

**VILLAGE OF PEMBERVILLE
COUNCIL MEETING
April 16, 2024**

Mayor Carol Bailey opened the April 16, 2024, Council meeting at 7:00pm with a prayer and the pledge of allegiance.

Roll Call: Present at the scheduled meeting of the Council were Rahe, Angel, Kirkbride, Mazur, Rollins and Titkemeier. Others present were Chief Vaughn, Solicitor Robert Kuhlman, Eric Campbell, Sarah Szymanski, Joanne Busdeker, and the Clerk.

Minutes: Titkemeier moved, and Angel seconded to approve the minutes from the April 2, 2024, meeting. Motion passed unanimously.

Treasurer's Report: Rahe moved, and Angel seconded to approve the bills in the amount of \$14,069.81. Motion passed unanimously.

ORDINANCE 1658: ORDINANCE PROVIDING SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF PEMBERVILLE, OHIO, DURING THE FISCAL YEAR BEGINNING JANUARY 1, 2024, AND ENDING DECEMBER 31, 2024. 2nd READING

Angel moved and Rollins seconded to suspend the rules. Motion passed unanimously.

Angel moved and Titkemeier seconded to approve Ordinance 1658. Motion passed unanimously.

ORDINANCE 1659: AN ORDINANCE AUTHORIZING THE MAYOR AND FISCAL OFFICER, TO ENTER INTO CONTRACT WITH WOOD COUNTY COMMISSIONERS THE PROCUREMENT/CONFLICT OF INTEREST POLICY FOR FEDERAL FUNDS AND DECLARING AN EMERGENCY. 2nd READING

Angel moved and Mazur seconded to suspend the rules. Motion passed unanimously.

Angel moved and Mazur seconded to approve Ordinance 1659. Motion passed unanimously.

ORDINANCE 1660: AN ORDINANCE AUTHORIZING THE MAYOR AND FISCAL OFFICER, TO ENTER INTO CONTRACT WITH WEST ERIE REALTY SOLUTIONS, INC., TO PROVIDE THE EASEMENT ACQUISITION FOR PARCELS BORDERING BRIDGE STREET BRIDGE AND DECLARING AN EMERGENCY. 2nd READING

Kirkbride moved and Rollins seconded to suspend the rules. Motion passed unanimously.

Kirkbride moved and Titkemeier seconded to approve Ordinance 1660. Motion passed unanimously.

ORDINANCE 1661: ORDINANCE AMENDING ORDINANCE NUMBER 1652, SECTION 2, CONCERNING VILLAGE SOLICITOR, AND SECTION 23, CONCERNING THE SEASONAL POOL HELPERS, CLEANER, CONCESSION WORKERS, AND SWIM TEAM COACH RATE OF PAY. 1ST READING

ORDINANCE 1662: AN ORDINANCE AUTHORIZING AN ADVANCE OF \$1,000,000.00 FROM THE PERMANENT IMPROVEMENT FUND (4903) TO THE WOOD COUNTY COMMISSIONER ARPA FUND (2152) AND DECLARING AN EMERGENCY. 1ST READING

Rollins moved and Angel seconded to suspend the rules. Motion passed unanimously.

Angel moved and Mazur seconded to approve Ordinance 1662. Motion passed unanimously.

RESOLUTION 784: CONTRACT TO FURNISH EMERGENCY MANAGEMENT BETWEEN WOOD COUNTY, OHIO, AND THE VILLAGE OF PEMBERVILLE. 1ST READING

Police Activity Report: Activity report provided. Rahe stated she was glad to see a citation issued to someone who passed the school bus when stopped.

Mayor:

Mayor stated there is someone in town that is placing spray paint on assorted items around town. Mayor stated they have painted the signs on Water St., the public restroom bathroom mirror and under the bridge on Water St. both sides. Mayor asked the Council to keep an eye as they are out.

Mayor stated that Jordan Haynes has resigned from the Zoning Board of Appeals. The mayor stated that the alternate, Sarah Szymanski, has agreed to take Mr. Haynes' place. Mayor stated she will be looking for a new alternate if anyone has any suggestions to please let her know.

Mayor stated that she provided Council with information regarding a DORA and would like Council to review the information and would like to revisit this around June.

