

**VILLAGE OF PEMBERVILLE
COUNCIL MEETING
September 19, 2023**

Mayor Carol Bailey opened the September 19, 2023, Council meeting at 7:00pm with a prayer and the pledge of allegiance.

Roll Call: Present at the scheduled meeting of the Council were Rahe, Angel, Kirkbride, Mazur, Rollins and Titkemeier. Others present were Robert Kuhlman, Chief Vaughn, Eric Campbell, Gene Steele, Carl Lohrbach, John Lockard, Ruth Phillips, Bill Kuhlman, Terry Nigh, Harold McArthur, Dennis Henline, and the Clerk.

Minutes: Titkemeier moved, and Rahe seconded to approve the minutes from the September 5, 2023, meeting. Motion unanimously.

Treasurer's Report: Rahe moved, and Angel seconded to approve the bills in the amount of \$3,649.97. Motion passed unanimously.

ORDINANCE 1642: AN ORDINANCE TO ESTABLISH A CREDIT CARD POLICY COMPLIANT WITH THE ENACTED PROVISIONS OF THE OHIO REVISED CODE, REPLACING 33.388 OF THE CODIFIED ORDINANCES OF THE VILLAGE. 2nd READING

ORDINANCE 1643: ORDINANCE PROVIDING SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF PEMBERVILLE, OHIO, DURING THE FISCAL YEAR BEGINNING JANUARY 1, 2023, AND ENDING DECEMBER 31, 2023. 3rd READING
Rahe moved and Rollins seconded to approve Ordinance 1643. Motion passed unanimously.

ORDINANCE 1646: AN ORDINANCE AUTHORIZING THE MAYOR AND FISCAL OFFICER, TO ENTER INTO CONTRACT WITH TETRA TECH, INC. TO PROVIDE THE DESIGN ENGINEERING FOR BRIDGE STREET BRIDGE. 1ST READING

Mayor asked Council to consider suspending the rules so that she can sign the contract with Tetra Tech so they can move forward with the engineering design for the Bridge St. bridge. Titkemeier moved and Mazur seconded to suspend the rules. Motion failed with a 2/6 vote. Titkemeier-yes; Mazur-yes; Kirkbride-no; Angel-yes; Rahe-no; Rollins-yes.

RESOLUTION 781: A RESOLUTION IN COMPLIANCE WITH OHIO REVISED CODE 709.04 CONSENTING TO THE EXPEDITED TYPE 1 ANNEXATION OF TERRITORY BY PETITION OF THE OWNERS ROGER B. BURTCHIN AND KATHRYN J. BURTCHIN. 1ST READING

Mayor explained the Burtchin's requested Village utilities in 2016 and at that time the process for annexation began. Mayor stated the Burtchin's have recently completed the necessary steps to complete the annexation and have a potential buyer for the Wegman property and would like to have the Resolution expedited to complete the annexation and proceed with the sale of the property. Mayor asked Council to consider suspending the rules. Kirkbride moved and Angel seconded to suspend the rules. Motion passed unanimously. Rahe moved and Mazur seconded to approve Resolution 781. Motion passed unanimously.

RESOLUTION 782: RESOLUTION AUTHORIZING THE MAYOR TO APPLY FOR A 2023-2024 GRANT WITH THE WOOD COUNTY PARK DISTRICT. 1ST READING

RESOLUTION 783: RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR. 1ST READING

Police Activity Report: Police report provided by Chief Vaughn. The Chief stated they have been monitoring Bierley Ave and the semi-trucks coming into town, and all are going to Hirzel or the plant. Chief stated he did not see a "No Thru Truck" sign posted.

Mayor:
Mayor thanked PIMA for their cleaning up of downtown and adding fall decorations. Mayor stated the Brew Hop had a great turnout. Mayor stated she opened the Opera House during the event and there were 163 individuals that visited the Opera House. Mayor stated about 20% of them were residents of the Village. Mayor stated she and Campbell attended a FEMA meeting at the Court House today.

Mayor stated she attended the Mayor Association meeting with the Chamber of Commerce and ODOT last week. Mayor stated they discussed Route 23 coming out of Columbus Ohio.

Mayor stated PIMA is looking at putting in a new sound system downtown. Mayor stated there was discussion on placing them on a building or on the Village light poles. Rollins stated that at the meeting tonight they discussed a few other options. Mayor asked PIMA to provide pictures with a plan for Council to consider once PIMA decides.

Mayor announced that there will be a pre-construction meeting Thursday, September 21st at 5:30 to discuss the E. Front St. waterline and force main project.

Council Reports:

Rahe:

Streets, Sidewalks, Lands & Building: Rahe stated the committee did not meet this month.

Rahe stated stone and lights have been placed by the welcome signs.

Rahe stated the digital speed limit sign on Rees Rd. has been moved. Angel stated the sign was placed on the north side of the road and that the Council decided to have the speed limit sign moved and placed on the south side. Angel stated he has no issue with it being on the north side but thinks Council needs to make the motion to change it.

