

Finance Committee Minutes

January 7, 2025

The meeting started at 6:00pm with Mayor Bailey, Bob Schacht, Sarah Dyer and Pat Rollins in attendance.

Sarah told us that at the next meeting we will need to focus on the Permanent Budget Proposal. We will go over the individual Budget Projection forms that each department filled out in October and consider the planning for future projects in the budget. There is a need for each department supervisor to follow through with planning for upcoming needs by filling out the Survey for Budget Planning form in a timely manner.

We discussed the need to identify possible cuts if we do not pass a ½% tax levy in May.

We are looking at eliminating the time clocks/time pilot. There have been issues both with employee use and with the time pilot software. If we eliminate them, we will have an employee meeting and stress the need to follow the handbook in regard to time worked, lunch breaks etc. The other alternative would be a simple punch in and punch out time clock like the one at the pool. We will follow through with this at the next meeting as a decision has to be made by January 31st. For some employees, their village phones are used only for connecting to the time clock. Sarah will check into cancellation cost for those phones.

The meeting adjourned at 6:47pm.