

**VILLAGE OF PEMBERVILLE
COUNCIL MEETING
March 5, 2024**

Mayor Carol Bailey opened the March 5, 2024, Council meeting at 7:00pm with a prayer and the pledge of allegiance.

Roll Call: Present at the scheduled meeting of the Council were Rahe, Angel, Mazur, Rollins and Titkemeier. Others present were Chief Vaughn, Solicitor Robert Kuhlman, Eric Campbell, Sarah Szymanski, Gene Steele, Deb Oberhouse, John Oberhouse, Steve Oberhouse, Laurie Housholder, Alexa York, Doug Ruck, and the Clerk.

Minutes: Titkemeier moved, and Angel seconded to approve the minutes from the February 20, 2024, meeting. Motion passed unanimously.

Treasurer's Report: Angel moved, and Rollins seconded to approve the bills in the amount of \$2,052.21. Motion passed unanimously.

ORDINANCE 1656: ORDINANCE TO MAKE PERMANENT APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF PEMBERVILLE, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2024. 3RD Reading.

The clerk stated there was a final change to appropriations and all of the Council has the updated version in their folders. The clerk stated the water operating fund 5101 was increased by \$7,000 and the water preventative maintenance fund 5701 was increased by \$60,000.

Police Activity Report: Activity report provided. The Chief stated that two of the larger cases he has been working on are ending.

Mayor deviated from the agenda to allow the Oberhouse family to speak regarding the property donated in 2005 to the Village in their parents' honor known as Oberhouse Park along the river. Discussion ensued.

Mayor:
Mayor stated there will be a Zoning Board of Appeals meeting on March 14th at 6:00pm regarding the Forks Restaurant. Mayor stated that the annual Northwest Ohio Mayors and Managers Association Steak Fry is March 26th at 5:30pm and is open to all members of Council. Mayor asked that if anyone would like to attend to please let her know by March 15th.

Mayor stated that she has posted the most recent Village updates.
Mayor stated that there will be another electrical blackout once the North Electrical Substation rebuild is complete. Mayor stated that she is unaware of when that will be at this time but will notify all of the residents once she has a set date.

Mayor stated that at the last Council meeting she mentioned resident Lisa Boyer's interest in becoming a member of the Lands, Buildings, Streets, and Sidewalk Committee. Mayor stated Lisa has accepted to be a member of the Committee.

Mayor stated that she and Rahe have sat on two meetings with ODOT and Tetra Tech regarding the Bridge St. bridge. Mayor stated the next step is to hire an Acquisition Consultant. Mayor stated the cost would be approximately \$40,000.

Council Reports:

Rahe:
Streets, Sidewalks, Lands & Building: Rahe stated the next committee meeting is March 12th at 9:00am

Angel:
No Report

Kirkbride: Absent
Tree Committee: No report. Next meeting will be on March 21st.

Cemetery Committee: Next Cemetery meeting is March 19th at 5:45pm

Mazur:
Park and Rec: Mazur stated the Quarter Frenzy fundraiser for the pool is March 24th.
Mazur stated that the Woodlane Residential Service for the pool is not going to work out. Mazur stated that she asked if there could be one resident with one job coach and Woodlane policy requires two residents to one job coach and therefore would not work for the Village Concession stand at the pool.

Mazur stated that Kelsey Rollins is meeting with an employee of the Bowling Green city pool to discuss how they manage discipline at their pool. Mazur stated that she will also receive a copy of their lifeguard and concession stand handbook,

Mazur stated that Krista Hellwig will be instructing the lifeguard certifications, Mazur stated she can certify ten at a time and is willing to open a second class if there is enough interest.

Mazur stated that it looks like Maddy Rollo will be the swim team coach for 2024.

Mazur stated that she visited the water tower construction site and stated that the area was very well cleaned up and should be back to normal soon.

Mazur stated that the next meeting is the 25th at 10:00am

Rollins:

Personnel and Finance Committee: Rollins stated the committee met with continued discussion regarding merit pay and creating a timeclock policy.

Records and Retention Committee: Rollins stated that the committee has two work sessions scheduled for March 15th and March 26th.

Titkemeier:

Planning Commission: Titkemeier stated Planning Commission met and discussed the surveying of the Bethlehem parsonage so they can sell the parsonage.

Titkemeier stated that they discussed Frobose Market IGA and them wanting to change zoning on their north parcel.

Titkemeier stated they discussed the lack of permits for downtown business signs.

Titkemeier stated that they discussed Kesson Rd and who is responsible for maintaining the road and splitting the cost with township.

Titkemeier stated that Planning discussed the township property on Water St.

BPA: Titkemeier reported that BPA discussed the issue that has presented itself at the South Electrical Substation with Barres back to manually cranking the system.

Titkemeier stated that residents will receive with their bills this month a lead survey that needs to be completed.

Titkemeier stated BPA discussed the storm sewer installation on E. Front for the township and how much of the cost the township is responsible for.

Titkemeier stated BPA discussed the waterline hookups leading to the new water tower.

Titkemeier stated that BPA discussed alternative power and what they may look like for the Village moving forward.

Titkemeier stated that the water tower construction site is progressing, and the concrete base will be poured very soon.

Eric Campbell: Report provided.

Guests:

Sarah Szymanski wanted to thank the construction crew for their quick work near her property on Pine St.

Gene Steele wanted to mention the heavy presence of mosquitos he encountered this weekend while attending a birthday party. Mayor stated mosquito dunks are available if he would like some.

Mayor Bailey adjourned the meeting at 8:24 P.M.

*Audio recording of the meetings is available upon Public Records request.