

**VILLAGE OF PEMBERVILLE
COUNCIL MEETING
August 15, 2023**

Mayor Carol Bailey opened the August 15, 2023, Council meeting at 7:00pm with a prayer and the pledge of allegiance.

Roll Call: Present at the scheduled meeting of the Council were Rahe, Angel, Kirkbride, Mazur, Rollins and Titkemeier. Others present were Robert Kuhlman, Chief Vaughn, Eric Campbell, Gene Steele, Tom Geisbuhler, and the Clerk.

Minutes: Titkemeier moved, and Rahe seconded to approve the minutes from the August 1, 2023, meeting. Motion unanimously.

Rollins moved, and Titkemeier seconded to approve the minutes from the August 5, 2023, special meeting. Motion passed unanimously.

Treasurer's Report: Angel moved, and Mazur seconded to approve the bills in the amount of \$21,152.42. Motion passed unanimously.

ORDINANCE 1641: ORDINANCE TO MAKE INTRA FUND TRANSFERS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF PEMBERVILLE, STATE OF OHIO, DURING THE FISCAL YEAR BEGINNING JANUARY 1, 2023, AND ENDING DECEMBER 31, 2023. 1ST READING

Clerk stated that the funds from the Coronavirus Relief Fund are needed in the pool fund sooner in order to cover the remaining payroll for the season and ask to have the rules suspended.

Angel moved and Kirkbride seconded to suspend the rules. Motion passed unanimously.

Angel moved and Mazur seconded to approve Ordinance 1641. Motion passed unanimously.

ORDINANCE 1643: ORDINANCE PROVIDING SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF PEMBERVILLE, OHIO, DURING THE FISCAL YEAR BEGINNING JANUARY 1, 2023, AND ENDING DECEMBER 31, 2023. 1ST READING

Police Activity Report: Police report provided by Chief Vaughn. The Chief stated he is currently preparing for the Pemberville Free Fair and Grand Parade. Chief stated that there will not be a shuttle service available this year due to the beer garden at the Legion. Rahe added that the shuttles are run by volunteers and therefore not trained to know if someone should be driving or not.

Rahe stated she has received compliments regarding Officer Muranyi and Chief Vaughn and wanted to share.

Mayor:

Mayor stated she received the bridge design consultant bid today but has not had an opportunity to review it yet. Mayor stated there are 3 candidates for 2 Council seats, 2 Candidates for 2 Board of Public Affairs, and 2 candidates for Mayor.

Mayor stated there will be a referendum on the November ballot for the Motor Vehicle Permissive Tax. Mayor stated a committee with Village residents will need to be formed. Eric Campbell stated he would be happy to help.

Mayor stated the Pemberville mural project at Countyline will be paid for through donations only which is being orchestrated by Roberta Reiter.

Mayor stated the Brew Hop is September 16, 2023.

Mayor stated the next Council meeting will be a joint meeting with BPA. Angel suggested having another meeting at Memorial Park in hopes more residents will attend. It was determined that the September 5th meeting will be held at Memorial Park starting at 6:30pm. Mayor stated the Personnel and Finance Committee will meet at 5:30pm.

Mayor expressed condolences to Pat Rollins for the loss of her sister.

Council Reports:

Rahe:

Streets, Sidewalks, Lands & Building: Rahe stated the committee met on August 8th but had nothing to report.

Angel: Absent

Personnel and Finance Committee: Angel stated the committee met and discussed cameras at the public restroom and shelter house at Memorial Park.

Angel stated the committee discussed the employee ½ hour lunch policy.

Angel stated that the committee discussed timeclocks. Angel stated there are a few questions to be answered before presenting them to the council.

Angel stated that the committee discussed the credit card policy and the comments and questions Rahe had. Angel stated the only change will be to add the time limit of 24 to 48 hours from time of purchase that employees are to turn in credit card receipts.

Angel stated it was time to do an income tax transfer. The clerk added that the transfer per Ordinance is that the income tax revenue collected is split 60% to General Fund and 40% to Permanent Improvement.

Angel moved and Rahe seconded to make the first half of the income tax transfer in the amount of \$200,000, with 60% (\$120,000) going to General Fund and 40% (80,000) going to Permanent Improvement Fund. Motion passed unanimously.

Safety Committee: No Report

Kirkbride:

Tree Committee: Kirkbride stated they did not have a meeting in August, but the committee did do some tree trimming around town prior to brush pick-up. Kirkbride stated the committee is planning a meeting in September. The mayor stated she did receive many calls during the committees' tree trimming and asked that in the future they communicate with the residents, so they are aware of what is happening.

Kirkbride stated there was a solar viewing at Harrison Park and the turnout was good.

Mazur:

Park and Rec: Mazur stated that the basketball backboards have been installed and look very nice.

Mazur stated the last day the pool will be open is August 26th. There was discussion regarding the shelter house and if it should be left unlocked. Discussion will continue at the next Park and Rec meeting scheduled for August 28th at 10:00am. Mazur stated the pool manager will be in attendance to discuss how the year went and potential ideas to better things next year. Mazur stated the Fiscal Officer will also provide her thoughts as well.

Mazur stated the committee will begin working on the Wood County Park District Grant application for 2024.

Mazur stated a workorder has been completed asking the street department to disassemble and dispose of the old wooden bleachers. Mazur stated she contacted various municipalities, and no one is interested in taking them.

Rollins:

Records and Retention Committee: Rollins stated the committee met on August 7th as a working group and went through approximately four boxes. Rollins stated that the next workday is scheduled for August 28th.

Rollins reported that PIMA met and stated the next car show on September 7th they are inviting fire trucks. Rollins stated that since the July car show was cancelled due to weather, they have added an additional car show on October 5th.

Rollins stated PIMA is holding a "Touchup the Town" day on September 10th to help clean up around town hall and the downtown area.

Titkemeier:

Planning Commission: Titkemeier stated the Planning Commissions met on August 9th and discussed a property in the Pember Grove subdivision with set-back issues. Titkemeier stated that the set-back lines will be modified to account for the variance. Titkemeier stated a letter of cooperation from the property owner will be signed.

BPA: Titkemeier stated BPA had general discussions.

Water: Titkemeier stated bids for the new water tower will be opened on August 30th

Sewer: Titkemeier stated Sheets discussed the merits of different pumps.

Titkemeier stated BPA moved to accept the Transfer bid for the Main pump station generator installation.

Titkemeier stated the E. Front St. storm sewer project bid will be opened on August 30th.

Eric Campbell: No report

Guests:

Tom Geisbuhler addressed the council regarding police protection. Tom owns the antique garage near the carryout and would like a better understanding of how the village allocates police protection and presence in high crime areas. Geisbuhler recently experienced theft of his property. The Chief stated he does have officers on duty during the late night into early morning hours.

Gene Steele addressed the council and the TMACOG meeting he attended at the Ottawa County Fair grounds. Steele stated there was a ribbon cutting for the new kayak launch and there was discussion on creating bike lanes.

Mayor Bailey adjourned the meeting at 8:15 P.M.

*Audio recording of the meetings is available upon Public Records request.