VILLAGE OF PEMBERVILLE BOARD OF PUBLIC AFFAIRS June 3, 2024

Present at the regular meeting of the Board of Public Affairs were President Dean Krukemyer, Bob Schacht, Kim Long, Clerk Melody Siebenaler, Larry Titkemeier, Mayor Bailey, Jeff Barres, Nathan Schultze, Landry Sheets, Pat Rollins, and Eric Campbell. Bob Schacht motioned to approve May 20, 2024, meeting minutes, Kim Long seconded motion. Minutes approved.

The following bills were approved for payment.

Board Of Public Affairs Bills being submitted for payment

June 3

Water 5101	ng casimitoa ioi paymont	
WATER SOLUTIONS UNLIMITED	SOD HYDROX/CARCUS 8500-30	\$ 1,587.50
MASI	LAB TESTING	\$ 222.10
CARDMEMBER SERVICES	MISC OFFICE SUPPLIES	\$ 22.39
COMDOC INC.	COPIER MAINTENANCE & SUPPLIES	\$ 63.42
	Total Water	\$ 1,895.41
<u>Sewer 5201</u>		
HOME DEPOT CREDIT SERVICES	DEWALT 2-GAL SPRAYER	\$ 54.95
CARDMEMBER SERVICES	MISC OFFICE SUPPLIES	\$ 22.39
COMDOC INC.	COPIER MAINTENANCE & SUPPLIES	\$ 63.42
	Total Sewer	\$ 140.76
Electric 5301		
AMP, INC.	OMAP COI/NET LAON INTEREST	\$ 51,048.00
CARDMEMBER SERVICES	MISC OFFICE SUPPLIES	\$ 22.39
COMDOC INC.	COPIER MAINTENANCE & SUPPLIES	\$ 63.42
	Total Electric	\$ 51,133.81

Total for all Utilities

\$ 53,169.98

SEWER- Landry Sheets

Proposal-Landry presented Share Corporation proposal for Triumph wipes \$81.90 and Solvent aerosol \$211.80. Landry asked for Board approval for the wipes only. Kim Long motioned to approve, Bob Schacht seconded. Motion carried.

JDI proposal approved on May 6, 2024, meeting will need electrician to complete the setup. Bergren will complete the setup at additional costs.

Huber-Landry spoke with a representative, and he asked Landry to send him photos. He will visit the WWTP and not charge for visit. He will determine if can correct the issues.

Geo Cat Container- The board reviewed information regarding sludge dewatering unit received from Bergren. Discussion ensued about the information and the visit Kim Long and Landry had few weeks ago at Put N Bay to visit their system. Landry would like to visit another town and view their process.

N.W. Water/Sewer-Landry informed the Board that he and Steve were supposed to meet with NW Water & Sewer last Friday and the meeting was cancelled. The strap on meter NW said would not do needed testing was sold to them by Chaltron; Chaltron said the meter will work. Landry suggests filling lift station and do draw down test to determine amount being pumped. Re-do the testing when school is in session.

Sink Hole-Bob Schacht asked about the sink hole in the alley behind Eisenhour Motor Sales. Dean Krukemyer said he put a stick in hole and was quite deep. Safety cone was placed over hole. Landry will check it out in morning.

ELECTRIC –Jeff Barres

Bridge St. Bridge Construction- Jeff stated Bridge Engineer asked about removing electrical poles for the bridge replacement project. Jeff said would work if had two substations online but issue if only one substation is online. Jeff asked about the timeframe of project, Mayor Bailey stated Fall 2025, so timeframe should not be an issue. Plan is to remove poles to allow space for crane use; replace 10' back from original placement. Kim mentioned need to start the process now so electrical is not holding up the project. Jeff agreed and will start planning to relocate electric.

North Substation-Load Study needs to be completed by Toledo Edison. Jeff spoke with Vaughn Industries today and they just got the fire wall specifications. Will be sending information to Clerk this week. Mentioned that when get costs for firewall and load study will need to contact John Courtney so that he is aware of extra costs.

Proposals- Jeff presented two quotes for supplies-- Powerline \$20,772.67 /Brownstown \$23,879.65. The board discussed needed items, overhead and timing. Bob Schacht motioned to approve, Kim Long seconded. Motion carried.

WATER-Nathan Schultze

Visitor-Greenwich Ohio water department came for a visit. They are building a new water treatment facility and wanted to tour a similar plant.

Water tower-Tower sprung a leak 10' below bowl. Holes in previous repair and crack alongside; tank pressure made repairing difficult. Had to drain the tower below leak to complete the repair. Took few hours to fill tower after repair. This was the 8th repair R.F. Nooter has completed for the Village.

Bridge St. Bridge/Waterline-Board discussed possibilities of relocating waterline. Nathan would like to visit areas where the waterline is connected to a bridge (few located in Toledo area) and Board agreed they would like to visit also. Discussion as to shutting off water on both sides of river and just replacing Bridge St. with smaller size piping. Nathan thinks Steve needs to perform flow model on Bridge St. Village is unsure of current waterline placement, may need hydro to find current line.

Well #8-New pump installed last week; need to complete bacteria tests and then put back into service.

New Water Tower- Nathan informed the Board the floor will have epoxy with grit installed after the tower is complete.

Leak Detection Equipment-Nathan got a demonstration of leak detection equipment last week that Village will be purchasing with a grant. The cost of equipment is \$15,000.00 and the Village will receive a \$12,500.00 grant to purchase. Nathan stated representative said he has a damaged unit that he would discount \$1000.00, but the Board agreed to purchase new unit. Kim Long asked about the warranty, Nathan will provide information at the next meeting. The representative will come for the day and show all employees how to use the equipment.

MISCELLANOUS-

Columbia Gas/Generator-Mayor Bailey asked when gas installation would be completed for Main Pump Station generator (concerned about Fair). Landry stated unsure but would check and the line is supposed to be bored, not opened cut.

Fenson Contracting-Mayor Bailey informed the Board that she asked for a meeting with Fenson Contracting regarding restoration in park and E. Front St. Some are concerned the restoration is not being completed per agreement.

565 E. Front St.-Clerk informed the Board that Underground Utilities provided a letter regarding compensation to resident for 348sf drive approach and releasing UUI and Village from any further responsibility. The resident and Mayor both signed the letter and returned to UUI for their signature. UUI to provide completed letter to Village for our records.

Payment approvals-(6)
Miscellaneous adjustments-(7) GovPay late fees removed.
Vacation Requests approved-(1) Jeff.

With no further business to discuss, the meeting was adjourned at 8:40 p.m. The next meeting will be held on Monday June 17, 2024, at 7:00 p.m.

*Audio recordings of the meetings are available upon Public Records request.

President	Clerk