

**VILLAGE OF PEMBERVILLE
COUNCIL MEETING
February 18, 2025**

Mayor Bailey opened the February 18, 2025, Council meeting at 7:00pm with a prayer and the pledge of allegiance.

Roll Call: Present at the scheduled meeting of the Council were Kirkbride, Mazur, Rahe, Rollins Titkemeier. Others present were Solicitor Robert Kuhlman, Officer Digby, Eric Campbell, Carl Lohrbach, Mike Samson, and the Clerk.

Minutes: Rollins moved, and Kirkbride seconded to approve the minutes of the February 4, 2025, meeting. Motion passed unanimously.

Treasurer's Report: Rahe moved, and Titkemeier seconded to approve the bills in the amount of \$6,586.07. Motion passed unanimously.

ORDINANCE 1687: ORDINANCE TO MAKE PERMANENT APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF PEMBERVILLE, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2025. 1ST READING.

ORDINANCE 1688: AN ORDINANCE APPROVING, ADOPTING AND ENACTING AMERICAN LEGAL PUBLISHING'S OHIO BASIC CODE, 2025 EDITION, AS THE CODE OF ORDINANCES FOR THE MUNICIPALITY OF PEMBERVILLE, OHIO, AND DECLARING AN EMERGENCY. 1ST READING.

Police Activity Report: Activity report provided. There were no additional comments or questions regarding the report.

Mayor:

Mayor discussed Councilman Angel and his upcoming absences during the spring semester of law school. Mayor stated that Angel does retrieve the audios of missed meetings, and communicates with the Mayor, Fiscal Officer and Solicitor with any questions or concerns regarding things discussed in his absence. Therefore, she is asking Council to place on the record to either support or not support Angel's absences. Rahe stated that she appreciates that he does his homework. However, Rahe's concern is that he is not participating in any of the discussions with Council. Mayor is requesting from Council to vote based on their own conscience. Rahe asked why it has to be done by a motion. Solicitor Kuhlman stated it is to place on record that his absences are excused or unexcused. After further discussion, Kirkbride moved and Titkemeier seconded to excuse Councilman Angel from Council meetings on the evenings he cannot attend due to his class. Motion passed unanimously.

Mayor discussed snow emergencies and the Ordinance that calls for cars to be removed from the street when there are 2 inches or more of snow accumulation. Mayor stated there was a notice regarding this in the letter she sent out a month ago and the street department placed letters on vehicles during this last snowfall and no cars were removed. Mayor would like for the Ordinance to be enforced with potentially ticketing cars not removed from the streets during these snow events. Kirkbride added that this last snow accumulation this past weekend was over 4 inches and that the last time accumulation was over 2 inches was January 31, 2019. Mayor will discuss it with the Chief.

Mayor discussed the FEMA grant for the outdoor siren. Mayor stated that the likelihood the Village would receive the grant is slim and therefore Mayor is not going to take the time to complete a 25-page application. Mayor stated that she is going to go back to the Township Trustees to see if they would be willing to increase their contribution towards the outdoor siren.

Mayor stated that the annual NOMMA steak dinner is March 31st, if any of Council would like to attend, she will need to know by March 10th.

Mayor stated that there is a reminder memo regarding the purchase process in everyone's folders from the Fiscal Officer.

Council Reports:

Rollins:

Rollins moved and Kirkbride seconded to advance \$344,081.86 from the Permanent Improvement fund to the Wood County Commission ARPA Fund for pay request 9 and 10 for the water tower project. Motion passed unanimously.

Records and Retention Committee: Rollins stated the committee will meet on Friday to continue working through the records.

Personnel & Finance Committee: Rollins stated the Personnel & Finance committee met and looked over the permanent appropriations and estimated revenues.

Rollins stated the committee discussed purchasing the new Time-Pilot tap system and fobs. Rollins stated that a meeting will be scheduled with the employees to go over the system and expectations.

Rollins stated the committee discussed the Income Tax Committee and reaching out to residents that may be interested in joining the committee. Rollins stated the committee would like to have its first meeting in March.

Rollins stated that she is going to PIMA on the 25th.

Titkemeier:

Planning Commission: Titkemeier stated Planning Commission is scheduled to meet tomorrow.

BPA: Titkemeier stated BPA is currently meeting and therefore, has nothing to report at this time.

Rahe:

Streets, Sidewalks, Lands & Building: Rahe stated the committee met with Denny Henline in attendance to discuss sidewalks and trees throughout the Village. Rahe asked about placing the sidewalk reimbursement policy on the utility bill. Fiscal Officer stated that she would need to discuss that with the BPA Clerk because she was not aware of the amount of space available.

Rahe stated that another truck has gone down Cedar St. Rahe stated that she is looking into doing a traffic flow study to determine the best course of corrective action.

Rahe discussed logging of Village woods and asked the Mayor why the process was given to Lands and Building Committee and felt it should be BPA. Mayor explained that the trees are on Village land which is under the control of Council. After further discussion it was determined that BPA and Lands and Building should work together on the bidding process.

Rahe stated that the Village has received the new F550 but will not be outfitted until July.

Mazur:

Park and Rec: Mazur stated Park and Recreation meet on Monday at 10:00am

Mazur discussed the meeting with her and the Mayor, Quinten Farmer, AJ Haas, and Eric Campbell regarding the basketball court. Mazur stated another meeting has been scheduled for March 8th to further discuss. Mazur stated an invitation will be given to Swartz to attend since their property is adjacent.

Kirkbride:

Cemetery: No report

Tree Committee: Kirkbride stated the next committee meeting is February 24th at 6:00pm. Kirkbride stated that they will be discussing the new tree Ordinance.

Angel: Absent

Safety Committee:

Eric Campbell: Campbell stated that there is currently not much happening due to cold temperatures.

Guests:

Mayor Bailey adjourned the meeting at 7:48 P.M.

*Audio recording of the meetings is available upon Public Records request.