

VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
March 3, 2025

Present at the regular meeting of the Board of Public Affairs were President Kim Long, Dean Krukemyer, Clerk Melody Siebenaler, Larry Titkemeier, Mayor Bailey, Nathan Schultze and Eric Campbell. Dean Krukemyer motioned to approve February 18, 2025, meeting minutes, Kim Long seconded motion. Minutes approved.

The following bills were approved for payment.

Board Of Public Affairs
Bills being submitted for payment **Mar 3**

<u>Water 5101</u>		
NAPA	MISC REPAIRS & MAINTENANCE	\$ 149.94
PERRYSBURG PIPE & SUPPLY	MISC SUPPLIES & MAINTENANCE	\$ 291.25
ADKINS SANITATION LTD	EXPOSE/HYDRO WATER BREAKS ON BRIDGE ST.	\$ 875.00
AMERICAN WATER WORKS	MEMBERSHIP FEE	\$ 375.00
MASI	LAB TESTING	\$ 358.20
JIM PALMER EXCAVATING INC.	REPAIR OF WATERLINE IN ALLEY OF 215 E FRONT	\$ 2,790.02
GOVERNMENT ACCOUNTING SOLUTIONS	UTILITY BILLING SOFTWARE	\$ 301.66
UNIFIRST CORPORATION	RENTALS-UNIFORMS, MATS & TOWELS	\$ 46.32
COMDOC INC.	COPIER USAGE & SUPPLIES	\$ 66.16
CARDMEMBER SERVICES	MICROSOFT 365, TIMEPILOT & POSTAGE	\$ 150.89
Total Water		\$ 5,404.44
<u>Sewer 5201</u>		
BERGREN ASSOCIATES INC.	TROUBLESHOOT DECANTER	\$ 572.50
LANDRY SHEETS	WINTER GEAR REIMBURSEMENT	\$ 128.23
JONES & HENRY LAB	LAB TESTING	\$ 768.50
TD ENGINEERING LLC	ENGINEERING FOR HIRZEL CANNING	\$ 2,714.00
GOVERNMENT ACCOUNTING SOLUTIONS	UTILITY BILLING SOFTWARE	\$ 301.67
UNIFIRST CORPORATION	RENTALS-UNIFORMS, MATS & TOWELS	\$ 46.32
COMDOC INC.	COPIER USAGE & SUPPLIES	\$ 66.16
CARDMEMBER SERVICES	MICROSOFT 365, TIMEPILOT & POSTAGE	\$ 80.90
Total Sewer		\$ 4,678.28
<u>Electric 5301</u>		
JOHN COURTNEY	MONTHLY RETAINER SERVICES	\$ 100.00
HOME DEPOT CREDIT	MISC SUPPLIES	\$ 259.74
FROBOSE MARKET IGA	GASOLINE & MISC SUPPLIES	\$ 396.21
GOVERNMENT ACCOUNTING SOLUTION	UTILITY BILLING SOFTWARE	\$ 301.67
UNIFIRST CORPORATION	RENTALS-UNIFORMS, MATS & TOWELS	\$ 57.64
COMDOC INC.	COPIER USAGE & SUPPLIES	\$ 66.16
CARDMEMBER SERVICES	MICROSOFT 365, TIMEPILOT & POSTAGE	\$ 80.88
Total Electric		\$ 1,262.30

Total for all Utilities

\$ 11,345.02

SEWER- Landry Sheets

Not in attendance

ELECTRIC –Jeff Barres

Not in attendance

WATER-Nathan Schultze

Bridge St. Waterline-Board discussed and reviewed the 3 options. Waterline repair/replacement will need completed prior to the bridge replacement in 2026.

Soft Starters-soft starter on well went down along with soft starter at WWTP.

Water tower- tank is being welded together on the ground and will be raised into position mid-March.

Countyline Co-Op Waterline-Fenson Contracting and Palmer Excavating will be providing new proposals. Valve boxes will be installed on the road and Countyline will be responsible for continuing the line to their building.

Waterline / Road projects-Board discussed replacing waterlines and repairing roadways. Nathan would like to have a plan for replacing waterlines and repairing roadways (in that order). There is a meeting scheduled for Wednesday with Roberta from RCAP to discuss funding waterline projects.

MISCELLANOUS-

2026 WSRLA nominations-Board discussed submitting same as last year. Board agreed 1. Downtown Business Alley 2. Downtown Waterline 3. Pine and Main Streets. All are waterline replacements.

Hirzel Canning Sewer Request-Mayor Bailey stated Karl and Joe Hirzel would like a meeting to discuss water well installation and sewer request. Clerk will schedule a meeting to discuss the topics.

Control Associates Inc. proposal-Clerk presented proposals for WWTP calibration/pens and Water Plant calibration. Board approved.

Payment approvals-(17)

Miscellaneous adjustments-(35) late fees removed.

Vacation Requests approved-(1) Jeff/ (4) Melody

With no further business to discuss, the meeting was adjourned at 8:19 p.m. The next meeting will be held on Monday March 17, 2025, at 7:00 p.m.

***Audio recordings of the meetings are available on Public Records request.**

President

Clerk
