

**VILLAGE OF PEMBERVILLE
COUNCIL MEETING
November 5, 2024**

Mayor Bailey opened the November 5, 2024, Council meeting at 7:00pm with a prayer and the pledge of allegiance.

Roll Call: Present at the scheduled meeting of the Council were Rahe, Angel, Kirkbride, Mazur, Rollins, and Titkemeier. Others present were Chief Vaughn, Eric Campbell, Solicitor Robert Kuhlman, Gene Steele, and the Clerk.

Minutes: Titkemeier moved, and Kirkbride seconded to approve the minutes from the October 15, 2024, meeting. Motion passed 5/6 vote. Titkemeier-yes; Kirkbride-yes; Angel-yes; Rahe-yes; Rollins-abstain; Mazur-yes.

Treasurer's Report: Rahe moved, and Angel seconded to approve the bills in the amount of \$4,107.74. Motion passed unanimously.

ORDINANCE 1678: AN ORDINANCE AUTHORIZING THE MAYOR TO SIGN THE OHIO DEPARTMENT OF TRANSPORTATION LET PROJECT AGREEMENT FOR THE COMPLETE REPLACEMENT OF THE EXISTING BRIDGE STREET BRIDGE STRUCTURE. 3rd READING

Kirkbride moved and Mazur seconded to approve Ordinance 1678. Motion passed unanimously.

ORDINANCE 1679: ORDINANCE TO AUTHORIZE A CORRECTIVE DEED TO FREEDOM TOWNSHIP, WOOD COUNTY, OHIO. 2nd READING

ORDINANCE 1680: ORDINANCE AMENDING ORDINANCE 1390 ESTABLISHING A STORM SEWER MANAGEMENT AND OPERATIONS FEE AND PROVIDING FOR THE SUPERVISION AND MANAGEMENT OF STORM SEWERS IN THE VILLAGE. 2nd READING

ORDINANCE 1681: ORDINANCE AMENDING ORDINANCE 1239B CONCERNING THE WATER SYSTEM RENEWAL AND REPLACEMENT FUND. 2nd READING.

ORDINANCE 1682: ORDINANCE APPROVING THE REDUCTION OF THE IRREVOCABLE LETTER OF CREDIT FOR SUBDIVISION OF PEMBER GROVE SUBDIVISION. 1ST READING.

ORDINANCE 1683: ORDINANCE TO MAKE INTRA FUND TRANSFERS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF PEMBERVILLE, STATE OF OHIO, DURING THE FISCAL YEAR BEGINNING JANUARY 1, 2024, AND ENDING DECEMBER 31, 2024. 1ST READING.

Police Activity Report: Activity report provided. Mayor stated that she and the Chief are working together on a grant for body cameras. Chief stated that the Toy Drive has begun. All unwrapped toys can be dropped off at town hall or the Police station until December 8th.

Mayor:

The Mayor stated trunk-or-treat at Eastwood and Halloween went well with no incident.

Mayor stated that there is a Zoning Board of Appeals meeting on Thursday at 6:00pm,

Mayor stated that leaf collection is underway. Mayor stated as a reminder that it takes the guys a week to get from one side of town to the other and will repeat until all leaves are collected.

Mayor asked that all committee members that when submitting their minutes to provide them in pdf format.

Mayor stated there is a new company out of Bowling Green that will be hanging the lights for Christmas in the Village and the lighted Christmas parade, November 30th, and December 1st.

Mayor stated that currently West Erie Realty is working on obtaining easements for the Bridge St bridge replacement.

Mayor thanked members of Council for distributing the flyers for the Income Tax Levy.

Council Reports:

Rahe:

Streets, Sidewalks, Lands & Building: Rahe stated that the committee is scheduled to meet on November 14th at 1:30pm

Angel:

Safety Committee: No report

Kirkbride:

Cemetery: No report

Tree Committee: Kirkbride stated the Tree Committee is meeting on November 11th at 7:00pm and will be discussing Village keys and having access to the sewer plant to retrieve the water truck to water trees.

Kirkbride stated that they will be planting 10 trees along the trail for the fall planting.

Mazur:

Park and Rec: No report

Rollins: Absent

Personnel Committee: Rollins stated that the personnel committee has met on two separate occasions to work on evaluations and merit pay raises.

Finance Committee: Rollins stated the Finance Committee met and discussed the budget forms and working towards permanent appropriations. Rollins stated that the committee is beginning to look at health insurance information for 2025. Rollins stated that she will be putting out some information to the employees reminding them of comp-time payout and vacation use by year end.

Records and Retention Committee: Rollins stated that committee will be meeting on Friday to continue to sort through more boxes.

Titkemeier:

Planning Commission: Titkemeier stated that the Planning Commission met on October 16th and discussed Bethlehem parsonage that has been sold and the parcel split has been approved by the Planning Commission and signed by Dave Meisner. Titkemeier stated that Mayor Bailey will have an Ordinance drawn up regarding Pember Grove to lower the Performance Guarantee for Sidewalks. Titkemeier stated there was also discussion regarding the progress of the Forks Restaurant, the water tower to be constructed sometime in December, and the issue with the roads in Pember Grove after it rains.

BPA: Titkemeier stated that BPA met and discussed the replacement of cables on the bucket truck that need replaced every four years and the option of looking for a new truck. Titkemeier stated that they discussed Nathan getting a bid on logging out trees at Kahler Rd. woods to prepare for 3 water wells. Titkemeier stated they also discussed the cost of 2 new hydrants. Titkemeier stated there was discussion regarding the dual meter pits and causing low water flow. There was discussion about the installation of the new generator located at the Scout cabin.

Eric Campbell: Campbell stated that there will be a new updated zoning map available on the website soon.

Guests:

Gene Steele volunteered to provide the materials needed to fix the shed at the pool. Steele stated that the metal doors are always blowing open.

Mayor Bailey adjourned the meeting at 7:40 P.M.

*Audio recording of the meetings is available upon Public Records request.