

Minutes Personnel and Finance Committee
April 16, 2024

Committee members present were Patricia Rollins, Mayor Bailey and Jeffrey Kirkbride. Eric Campbell was also in attendance.

We convened the meeting at 6:00 pm

We discussed the possibility of employees accessing the notes they add to the Time Pilot concerning overtime or which category time-off is applied towards. Carol will research the possibilities.

We reviewed changes and further clarifications to the draft of the new additions to the Employee Handbook.

We changed the hours for the Office Staff to 8:00 am - 4:00 pm with no lunch break. We will need to inform the residents prior to implementing these hours.

We will create an ordinance with all the changes for the next Council Meeting.

We discussed the need for an Income Tax Levy. We will present this to Village Council and propose a vote to move ahead with the planning and filing of a levy.

We adjourned the meeting at 6:45 pm