

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
December 2, 2024**

Present at the regular meeting of the Board of Public Affairs were President Dean Krukemyer, Bob Schacht, Kim Long, Clerk Melody Siebenaler, Larry Titekemeier, Carol Bailey, Nathan Schultze, and Eric Campbell. Bob Schacht motioned to approve November 18, 2024, meeting minutes, Kim Long seconded motion. Minutes approved.

The following bills were approved for payment.

**Board Of Public Affairs
Bills being submitted for payment Dec 2**

<u>Water 5101</u>		
HOME DEPOT CREDIT SERVICES	MISC SUPPLIES & MATERIALS	\$ 48.77
MID AMERICAN SALT	BULK WATER CONDITIONING SALT	\$ 3,435.90
MASI	LAB TESTING	\$ 916.50
TREASURER, STATE OF OHIO	PUBLIC WATER SYSTEM LICENSE	\$ 1,248.00
PITNEY BOWES, INC.	MAILSTATION RED INK	\$ 15.98
UNIFIRST CORPORATION	RENTALS-UNIFORMS, TOWELS & MATS	\$ 43.87
COMDOC INC.	COPIER MAINTENANCE & SUPPLIES	\$ 46.49
TREASURER, STATE OF OHIO	UAN QUARTERLY FEES	\$ 251.25
CARDMEMBER SERVICES	OPERATING SUPPLIES & MATERIALS	\$ 322.24
Total Water		\$ 6,329.00
<u>Sewer 5201</u>		
PITNEY BOWES INC.	MAILSTATION RED INK	\$ 15.97
UNIFIRST CORPORATION	RENTALS-UNIFORMS, TOWELS & MATS	\$ 43.87
COMDOC INC.	COPIER MAINTENANCE & SUPPLIES	\$ 46.50
TREASURER, STATE OF OHIO	UAN QUARTERLY FEES	\$ 251.25
CARDMEMBER SERVICES	OPERATING SUPPLIES & MATERIALS	\$ 392.40
Total Sewer		\$ 749.99
<u>Electric 5301</u>		
POWER LINE SUPPLY CO.	MISC SUPPLIES & MATERIALS	\$ 6,661.70
JOHN COURTNEY	MONTHLY RETAINER SERVICE FEE	\$ 100.00
PITNEY BOWES INC	MAILSTATION RED INK	\$ 15.98
UNIFIRST CORPORATION	RENTALS-UNIFORMS, TOWELS & MATS	\$ 92.00
COMDOC INC.	COPIER MAINTENANCE & SUPPLIES	\$ 46.50
TREASURER, STATE OF OHIO	UAN QUARTERLY FEES	\$ 251.25
CARDMEMBER SERVICES	OPERATING SUPPLIES & MATERIALS	\$ 341.88
Total Electric		\$ 7,509.31

Total for all Utilities

\$ 14,588.30

SEWER- Landry Sheets

Not in attendance

ELECTRIC –Jeff Barres

Not in attendance

WATER-Nathan Schultze

Water Tower Update-Nathan informed the Board that he had conference call with Steve Darmofal (TD Engineering LLC) and Maguire Iron regarding water tower timeline. Maguire Iron is looking to deliver steel in the first week in January 2025. They have a crew working in Indiana now and will come here after work is completed there. The delay should not affect the completion date of August 2025; just shortens the amount of time the tower is sitting unfinished.

Well Fields-Nathan informed the Board that he spoke with Joe Hirzel II regarding that he is working on reapplying for permit to land apply tomato by-product and a question arose as to the land being in the inter-management zone for village well #7. His permit had been extended until 2025; EPA wants land use permit application started now. Nathan mentioned that he had contacted Watson Well Drilling to get estimate to drill 300' deep well (outside of land in question and located on village property (wooden area). Nathan mentioned approximately \$38,000.00 to drill a 300' well. Current well would be made in operational. Mr. Hirzel told Nathan that he is willing to pay \$100,000.00 to Village to help with the drilling of a new well outside of questionable area so would have less issue with his permit process. Nathan mentioned that he has been wanting all wells to be located on Village owned property. Board discussed and mentioned possibly drilling 2 wells. Discussion ensued as to whether water department or general fund purchased the woods and why water department would not benefit from logging the woods if paid from water fund. Kim motioned to pursue drilling new wells.

MISCELLANOUS-

Mayor Bailey-

Sewer fence key-Mayor informed the Board the sewer key discussed last meeting does open every padlock on Village property. She and Bob Schacht visited several village properties and found the key opened multiple locks. Larry Titkemeier mentioned the sewer fence now has 2 padlocks. Mayor stated only had 1 when checked last week. Mayor mentioned the tree commission should only have key for additional padlock so that can not be used at other village properties.

Clerk-

Cummins Proposals- Board discussed Cummins proposals (5yr. and 1 yr. maintenance contract). Bob Schacht motioned to approve 5 yr. maintenance contract; Kim Long seconded the motion. Board approved 5 yr. maintenance contract as long as billed annually.

Resolution 2024-2 A RESOLUTION OF THE BOARD OF PUBLIC AFFAIRS FIXING WATER RATES (AND CHARGES TO PAY FOR THE OPERATION, MAINTENANCE AND DEBT ASSOCIATED WITH THE) IN THE VILLAGE OF PEMBERVILLE OHIO AND DECLARING AN EMERGENCY 2nd READING.

North Substation-Clerk notified the Board the North Substation is scheduled for commissioning/putting into service on December 16, 2024. Clerk provided copy of letter being sent to all residents and business owners.

Payment approvals-(11)

Miscellaneous adjustments-Approved (37) late fee removed.

Vacation Requests approved-(1) Nathan.

With no further business to discuss, the meeting was adjourned at 8:02 p.m. The next meeting will be held on Monday December 16, 2024, at 7:00 p.m.

***Audio recordings of the meetings are available upon Public Records request.**

President

Clerk
