

**VILLAGE OF PEMBERVILLE  
COUNCIL MEETING  
June 18, 2024**

President Pro-temp. Rahe opened the June 18, 2024, Council meeting at 7:00pm with the pledge of allegiance.

**Roll Call:** Present at the scheduled meeting of the Council were Rahe, Kirkbride, Mazur, and Rollins. Others present were Chief Vaughn, Solicitor Robert Kuhlman, Eric Campbell, Gene Steele, Joseph Hirzel II, Joseph A. Hirzel, Bridget Orzechowski, and the Clerk.

**Minutes:** Rollins moved, and Mazur seconded to approve the minutes from the June 4, 2024, meeting. Motion passed unanimously.

**Treasurer's Report:** Kirkbride moved, and Mazur seconded to approve the bills in the amount of \$4,664.55. Motion passed unanimously.

**ORDINANCE 1668:** ORDINANCE AMENDING ORDINANCE 1447 REGARDING THE VILLAGE OF PEMBERVILLE PERSONNEL RULES AND REGULATIONS HANDBOOK. 1<sup>st</sup> READING

Ordinance is tabled for minor changes. Ordinance reading will start over at the next Council meeting.

**ORDINANCE 1669:** ORDINANCE AMENDING ORDINANCE NUMBER 1652, SECTION 5, CONCERNING POLICE SERGEANT RATE OF PAY. 2<sup>nd</sup>.READING

**RESOLUTION 786:** RESOLUTION ADOPTING POLICIES AND PROCEDURES FOR THE INTERCONNECTION OF BEHIND-THE-METER (BTM) GENERATORS. 3<sup>RD</sup> READING

Kirkbride moved and Rollins seconded to approve Resolution 786. Motion passed unanimously.

**RESOLUTION 787:** A RESOLUTION DIRECTING THE WOOD COUNTY, OHIO BOARD OF ELECTIONS TO PLACE UPON THE BALLOT AT THE NEXT GENERAL ELECTION TO BE HELD ON NOVEMBER 5, 2024, THE QUESTION OF INCREASING THE RATE OF PEMBERVILLE MUNICIPAL INCOME TAX FROM 1.0% TO 1.5% COMMENCING FOR THE TAX YEAR BEGINNING JANUARY 1, 2025. 2<sup>ND</sup> READING

**Police Activity Report:** Activity report provided with no comments

**Mayor:** Absent

**Council Reports:**

**Rahe:**

Cemetery Committee: Rahe reported that the committee met this evening and discussed increasing the grave dig hourly rate from \$26.50 to \$37.50. Rahe stated that the committee agreed to make the rate effective for all for 2024. Rahe reported on the financials of the cemetery. Rahe stated that the overall expenses for 2024 so far is \$6,251.91 with an overall net profit of \$1,748.49. Rahe stated the committee also approved the bills for the 2nd quarter in the amount of \$2,613.39.

Streets, Sidewalks, Lands & Building: Rahe stated the committee did not meet in for the month of June. Rahe stated the 1-ton truck had been at A-Tech for repair and on June 10<sup>th</sup> the truck was picked up only to be returned to A-Tech before making it back to the Village. Rahe stated that the truck was returned today, and cold patching on potholes will begin. Rahe stated that the No Semi sign for Cedar St. has been ordered. Rahe stated the next street sweeping will take place prior to July 4<sup>th</sup>.

**Angel:**

Safety Committee: Absent

**Kirkbride:**

Tree Committee: Kirkbride stated the committee met on June 10<sup>th</sup> where Joe Hirzel II was in attendance requesting permission to plant trees on Village property. There will be 54 trees placed along the west side of the walking trail and on the east side of the fence. The council supports the planting of these trees.

Kirkbride stated that Stephanie Miller was in attendance and looked at the Ordinance the Village has pertaining to the Tree Committee. Kirkbride stated that it is at the recommendation of Stephanie Miller that the Ordinances be updated to separate out the Tree Ordinance from the Committee Ordinance.

Kirkbride stated that that the Master Plan the committee was discussing over the last few years should be titled the Master Planting Design. Kirkbride stated there was also discussion about the employee that trims trees should also be on the committee.

Cemetery Committee: Reported by Rahe

**Mazur:**

Park and Rec: Mazur stated that the pool is running very well. It was stated that Teen Night was a great success. Clerk stated that there were 97 entries for Teen Night.

Mazur stated that last night around 10:00pm she passed Memorial Park and observed a large crowd utilizing the basketball court and learned there is a group that meets every Monday to play, Mazur stated that individuals that have organized this call it "Monday Night Lights"

Mazur stated that she may have a possible donation for a new shed at the pool and will update Council as she hears more. Mazur discussed trying to put up a canopy at the pool to provide more shade. Mazur will discuss the cost with the clerk before bringing to Council.

Mazur stated the next meeting will be held on Tuesday, June 25<sup>th</sup> at 10:00am

**Rollins:**

Personnel and Finance Committee: Rollins stated that the committee met and discussed the Personnel matters. Rollins stated there was discussion regarding the office hours changing and notifying the residents. Rollins stated that the new office hours will be 8:00am to 4:00pm.

Rollins stated that the committee discussed the goal forms that were given to employees and that she has only received a few back.

Rollins stated she would like to have a meeting on July 1<sup>st</sup> with BPA to work out personnel matters.

Rollins stated that mileage reimbursement and time clock policy were discussed. Mazur asked if there are any consequences for not following the time clock policy. Rollins stated there is currently no policy set to enforce.

Records and Retention Committee: Rollins stated the Committee has not met and will be setting up some dates for next month.

**Titkemeier:** Absent

Planning Commission:

BPA:

**Eric Campbell:** No report provided.

**Guests:**

Gene Steele addressed his discontent for the passage of the policy regarding the behind-the-meter generators.

Mayor Bailey adjourned the meeting at 7:37 P.M.

\*Audio recording of the meetings is available upon Public Records request.