

**VILLAGE OF PEMBERVILLE
COUNCIL MEETING
March 18, 2025**

Mayor Bailey opened the March 18, 2025, Council meeting at 7:00pm with a prayer and the pledge of allegiance.

Roll Call: Present at the scheduled meeting of the Council were Kirkbride, Mazur, Rahe, Rollins Titkemeier. Others present were Solicitor Robert Kuhlman, Chief Vaughn, Eric Campbell, Gene Steele, Joanne Busdeker, and the Clerk.

Minutes: Rollins moved, and Titkemeier seconded to approve the minutes of the March 4, 2025, meeting. Motion passed unanimously.

Treasurer's Report: Rahe moved, and Mazur seconded to approve the bills in the amount of \$9,654.05. Motion passed unanimously.

ORDINANCE 1688: AN ORDINANCE APPROVING, ADOPTING AND ENACTING AMERICAN LEGAL PUBLISHING'S OHIO BASIC CODE, 2025 EDITION, AS THE CODE OF ORDINANCES FOR THE MUNICIPALITY OF PEMBERVILLE, OHIO, AND DECLARING AN EMERGENCY. 3rd READING.

Rahe moved and Rollins seconded to approve Ordinance 1688. Motion passed unanimously.

ORDINANCE 1689: AN ORDINANCE AUTHORIZING THE MAYOR, FISCAL OFFICER, AND VILLAGE SOLICITOR TO EXECUTE A GRANT AWARD AGREEMENT TO PARTICIPATE IN THE OHIO DEPARTMENT OF NATURAL RESOURCES NATUREWORKS GRANT PROGRAM ROUND 30 FOR THE NEW BASKETBALL COURT PROJECT WITHIN THE BOUNDARIES OF MEMORIAL PARK, PEMBERVILLE, OHIO AND DECLARING AN EMERGENCY. 2nd READING

ORDINANCE 1690: ORDINANCE FOR THE SALE OF REAL PROPERTY. 2nd READING.

ORDINANCE 1691: AN ORDINANCE PROHIBITING SEMI-TRACTOR TRAILERS FROM TURNING EITHER DIRECTION ONTO CEDAR STREET FROM THE DOWNTOWN BUSINESS ALLEY AND PROHIBITING SEMI TRUCK TRAFFIC ON CEDAR STREET AND DECLARING AN EMERGENCY. 1st READING.

Police Activity Report: Activity report provided.

Mayor:

Mayor gave a Bridge St. bridge update, stating that on September 25, 2025, ODOT will be opening bids, February 1, 2026, construction is scheduled to begin with a completion date of September 30, 2026. Mayor stated that Barres has been removing trees to prepare for the construction.

Mayor stated that all Christmas décor has been removed from the planters.

Mayor stated that the town hall foyer has been painted.

Mayor addressed the bucket that a resident had placed near a village tree with a piece of rebar sticking out of the tree at eye level, which was extremely dangerous. Mayor stated there was \$3.64 in the bucket that she gave to the Fiscal Officer to be deposited into the General fund. Mayor expressed the distastefulness that reflects onto Village.

Mayor stated that all Ordinances passed in 2024 have been submitted to American Publishing and updated inserts for the books will soon follow.

Council Reports:

Rollins:

Records and Retention Committee: Met on March 7th and continued going through records.

Personnel & Finance Committee: Rollins stated the Personnel & Finance committee met and discussed having a combined meeting to go over the new timeclocks and village cell phones. Rollins stated the meeting will be on April 2nd. Rollins stated there was discussion of employees retiring. Brian Heestand will be officially retired from the Village mid-April and next year the two street guys will be retiring.

Rollins stated that there will be an Income Tax Levy committee will be meeting on March 31st at 6:00pm and there will be a public meeting on April 22nd at 7:00pm.

Titkemeier:

Planning Commission: Titkemeier stated Planning Commission has been cancelled due to lack of business to be discussed.

BPA: Titkemeier stated BPA met and discussed the water tower. Construction is scheduled to be completed by April 1st. Titkemeier stated that painting will take place once the weather is warmer. Titkemeier stated that Jim Palmer was awarded the Countyline Co-op waterline project. Titkemeier stated that BPA discussed Brian Heestand retiring and the need for a replacement. Titkemeier stated that preparing a job description was also discussed.

Rahe:

Streets, Sidewalks, Lands & Building: Rahe stated the committee met and discussed obtaining quotes for the removal of 3 trees that have created sidewalk issues. Rahe stated that asphalt cold patch has been placed throughout the Village. Rahe stated that the selling of the Walnut St building and land should be something to think about. Rahe stated that once the water tower is removed there is no usable purpose for the property. Rahe stated that PIMA will be having a meeting on April 1st at 7:30am to discuss sound system. Rahe stated that she reached out to the Fair Board to ask questions regarding Mr. Steele request to see about having vendors pay the Village during the fair. Rahe stated that the Village leases the land to the Fair Board during the fair. Rahe stated that the fair and ride company does pay for the usage of electricity and water during the fair.

Mazur:

Park and Rec: Mazur stated Park and Recreation meeting is March 24th at 10:00am
Mazur stated that the next Basketball Court meeting will be March 29th at 8:30am

Kirkbride:

Cemetery: No report

Tree Committee: Kirkbride stated the committee met and discussed assessing sweetgum trees at the pool playground around August 1st for pruning. Kirkbride stated he had been in contact with Travis Thompson regarding insurance for chainsaw training in May. Kirkbride stated that two members of the committee will be attending the Tree City Ceremony April 16th in Bowling Green, which is \$40 per person. Kirkbride stated that Stephanie Miller will reassess certain trees in April if she can. Kirkbride stated that this year's Arbor Day Celebration will take place on April 25th at town hall with the Preschool children, where a tree will be planted in the honor of Marge Cox.

Kirkbride stated that the next meeting is April 7th where they will continue to work on the new tree Ordinance.

Angel: Absent

Eric Campbell: No report. Campbell stated that applications for zoning are starting to pick up. Mayor added that she wanted Council to be aware that the Beeker property near the old township building is for sale and it is rumored being stated it is not in a flood plain. Mayor stated if Council receives any questions about the property to please make sure those enquiring is very aware that the property is in the flood zone.

Guests:

Mayor Bailey adjourned the meeting at 7:35 P.M.

*Audio recording of the meetings is available upon Public Records request.