Kirkbride moved and Angel seconded to have the speed limit sign on the north side of Rees Rd instead of the south side. Motion passed unanimously.

Rahe stated the new Township Building will have an open house on October 1st from 1-4pm.

Angel: Angel asked to speak last.

Kirkbride:

Tree Committee: Kirkbride stated the committee met September 18th and discussed a resident on Hickory St. that has requested a potential tree placement behind her home to block her view of the municipal building. The committee recommends a fence instead of a tree and has been moved over to lands and buildings for discussion.

Kirkbride stated two members of the committee visited Lindsey Ohio to review their Tree Ordinance. Kirkbride stated the committee discussed circulating a Tree City USA pamphlet. Kirkbride stated there was discussion on purchasing ten trees to be planted this fall. Kirkbride moved and Mazur seconded to purchase ten trees from North Branch Nursery for \$2,759 to be planted this fall. Motion passed unanimously.

Kirkbride stated the Tree Commission has scheduled a workday on September 28th at 5:30pm. Kirkbride stated October 2nd they are looking to chip brush. Kirkbride stated the next meeting is October 9th at 7:00pm

Mazur:

Park and Rec: Mazur stated the bricks around the flagpole have been laid. Mazur stated that there were approximately eight or so boy scouts that helped. Mazur thanked Gene Steele for his donation of the weed barrier placed around the flagpole.

Mazur stated Gordan Bowman is finishing the grant applications that are due October 15th Mazur stated they will be submitting three separate applications.

Mazur stated there will be no meeting in September, the next meeting is October 24th 10:00am in town hall.

Rollins:

Records and Retention Committee: Rollins stated the committee met for another work session on September 11th and was able to get through three more boxes. Rollins stated the next workdays scheduled are September 22nd, October 16th, and October 27th.

Rollins stated PIMA has scheduled another car show for October 5th. Rollins stated they are still planning on the superhero's theme with the fire trucks. Rollins stated the Brew Hop had 303 participants register and sold 350 mugs. Rollins stated the food pantry is in desperate need of donations. Rollins stated the number of families they have served this year is 66.

Titkemeier:

Planning Commission: no report.

BPA: Titkemeier stated BPA discussed the water service from E. Front to the Countyline Co-op building near the Dollar General Store. Titkemeier stated there were two proposals presented. One from B. Hillz and Jim Palmer.

Titkemeier stated BPA discussed the water tap fee and updating the charges.

Titkemeier stated that BPA discussed the Animal Shelter and the water and gas connections. Mayor added that the gas service lines are protected by poles that are on Village right-of-way. Mayor stated there is a meeting scheduled between Columbia Gas and the Zoning Inspector.

Eric Campbell: No report

Guests:

Dennis Henline asked Council about the costs for the Bridge St. bridge project and water tower. Henline asked what the Council's plans were for Oberhouse Park. It was stated the Village is wanting to return the property. Henline asked if there was cost associated with the return of the property. There is no cost associated. Henline asked about the plans for the Rees Rd. property. It was stated to Henline that there are restrictions on the property because of the water aquifer. Henline asked about the cell tower on Rees Rd. and what kind of money it was generating for the Village. Mayor stated that under the previous Mayor the cellular company enacted the buyout clause within the lease agreement for \$50,000 and therefore is not generating any income for the Village.

Angel:

Safety Committee: No report.

Personnel and Finance Committee: Angel state the committee met and began discussing temporary appropriations. Angel stated the committee discussed comp-time. Angel stated that currently the payout is done on a quarterly basis. Angel stated that due to additional administrative work the committee will look at reverting it back to the annual payout beginning in 2024.

Angel stated the credit card policy was sent to the Ohio Auditors for their review and has stated the policy is good as it is currently written.

Angel stated the committee discussed timeclocks. Angel stated one question posed was if the system tracks the employee in real-time and it does not. Angel stated it only shows the location of the employee at the time they clock in and out of the system. Angel stated the committee is looking at the phone app which is free.

Angel stated that the township is questioning the property on Water St. that the garage is sitting on that is owned by the Village. Angel stated he expects the Township will have a discussion with the Village regarding this piece of property.

Angel discussed health insurance, Medicare, and the July 18th committee meeting. Angel stated there were some concerns regarding a spouse taking Village insurance and not notifying Council of an increase in the health insurance. Angel stated the spouse did not take Village insurance and therefore had nothing to notify the Council of. The clerk stated she informed the Committee on the July 18th meeting of the potential increase but at that time nothing had been decided on by the employee and spouse. Angel voiced his discontent of the process in which Councilwoman Rahe handled the situation. Kirkbride moved and Mazur seconded to go into executive session to discuss a complaint about a public employee. Motion passed unanimously.

Mayor Bailey adjourned the meeting at 8:43 P.M.

*Audio recording of the meetings is available upon Public Records request.