

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
January 21, 2025**

The Board of Public Affairs provided an update to the Village Council prior to their regular meeting. Dean Krukemyer mentioned the North substation has been rebuilt; water tower steel delivery is delayed but the completion date will remain the same. Kim Long mentioned Board is getting proposals for logging the Kaylor woods and will bring information to Council for approval.

Nomination for Board President was presented at beginning of regular meeting. Dean Krukemyer nominated Kim Long, and Bob Schacht seconded the nomination. Motion passed unanimously. Kim Long accepted nomination.

Present at the regular meeting of the Board of Public Affairs were President Kim Long, Bob Schacht, Dean Krukemyer, Clerk Melody Siebenaler, Landry Sheets; Mayor Bailey, Larry Titkemeier and Eric Campbell joined after Council meeting. Bob Schacht motioned to approve January 6, 2025, meeting minutes, Dean Krukemyer seconded motion. Minutes approved.

The following bills were approved for payment.

**Board Of Public Affairs
Bills being submitted for payment Jan 21**

<u>Water 5101</u>		
MASI	LAB TESTING	\$ 382.45
WATER SOLUTIONS UNLIMITED	CHEMICALS FOR WATER PLANT	\$ 950.59
JIM PALMER EXCAVATING INC	REPAIR HYDRANT AT FRONT & CEDAR	\$ 2,525.00
PERRYSBURG PIPE & SUPPLY	2 HYDRANTS REPLACEMENT & MISC SUPPLIES	\$ 13,057.42
NAPA AUTO PARTS	BATTERY FOR OLD WATER TRUCK	\$ 153.03
EISENHOUR MOTOR SALES INC.	BLOWER MOTOR OLD WATER TRUCK	\$ 333.76
USABLUBOOK	MISC MATERIALS & SUPPLIES	\$ 636.73
JAMES BAILEY	MONITOR/VPN TROUBLESHOOTING	\$ 50.00
AMPLEX	TELEPHONE, FAX & FIBER OPTICS	\$ 37.46
XEROX FINANCIAL SERVICES	COPIER LEASE & SUPPLY FREIGHT	\$ 35.48
Total Water		\$ 18,161.92
<u>Sewer 5201</u>		
USABLUBOOK	MISC MATERIALS & SUPPLIES	\$ 118.38
JONES & HENRY LAB	LAB TESTING	\$ 1,573.50
BERGREN ASSOCIATES INC.	RE-WIRED NEW JUNCTION BOX @ WET WELL	\$ 1,323.35
FRONTIER	TELEPHONE SERVICE MONITORING SEWER	\$ 149.52
JAMES BAILEY	MONITOR/VPN TROUBLESHOOTING	\$ 50.00
AMPLEX	TELEPHONE, FAX & FIBER OPTICS	\$ 37.46
XEROX FINANCIAL SERVICES	COPIER LEASE & SUPPLY FREIGHT	\$ 35.48
Total Sewer		\$ 3,287.68
<u>Electric 5301</u>		
POWER LINE SUPPLY CO	CROSSARM & MISC SUPPLIES	\$ 2,677.62
AIRGAS GREAT LAKES	RENTAL OF CYLINDER LARGE NITROGEN	\$ 135.60
AMP, INC.	ELECTRICITY/OMEGA JV5 HYDRO PRINCIPAL	\$ 98,166.90
JAMES BAILEY	MONITOR/VPN TROUBLESHOOTING	\$ 50.00
AMPLEX	TELEPHONE, FAX & FIBER	\$ 37.46
XEROX FINANCIAL SERVICES	COPIER LEASE & SUPPLY FREIGHT	\$ 35.47

Total Electric	\$ 101,103.05
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Total for all Utilities	\$122,552.65
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SEWER- Landry Sheets

Hirzel Canning- Sewer Discharge-Landry informed the Board that Joe and Karl Hirzel have contacted him regarding possible discharging by-product water into the sewer system. Landry has been in contact with Steve Darmofal (TD Engineering LLC) to get his input. Hirzel Canning field irrigates waste now but looking for plan B. Discussion ensued; Board concerned with accepting quantity of water and future lab results. Board agreed that Hirzel Canning needs to get their own engineering and present the information to Board and Steve for review. Board does not want Village to pay Steve on Hirzel behalf. Hirzel Canning does something similar in Ottawa. Kim Long mentioned Hirzel Canning has property they could put lagoon in and then pump. Landry mentioned that he does not want Village to agree to anything without having Steve and Landry's input as to whether it would cause problems with pump stations and treatment plants (especially during high water intake). Board agreed that Hirzel Canning needs to do the leg work and present findings to Village for review.

Jim Palmer Excavating Proposals-Board reviewed proposals for catch basin work at Perry & Oak \$7410.94; Legion parking lot \$8661.24, new grate \$647.58; 305 Bond \$7445.34. Landry stated Perry & Oak is really bad and would like to proceed with fixing at least that one. Fiscal Officer stated can replace Perry & Oak basin. Dean Krukemyer motioned to approve; Bob Schacht seconded the motion to approve Perry & Oak in amount of \$7410.94.

Screening equipment-Landry, Steve and Kim will be visiting Fremont this week to view the equipment Fremont uses. Steve is working on getting funding to help with screen unit. Perrysburg is shutting down for next year so, will not be able to haul sludge there.

ELECTRIC –Jeff Barres

Not in attendance

WATER-Nathan Schultze

Not in attendance

MISCELLANEOUS-Mayor Bailey stated he would like to be kept in loop with what is going on with departments. Kim asked Mayor to contact the Board members, and they will contact the correct department head when there is an issue that needs to be taken care of i.e., water breaks, power outage.

Clerk-presented proposal from Schulte's Logging (201 trees \$56,420.00 minimum payout) for Kaylor Woods. Kim tabled discussion until next meeting when Nathan is present.

Presented B-Hilz proposal for 3" 1750 ft. waterline \$64,050.00 or 2" 1750 ft. waterline \$56,000.00 for Countyline Co-op. Kim Long tabled until next meeting when Nathan is present. Asked Clerk to have Nathan obtain additional proposals.

Clerk relayed message that Jeff is still working on electric voltage issue involving West Front St.

Payment approvals-(16)

Miscellaneous adjustments-(0)

Vacation Requests approved-(1) Nathan.

With no further business to discuss, the meeting was adjourned at 8:29 p.m. The next meeting will be held on Monday February 3, 2025, at 7:00 p.m.

***Audio recordings of the meetings are available on Public Records request.**

President

Clerk
