

Personnel and Finance Minutes  
September 3, 2024

We started the meeting at 6:00pm with Carol Bailey, Bob Schacht, Jeffrey Kirkbride, Pat Rollins, Sarah Dyer and Eric Campbell in attendance.

Sarah has obtained information on purchasing a new truck for the street department. The interest rate for a 5-year municipal loan is yet to be determined but the cost is estimated to be approximately \$30,000 per year. It would not begin until June/July of 2025 when the chassis would be ready.

Sarah is also beginning the research for lease options for the replacement of the electric department trucks.

Carol will print the income tax levy information in a flyer for distribution to all village residents. We will need volunteers to put these in resident's doors sometime in mid-October. There will be two informational meetings, September 23 and October 21.

We will put evaluation forms in mailboxes this week with a return by date of October 1. Committee members will also get forms for each employee.

We discussed criteria for merit pay raises, and how to implement them. These are all ongoing discussions.

We also talked about who work orders go to for tree trimming/removal. Jeffrey has contacted our insurance company and decisions will depend on their response.

We briefly talked about changes needed for the employee handbook concerning the new legalization of marijuana. We tabled this for future discussion.

The meeting adjourned at 6:55pm.