

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS**

January 6, 2025

Present at the regular meeting of the Board of Public Affairs were President Dean Krukemyer, Bob Schacht, Kim Long, Clerk Melody Siebenaler, Mayor Bailey, Larry Titkemeier, Nathan Schultze, Black Swamp Logging representatives (James, Paul, and Michael Haynes). Kim Long motioned to approve December 17, 2024, meeting minutes, Bob Schacht seconded motion. Minutes approved.

The following bills were approved for payment.

**Board Of Public Affairs
Bills being submitted for payment Jan 6**

<u>Water 5101</u>		
NATHAN SCHULTZE	WINTER GEAR REIMBURSEMENT	\$ 45.03
JIM PALMER EXCAVATING INC.	FIRE HYDRANT REPLACED/LABOR & EQUIPMENT WATERBREAK	\$ 5,767.69
HARRISON FARMS	#57 LIMESTONE FOR WATER BREAKS	\$ 475.80
MASI	LAB TESTING	\$ 540.00
VERIZON WIRELESS	BROADBAND & CELLULAR SERVICES	\$ 81.05
BROWN SUPPLY CO.	MISC SUPPLIES & MATERIALS	\$ 57.45
HOME DEPOT CREDIT	MISC SUPPLIES & MATERIALS	\$ 54.97
UNION BANK CO.	COLLECTION OF UTILITY BILLS	\$ 10.00
AMP, INC.	OSHA SAFETY MEETING	\$ 114.05
COMDOC INC.	COPIER USAGE & SUPPLIES	\$ 70.65
FROBOSE MARKET IGA	GASOLINE & MISC SUPPLIES	\$ 2.98
UNIFIRST CORPORATION	UNIFORMS, TOWELS & MATS	\$ 55.96
COUNTYLINE CO-OP	GASOLINE & MISC SUPPLIES	\$ 144.89
CARDMEMBER SERVICES	POSTAGE FOR STAMP MACHINE/WATER LICENSE/240	\$ 353.57
Total Water		\$ 7,774.12
<u>Sewer 5201</u>		
VERIZON WIRELESS	BROADBAND & CELLULAR SERVICES	\$ 40.94
BROWN SUPPLY CO.	MISC SUPPLIES & MATERIALS	\$ 149.89
ADKINS SUPPLY LTD	CATCH BASIN CLEAN OUT	\$ 4,418.75
MANNIK & SMITH INC.	PROFESSIONAL SERVICES	\$ 382.00
CITY OF PERRYSBURG	SLUDGE PROCESSING	\$ 489.50
HOME DEPOT CREDIT	MISC SUPPLIES & MATERIALS	\$ 516.46
UNION BANK CO.	COLLECTION OF UTILITY BILLS	\$ 10.00
AMP, INC.	OSHA SAFETY MEETING	\$ 114.05
COMDOC INC.	COPIER USAGE & METERING	\$ 70.65
FROBOSE MARKET IGA	GASOLINE & MISC SUPPLIES	\$ 86.00
UNIFIRST CORPORATION	UNIFORMS, TOWELS & MATS	\$ 55.96
COUNTYLINE CO-OP	GASOLINE & MISC SUPPLIES	\$ 47.74
CARDMEMBER SERVICES	POSTAGE FOR STAMP MACHINE	\$ 103.50
Total Sewer		\$ 6,485.44
<u>Electric 5301</u>		
LAKE ERIE TREE SERVICE	411 MAPLE & 219 PERRY TREE & STUMP REMOVAL	\$ 5,225.00
POWER LINE SUPPLY CO.	CROSSARM & MISC SUPPLIES	\$ 767.00
JOHN COURTNEY	MONTHLY RETAINER SERVICE FEE	\$ 100.00
HOME DEPOT CREDIT	MISC SUPPLIES & MATERIALS	\$ 109.78

