

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
June 17, 2024**

Present at the regular meeting of the Board of Public Affairs were President Dean Krukemyer, Bob Schacht, Kim Long, Clerk Melody Siebenaler, Larry Titekemeier, Nathan Schultze, and Eric Campbell. Bob Schacht motioned to approve June 3, 2024, meeting minutes, Kim Long seconded motion. Minutes approved.

The following bills were approved for payment.

**Board Of Public Affairs
Bills being submitted for payment June 17**

<u>Water 5101</u>		
RMF NOOTER	WATER TOWER LEAK REPAIR ON 5/22 & 5/30	\$ 7,359.00
WATSON WELL DRILLING	WELL #8 REPAIRS	\$ 13,147.40
MASI	LAB TESTING	\$ 330.20
CORE & MAIN	WATER/SEWER PIT RADIOS	\$ 292.50
OWDA	PRINCIPAL/INTEREST	\$ 48,404.89
UNION BANK CO.	COLLECTION OF UTILITY BILLS	\$ 10.00
GOVERNMENT ACCOUNTING SOLUTIONS	UTILITY ANNUAL SOFTWARE	\$ 301.66
OHIO PUBLIC WORKS COMMISSION	PRINCIPAL-LOAN	\$ 2,010.41
COUNTYLINE CO-OP	GASOLINE & MISC SUPPLIES	\$ 257.43
PITNEY BOWES	MAILSTATION RENTAL & SUPPLIES	\$ 17.24
AMP, INC	OSHA SAFETY MEETING	\$ 114.05
AMPLEX	PHONE, FAX & FIBER OPTICS	\$ 37.46
WATER SOLUTIONS UNLIMITED	WATER DEPT CHEMICALS	\$ 1,227.50
Total Water		\$ 73,509.74
<u>Sewer 5201</u>		
CORE & MAIN	WATER/SEWER PIT RADIOS	\$ 292.50
OWDA	PRINCIPAL/ INTEREST	\$ 40,456.46
JDI GROUP	VFD AND HIM MODULE/SETUP/CONFIGURATION	\$ 1,992.82
FRONTIER	PHONE SERVICE TO MONITOR SEWER PLANT	\$ 148.66
JONES & HENRY LABORATORIES	LAB TESTING	\$ 998.40
NORTHWESTERN WATER AND SEWER	CLEANING SEWER PUMPS	\$ 2,960.00
UNION BANK CO.	COLLECTION OF UTILITY BILLS	\$ 10.00
GOVERNMENT ACCOUNTING SOLUTIONS	UTILITIY ANNUAL SOFTWARE	\$ 301.67
OHIO PUBLIC WORKS COMMISSSION	PRINCIPAL-LOAN	\$ 2,428.57
COUNTYLIN CO-OP	GASOLINE & MISC SUPPLIES	\$ 238.20
PITNEY BOWES	MAILSTATION RENTAL & SUPPLIES	\$ 17.24
AMP, INC.	OSHA SAFETY MEETING	\$ 114.05
AMPLEX	PHONE, FAX & FIBER OPTICS	\$ 37.46
Total Sewer		\$ 49,996.03
<u>Electric 5301</u>		
POWERLINE SUPPLY CO.	MISC SUPPLIES	\$ 17,718.43
AIRGAS GREAT LAKES	NITROGEN CYLINDER RENTAL	\$ 126.53

AMP, INC.	ELECTRICITY/OMEGA JV5 PRINCIPAL/INTEREST	\$ 77,535.69
UNION BANK CO.	COLLECTION OF UTILITY BILLS	\$ 10.00
GOVERNMENT ACCOUNTING SOLUTIONS	UTILITY ANNUAL SOFTWARE	\$ 301.67
COUNTYLINE CO-OP	GASOLINE & MISC SUPPLIES	\$ 160.59
PITNEY BOWES	MAILSTATION RENTAL & SUPPLIES	\$ 17.24
BROWN SUPPLY CO.	MISC SUPPLIES & MATERIALS	\$ 164.66
AMP, INC.	OSHA SAFETY MEETING	\$ 114.05
AMPLEX	PHONE, FAX & FIBER OPTICS	\$ 37.46
	Total Electric	\$ 96,186.32
Total for all Utilities		\$219,692.09

SEWER- Landry Sheets

Not in attendance

ELECTRIC –Jeff Barres

Not in attendance

WATER-Nathan Schultze

The Leak Detection Equipment- The board had asked Nathan to get warranty information. Nathan stated the warranty covers 2 years and the sales representative ordered the equipment as it is about a month out before delivery. Will not deliver/bill Village until receive grant approval.

