

Minutes Personnel & Finance
February 20, 2024

Committee members present were Pat Rollins, Jeffrey Kirkbride, Bob Schacht, and Carol Bailey. Sarah Dyer joined the finance portion of the meeting. Handbook Changes for employee overtime were discussed and changes made to wording. Merit pay raises were addressed. We reviewed the goals form and the evaluation form we plan to use. We suggested other criteria to be used in evaluating these merit raises. Time clocks will be implemented starting with the next pay period on Feb. 25, 2024. For a period up to the first year, employees will sign out and clock out. This will allow for any glitches to be straightened out. All these items will be shared with employees for their input. A meeting with employees will be set for Friday Feb. 23, 2024 at 11:15 am.

We went over the updated appropriations for 2024. Sarah answered any questions that committee members had concerning the spreadsheet. It will have the 2nd reading, noting the updates, at the council meeting tonight.

We adjourned at 6:55 pm.