

Finance & Personnel Meeting January 16, 2024 6:00pm

Members present were Patricia Rollins, Jeffrey Kirkbride, Carol Bailey, Bob Schacht, Sarah Dyer

Also in attendance was Eric Campbell

Time Clocks

Jeffrey and Pat met with a few employees who had concerns about the time clocks (Time Pilot) that we plan to use. The GPS feature, which will only be used for clock-in and clock-out, was discussed.

Other concerns were the logistics of recording comp time, overtime, time off for personal use, etc. and how to record those instances. There will be a trial run where those things will be worked out.

At the next meeting we will talk about moving ahead with purchasing time clocks.

Employee Cellphones

The reimbursement for a portion of personal cellphone cost used by employees will be looked at vs having the village supply phones. We will research costs and employee preferences.

Merit Based Pay Raises

We would like to implement merit-based pay raises starting in 2025.

We plan to get the details together to inform employees as soon as possible.

The criteria for these raises include a goals form to be filled out by employees ASAP and a self-evaluation to be filled out in early Fall.

Additional input for assessment will be added as we finalize the plan in future meetings.

Employee Meetings

We would like to meet with employees on a semi-regular basis to get their input on issues that directly affect them.

This would include all employees that have an interest in meetings.

We also have an employee questionnaire that Daniel Angel created that we will further discuss.

Appropriations

We looked over spreadsheets that Sarah prepared for appropriations and discussed them.

All members of the committee will look at these spreadsheets before the next meeting.

We will work on 2024 appropriations at the next meeting.

We adjourned the meeting at 6:55pm.

