiple times to have the contract signed and asked Council to consider suspending the rules. Mayor stated this contract is for the gas line to the backup generator.

Rahe moved and Titkemeier seconded to suspend the rules. Motion passed unanimously.

Rollins moved and Mazur seconded to approve Ordinance 1657. Motion passed unanimously.

Police Activity Report: Activity report provided.

Mayor:

Mayor stated that water tower work is underway.

Mayor stated that she is working on a couple of different grants.

Mayor stated that she has a meeting with Tetra Tech and ODOT on February 28th at 2pm regarding the Bridge St. bridge replacement project.

Mayor stated that resident Lisa Boyer has expressed interest in becoming a member of the Streets, Sidewalks, Lands & Building committee. Mayor stated she reached out to Boyer but has not received confirmation if she accepts the position.

Council Reports:

Rahe:

Streets, Sidewalks, Lands & Building: Rahe stated the committee met last week and discussed Oberhouse Park. Rahe stated the committee discussed Council chambers and the Street department will be changing the lighting to LED.

Rahe stated the committee discussed the Handicap Sign on Maple St.

Rahe stated that the committee discussed Cedar St and the committee will be recommending at a later date to accept placing a No Truck sign. Rahe stated there is a meeting for the residents on February 22nd at 5pm. Angel asked the committee to consider rescheduling the meeting so that the Safety Committee and Police Chief could attend. After further discussion, the Special Meeting for the residents affected by Cedar St. will be April 17th at 6:00pm.

Rahe stated the committee is reviewing the ORC code for nuisance properties. Mr. Kuhlman stated that the Village should have something already in place. Rahe stated she sent out information to all of the Council and is looking for suggestions they may have.

Angel:

Angel personally thanked the Police Department for helping his son during the last wintery mix we had.

Safety Committee:

Kirkbride:

Tree Committee: No report. Next meeting will be in March.

Cemetery Committee: Next Cemetery meeting is March 19th at 5:45pm

Kirkbride announced that on March 7th he will be heading a discussion regarding the Solar Eclipse. Kirkbride stated the time has not yet been set but expects it to be around 7:00pm. Kirkbride stated there will be another discussion at the Wood County Museum on March 8th at 7:00pm. Kirkbride stated the Solar Eclipse event will be at Harrison Park on April 8th from 3:14 to 3:17pm

Mazur:

Park and Rec: Mazur stated she met with Wood Lane regarding residential services. Mazur stated they are federally funded and will send a resident with a job coach to work at the concession stand at the pool. Mazur stated there is no cost or liability to the Village. Mazur would like to use their services and needs to let them know by March 1st.

Mazur stated the ad for lifeguards has been placed in the Metro Press.

Mazur stated the Quarter Frenzy fundraiser for the pool is March 24th. Mazur stated that they are looking for volunteers to help work at the event.

Mazur stated that the next meeting is the 26th at 10:00am

Mazur stated that a resident commented that she was happy to see the new gravel in the recycling area and thanked the Street department for taking care of that.

Rollins:

Personnel and Finance Committee: Rollins stated the committee discussed merit-based pay. Rollins stated there is a meeting scheduled with the employees on Friday at 11:15am to go over the information regarding merit pay and clarifications being made to the Personnel Handbook regarding overtime. Rollins stated that BPA has been involved in these discussions.

Rollins stated that the timeclock system is going to begin on February 25th and will run parallel with timesheets for the year.

Rollins stated the committee reviewed the updates on permanent appropriations.

Records and Retention Committee: Rollins stated that the committee has a work session this Friday at 9:00am.

Titkemeier:

Planning Commission: Titkemeier stated there is a meeting tomorrow night.

BPA: Titkemeier reported that BPA is currently meeting and therefore nothing to report.

Eric Campbell: Campbell gave a brief update on zoning.

Guests:

Mayor Bailey adjourned the meeting at 7:56 P.M.

*Audio recording of the meetings is available upon Public Records request.