Mayor stated that she included information regarding an increase in the Village income tax and would like to pursue placing this on the November ballot. Titkemeier moved and Mazur seconded the motion in support of moving forward with pursuing and placing a half of percent income tax increase on the November ballot. Motion passed unanimously.

Mayor stated that the Village did not receive the mosquito grant this year. Mayor stated there were three factors as to the denial this year which are more applicants, limited funding, and the West Nile virus samples in our area have declined over the last 2 years of receiving the grant funds.

Council Reports:

Rahe:

Streets, Sidewalks, Lands & Building: Rahe stated that streets met on April 11th. Rahe stated that since the Village did not get the mosquito grant this year, that the committee spoke with the Fiscal Officer regarding mosquito spraying and the budget is only going to allow for the minimum of six sprays for 2024. Rahe stated the cost for sprays is \$352.29 per spray and six sprays would cost \$2114. Kirkbride moved and Angel seconded to approve the minimum of six mosquito sprays for 2024. Motion passed unanimously.

Rahe stated there was no update on Oberhouse Park until this evening and as of April 12th the family is moving forward with taking the property back.

Rahe stated she is working on the availability of a 1-Ton truck and loan options. Rahe stated that Bourdo will obtain a quote for the equipment on the truck.

Rahe stated that there will be a meeting with residents of Cedar St. tomorrow evening at 6:00pm.

Rahe stated that the gray building in the park will be painted before the fair this year.

Rahe stated the next street meeting will be May 9th at 1:00pm.

Angel: No Report

Kirkbride:

Tree Committee: Kirkbride stated the committee met on April 8th. Kirkbride stated the committee is looking for one more member to join the committee.

Kirkbride stated that the Arbor Day celebration will be held on April 29th at 1:00pm at Memorial Park. Kirkbride stated the tree being planted is a swamp white oak.

Kirkbride stated that he and Melissa Sapp will be attending the Tree City USA Celebration in Defiance on April 17th.

Kirkbride stated that the next committee meeting is April 26th and May 13th.

Cemetery Committee: No Report

Mazur:

Park and Rec: Mazur stated there are funds to replace the doors at the pool. Mazur stated Northwood Door quoted \$4025. Mazur moved and Kirkbride seconded to approve the purchase of new doors for the pool. Motion passed unanimously.

Mazur stated that they received nine lifeguard applications with three more to come. Mazur stated that there are numerous applications for Concessions and the committee will be reviewing them soon.

Mazur stated that the pool will have the pizza warmer again this year.

Mazur stated that Bourdo and Lenke are going to look at the pool shed to see if they can spruce it up without purchasing a new one.

Mazur stated that the first pool signups are scheduled for Saturday April 20th from 9am to noon.

Mayor added that the Wood County Park District will be at the next meeting to present the grant check.

Mazur stated that the next committee meeting is April 22nd at 10:00am

Rollins:

Personnel and Finance Committee: Rollins stated there was an employee meeting on the 11th where the committee highlighted potential changes to the Employee Handbook. Rollins stated there has been a lot of input received and given. Rollins stated overtime will need to be noted as to the purpose as to why it was necessary. Rollins stated there was discussion regarding the enforcement of regular job duties being completed during regular business hours and not as overtime.

Rollins stated that the committee discussed changing the office hours to 8:00am to 4:00pm with staying open during lunch.

Records and Retention Committee: No report.

Titkemeier:

Planning Commission: Titkemeier stated that the Planning Commission will be meeting tomorrow evening, April 17th.

BPA: Titkemeier stated that BPA discussed the north electrical substation delay for completion.

Titkemeier stated that the lettering for the water tower was discussed. Titkemeier stated there was discussion regarding the Countyline waterline and the possible location the lines will be run.

Titkemeier stated that the restoration portion of the E. Front St. waterline and force main project should begin by the end of the month.

Titkemeier stated that the final pour on the water tower foundation will be completed soon. Mayor added that the ball teams have opted to not use the two back diamonds for the 2024 season. Mayor stated that they intend to use the front diamond and other locations.

Eric Campbell: No Report provided.

Guests:

Mayor Bailey adjourned the meeting at 7:57 P.M.

*Audio recording of the meetings is available upon Public Records request.