UNION BANK CO.	COLLECTION OF UTILITY BILLS	\$ 10.00
AMP, INC.	OSHA SAFETY MEETING	\$ 114.05
COMDOC INC.	COPIER USAGE & SUPPLIES	\$ 70.65
FROBOSE MARKET IGA	GASOLINE & MISC SUPPLIES	\$ 24.59
UNIFIRST CORPORATION	UNIFORMS, TOWELS & MATS	\$ 173.15
COUNTYLINE CO-OP	GASOLINE & MISC SUPPLIES	\$ 131.72
CARDMEMBER SERVICES	POSTAGE FOR STAMP MACHINE	\$ 103.50
	Total Electric	\$ 6,829.44

Total for all Utilities

\$ 21,089.00

SEWER- Landry Sheets

Not in attendance

ELECTRIC –Jeff Barres

Not in attendance

WATER-Nathan Schultze

Black Swamp Logging- Present to discuss proposal to remove approximately 400 trees and pay \$55,000.00 for the trees. Mentioned would avoid cave area and electric lines and would be able to put in service road in specific area. Log trees down to about 12” stump, leave tops where they lay and take down to 7” size, trying not to leave much behind. Depending on the weather (will try to avoid wet ground) we will log between 50-80 trees a day. Stated would seed ground if Village would like. Board stated will discuss and make decision at later date.

Logging Woods-Nathan presented 2 other logging proposals (TimberWood Forestry) and (John Schulte). Timber Wood proposal was for 213 trees /\$40,000.00. John Schulte proposed 200 trees / \$55,000.00. Nathan recommends John Schulte due to number of trees compared to revenue. Kim Long, concerned with condition of woods after logging is completed. Suggested Board look at Schulte work. Nathan mentioned would like to talk with Stephanie Miller and see what she thinks of the tree quality. Kim mentioned that he would like stump to be 2’ or higher so that it is not trip hazard.

Water Tower-Nathan spoke with Steve (TD Engineering) and Steve shared that he got pay request from Maguire Iron and another 3 weeks before steel will be delivered. Total of 2 months to erect the tower so final completion date will be the same even with delay in steel delivery. Nathan presented photos of steel sections for Board review.

Countyline Co-op waterline-Board discussed needing to get updated proposals for the installation of the waterline. Nathan will reach out and get updated proposals. Clerk mentioned that late February /March funds will be available to approve proposal. Board mentioned Countyline agreed to up size from 2” to 3”; Nathan still agrees 2” if sufficient and will speak with Kyle at Countyline regarding requested size. Metering will be in building with curb stop at the car wash on E. Front St.

Misc Updates-Watson Well Drilling will help Nathan with the EPA application for new well in Woods. Hydrant at corner of Front St. and Cedar was damaged by semi-truck last week. Mayor is trying to obtain surveillance images to determine what company did the damage. She has had no luck with determining responsible party.

Hydrant/Coke-Nathan informed the Board that he used 2 liters of Coke to open a valve in hydrant. Nathan had heard of Coke helping to dissolve corrosion, so he decided to try before replacing the hydrant and it worked. He is planning to put this into maintenance routine.

MISCELLANEOUS-

Kim Long- mentioned that he would like Jeff to show both Nathan and Landry how to use the pole truck so they could use it without Jeff having to be involved. Response was Nathan and Landry will need Jeff to help since neither of them hold a CDL license.

Mayor Bailey- mentioned Landry did not turn in budget request for 2025. Board will discuss matter with Landry.

Basketball court lights-Mayor will speak with Jeff and see how much work/expense would be to move lights at basketball court. Village received a grant to replace the basketball court so, would like to see about rotating the court (issue with sun rising/falling in player's eyes).

Clerk-Jim Palmer proposals need to wait for approval until final appropriations are approved.

Payment approvals-(21) Miscellaneous adjustments-Approved-(24) late fee removed/ (1) transfer payment to tax dept.

Vacation Requests approved-(1) Nathan.

With no further business to discuss, the meeting was adjourned at 8:37 p.m. The next meeting will be a joint meeting with Village Council on Tuesday January 21, 2025, at 7:00 p.m.

***Audio recordings of the meetings are available on Public Records request.**

President

Clerk