Bridge St. hydrant-Nathan noticed that the hydrant located near 233 Bridge St. was damaged and unusable. The hydrant was hit and spun in the opposite direction but unsure of when and by whom. Nathan covered the hydrant and informed the fire station that the hydrant was out of service.

Nathan asked if Village wants to replace hydrant or wait, since replacing waterline on Bridge St. when bridge is replaced. Discussion ensued as to whether to eliminate hydrants in the current location and place it closer to Bierley Ave. Nathan said will need to shut down the whole line when either replace or move the hydrant. There would be a hydrant at the corner of Bridge and Water Sts. and Bridge and Bierley Ave. if the hydrant is relocated. Nathan will verify with the fire department that relocating the hydrant will not cause any issues with water flow.

Pool-Bob Schacht mentioned he has heard praises about the condition of the pool and how good it looks functions; he directed compliments to Nathan.

MISCELLANEOUS-

Larry Titkemeier-mentioned Village supplied phones are not being utilized by the employees. The phones are not being carried but left in vehicles. There is a concern with Village spending money on phones which are not being used by employees. The board will speak with employees regarding this matter.

Clerk-Generator Update- generator still on track for mid-August shipment. Landry has been working with Columbia Gas regarding installation of gas line.

E. Front WL / FM- how many sets of prints would like -answer four.

E. Front WL/FM change order 3- final project change order increase of \$20,049.80; updates the contract quantities to match what was installed to complete the project. Project total \$1,476,533.82. Bob Schacht motioned to approve the change order, Kim Long seconded the motion, motion carried.

E. Front Storm Sewer change order 1- final project change order decrease of \$10,283.00; updates the contract quantities to match what was installed to complete the project. Project total \$128,017.00. Bob Schacht motioned to approve the change order, Kim Long seconded the motion, motion carried.

Vaughn Industries changed order 3- to install protective blast wall at the North Substation. Install 12ft x 30ft. concrete wall, drilled pier foundations with embedded I-beams, cast in place concrete wall, 8 inches thick. Change order to include engineering, procurement of materials and construction, based on 4-man

crew, working 10hr workdays Mon-Thur. Total change order \$74,521.21. Kim Long motioned to approve, Bob Schacht seconded the motion, motion carried.

TDE proposal (Solids Handling Study)- Board reviewed and tabled the topic. Kim Long would like Bob and Dean to visit another site to view processing process.

Underground Utilities- E. Front WL/FM-Board reviewed the Notice of Acceptability of Work, all agreed to accept the notice and approve final completion date of June 6, 2024.

Fenson email (Water Tower Site Seeding)-Board reviewed the email and Bob Schacht questioned item #14 (new storm structure added in valley). The structure was installed as a manhole with a solid lid. A question came up about would catch basin lid be better. Structure was installed per plan and Fenson could change out the lid if Village requests; change out will be at additional costs.

Steve Darmofal email updates-Board reviewed. (see attached)

428 Pine St. tree removal quote- Angela Blausey provided a quote to remove the tree located on her property and was the deterring factor for extending water line to Pine St. (during water tower project). Envirocare Tree Division proposal to chip / remove all materials from site was \$2,800.00 and grinding of stump is \$250.00 for a total of \$3,050.00. Board reviewed the information and questioned whether Village could remove the tree (with resident permission) or wait until ready to complete the line to Pine St. and have project contractor remove tree at that time. The board put decision on hold.

Payment approvals-(20)

Miscellaneous adjustments-(5) Pool fills/ (1) Bill correction/ (1) late fee forgiveness

Vacation Requests approved-(1) Nathan.

With no further business to discuss, the meeting was adjourned at 8:26 p.m. The next meeting will be held on Monday July 1, 2024, at 7:00 p.m.

***Audio recordings of the meetings are available upon Public Records request.**

President

Clerk
