

**VILLAGE OF PEMBERVILLE
COUNCIL MEETING
March 4, 2025**

Mayor Bailey opened the March 4, 2025, Council meeting at 7:00pm with a prayer and the pledge of allegiance.

Roll Call: Present at the scheduled meeting of the Council were Kirkbride, Mazur, Rahe, Rollins Titkemeier. Others present were Solicitor Robert Kuhlman, Chief Vaughn, Eric Campbell, Gene Steele, Sara Enright, and the Clerk. Angel joined after reading Ordinances.

Minutes: Kirkbride moved, and Mazur seconded to approve the minutes of the February 18, 2025, meeting. Motion passed unanimously.

Treasurer's Report: Rahe moved, and Mazur seconded to approve the bills in the amount of \$3,299.85. Motion passed unanimously.

ORDINANCE 1687: ORDINANCE TO MAKE PERMANENT APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF PEMBERVILLE, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2025. 2nd READING.

Rollins moved and Titkemeier seconded to suspend the rules. Motion passed unanimously.

Rahe stated that she was reviewing the permanent appropriations and wanted to know where the money was allocated to hire someone part-time to do the mowing. Clerk explained that the General Fund cannot withstand additional employees and therefore no funds were allocated for that purpose. Rahe stated that she would have liked to have it communicated to her. Clerk invited her to attend the Finance meetings where this is all discussed.

Titkemeier moved and Kirkbride seconded to approve Ordinance 1687. Motion passed unanimously.

ORDINANCE 1688: AN ORDINANCE APPROVING, ADOPTING AND ENACTING AMERICAN LEGAL PUBLISHING'S OHIO BASIC CODE, 2025 EDITION, AS THE CODE OF ORDINANCES FOR THE MUNICIPALITY OF PEMBERVILLE, OHIO, AND DECLARING AN EMERGENCY. 2nd READING.

ORDINANCE 1689: AN ORDINANCE AUTHORIZING THE MAYOR, FISCAL OFFICER, AND VILLAGE SOLICITOR TO EXECUTE A GRANT AWARD AGREEMENT TO PARTICIPATE IN THE OHIO DEPARTMENT OF NATURAL RESOURCES NATUREWORKS GRANT PROGRAM ROUND 30 FOR THE NEW BASKETBALL COURT PROJECT WITHIN THE BOUNDARIES OF MEMORIAL PARK, PEMBERVILLE, OHIO AND DECLARING AN EMERGENCY. 1ST READING

ORDINANCE 1690: ORDINANCE FOR THE SALE OF REAL PROPERTY. 1ST READING.

Police Activity Report: Activity report provided. Chief stated that the owner of Behind the Pines will be having a yarn truck in town on April 3rd. Chief stated that the truck will be parked under the awning section of the police station.

Mayor:

Mayor reminded Council of the annual NOMMA steak dinner that is March 31st. Mayor stated that if any of Council would like to attend, she will need to know by March 10th.

Mayor stated that she was going to start up the small government classes again in the spring. Mayor stated that the classes will be held on Wednesdays at 2pm

Mayor stated that Mr. Kuhlman has announced his retirement effective July 1st. The Village will begin looking for a new Solicitor.

Council Reports:

Rollins:

Records and Retention Committee: No report

Personnel & Finance Committee: Rollins stated the Personnel & Finance committee met and discussed goal sheets, time clocks and scheduling an employee meeting on March 17th to go over the new time clock.

Rollins stated that there was discussion on the opening of the pool and delegating work between the other employees. Rollins stated that the goal is to fill the pool before May 17th when lifeguard certification begins.

Rollins stated that Finance discussed the tax levy and having a few potential residents joining the committee.

Rollins stated that the first meeting is scheduled for March 11th at 9:30am

Rollins stated that PIMA discussed donating funds to the Village for the Brew Hop to help off-set the cost of the Police presence. Rollins stated that there is sound system meeting that is scheduled for March 11th at 7:30am.

Rollins stated that Tammy Oberdick is planning to hold a Holiday Open House in Pember Grove on December 6, 2025.

Titkemeier:

Planning Commission: Titkemeier stated Planning Commission met and discussed sandwich boards and other signs in the downtown area. The committee also discussed Frobose Meat Locker and them wanting to add additional freezer space and access. The committee also discussed the semi-trucks that are turning left onto Cedar from the alley.

BPA: Titkemeier stated BPA met and discussed the Bridge St. bridge projects and the steps that are beginning towards the Bridge St. replacement project. Titkemeier stated they discussed the timeline for the water tower. Titkemeier stated that the crew will be leaving for a week for safety training. Titkemeier stated that on March 18th the tank will be raised, with the winter work being completed by April 30th. The tank will be disinfected and filled around August 30th and demolition of the old tower will take around September 23rd.

Rahe:

Streets, Sidewalks, Lands & Building: Rahe stated the committee will meet on March 13th at 1:30pm.

Mazur:

Park and Rec: Mazur stated Park and Recreation meet and discussed lifeguard certification classes that will run from May 17 through to May 23rd. Mazur stated that there have been some changes made to the lesson schedule. Mazur stated that the committee has decided to hold 1 pool signup during the day and another one at night.

Mazur stated that there is another basketball court meeting that is scheduled for March 8th at 8:30am. Mazur stated that the pool will have early swim again this year. Mazur stated they will try it for 7 days and if not, many attendees will reduce it to 5 days. Mazur stated that the opening day for the pool is still to be determined. Mazur stated that the next committee meeting is March 24th at 10:00am

Kirkbride:

Cemetery: No report

Tree Committee: Kirkbride stated the committee met and worked on the Tree Ordinance and went and looked at the tree on Pine and Main. Kirkbride stated there was a concern that the tree was blocking the stop sign. It was determined that the sign is not being blocked by the tree. Kirkbride stated that the next meeting is scheduled for March 10th at 6:00pm

Angel:

Angel stated that he listened to the audio of the last Council meeting and wanted to thank Council for excusing his future absences for school.

Eric Campbell: Report provided.

Guests:

Gene Steele: Steele asked about the potholes on Bierley Ave. Mayor stated that the street department has been asked to get some cold-patch and fill the potholes throughout the town. Steele asked if anything has moved forward regarding his suggestions with charging vendors at the fair a vendor fee to offset the expenses the Village endures during the fair. Mayor stated nothing has been scheduled but that the fee schedules for the Village do need to be updated. Steele asked about the logging and the woods. Mayor explained that the purpose is to open an area for another well and Kahler woods.

Mayor Bailey adjourned the meeting at 8:05 P.M.

*Audio recording of the meetings is available upon Public Records request.