

**VILLAGE OF PEMBERVILLE**  
**COUNCIL MEETING**  
**May 6, 2025**

Mayor Bailey opened May 6, 2025, Council meeting at 7:00pm with a prayer and the pledge of allegiance.

**Roll Call:** Present at the scheduled meeting of the Council were Kirkbride, Mazur, Rahe, Rollins, Titkemeier. Others present were Solicitor Robert Kuhlman, Chief Vaughn, Eric Campbell, Tom Oberhouse, and the Clerk.

**Minutes:** Titkemeier moved, and Rollins seconded to approve the minutes of the April 15, 2025, meeting. Motion passed unanimously.

**Treasurer's Report:** Kirkbride moved, and Mazur seconded to approve the bills in the amount of \$50,445.56. Motion passed unanimously.

**Police Activity Report:** Activity report provided. Chief stated that he would like Council to look at placing a sign on the north and south side of Bierley Ave. that states east and west cross traffic does not stop. Chief explained that there have been several instances where individuals are trying to treat it as a four-way stop. Titkemeier moved and Rollins seconded to allow the Mayor to contact ODOT regarding the sign.

**Mayor:**

Mayor stated that she received a letter of interest from the Frobose's. Mayor stated that they are interested in purchasing the old street garage. Mayor stated that she explained to them that it would have to go through a bidding process. Mayor stated that there would also have to be negotiations regarding the public restrooms should Council consider selling.

Mayor explained that the basketball court concrete has been completed. Mayor stated that the next step is to have the area around the court restored. Mayor provided three quotes. After further discussion Titkemeier moved and Mazur seconded the motion to hire Groundskeeper to complete the restoration not to exceed \$4500. Motion passed unanimously.

Mayor stated that the Basketball dedication will take place on June 2<sup>nd</sup>. Mayor stated that Todd Sheets will provide ice cream during the dedication.

Mayor stated that the old Forks restaurant will be placing a new ADA slope into the new restaurant to become compliant with the ADA requirements.

Mayor stated that there is a Mother's Day Shop Hope Saturday from 10:00am to 2:00pm.

Mayor stated that the Historical Society is having a Bake Sale this weekend.

Mayor stated that the Party in the Park is June 29<sup>th</sup> from 1pm to 5pm. There will be a Kids Makers Market, and the Wood County Park District Police will be handing out kids' bike helmets.

Mayor touched on the Luckey water issue and that EPA will be in town tomorrow to perform some extra testing.

**Council Reports:**

**Rollins:**

Records and Retention Committee: Rollins stated the committee has decided to wait until after the audit is completed to continue going through old records.

Personnel & Finance Committee: Rollins reported that the committee discussed the letters received for the Solicitor position. Rollins stated that she is going to reach out to the Wood County Bar Association to see if she can find other interests. Rollins stated that the end date for receiving letters of interest for the Solicitor position will be May 16<sup>th</sup>. Rollins stated that the Village has received the resignation letter from the Prosecutor effective July 1<sup>st</sup>.

Rollins stated that the Committee discussed several topics regarding the employees, and it was determined that an employee meeting will be set with all the employees to address some of the topics discussed in the committee.

Rollins moved and Titkemeier seconded to approve the transfer of the first half of income tax revenue in the amount of \$225,000 with 60% going to the general fund and 40% going to permanent improvement. Motion passed unanimously.

**Titkemeier:**

Planning Commission: No report

BPA: Titkemeier stated BPA met and discussed the Hirzel sewer project with both sides agreeing to work together. Titkemeier stated that BPA accepted a quote for the restoration of the water break areas.

Titkemeier stated that Countyline accepted having the water service line installed from the car wash to the fertilizer plant.

Titkemeier stated that the potential of other projects was discussed once the water tower is completed.

**Rahe:**

Streets, Sidewalks, Lands & Building: Rahe stated that the next committee meeting is Thursday at 1:30pm

**Mazur:**

Park and Rec: Mazur stated she received a quote from Sherwin Williams for paint needed for the pool showers. Mazur stated that there have been numerous applications returned for concessions and lifeguard. Mazur stated that Kelsey is going to hold an interview with them. Mazur stated that the lifeguard certification class will begin May 17<sup>th</sup>.

Mazur stated that Eric Campbell and Gene Steele are going to install some shelves in the new shed at the pool.

Mazur stated that there is another pool signup on Saturday, May 10<sup>th</sup> from 9-noon.

Mazur stated that the next meeting will be on May 27<sup>th</sup> at 10:00am

Mazur stated that the pool opening is scheduled for June 4<sup>th</sup>.

**Kirkbride:**

Cemetery: No report

Tree Committee: Kirkbride stated the committee held the Arbor Day celebration on April 28<sup>th</sup>. Kirkbride stated that the tree was dedicated to Marge Cox. Kirkbride stated that aside from the Preschool students there were friends and family of Marge Cox in attendance.

**Angel:** Absent

**Eric Campbell:** Report provided.

**Guests:**

Tom Oberhouse asked about placing stone in the recent water break on Water St.

Tom asked about the status of the repairs needed on Kesson Rd. After a brief discussion it was determined that the Mayor will attend the next Township meeting to determine how to proceed to get it completed.

According to Tom there are 25 scheduled built homes and 4 spec homes, with 13 lots remaining to be sold. He noted that currently 7 of these homes are occupied by retirees.

Mayor Bailey adjourned the meeting at 8:13 P.M.

\*Audio recording of the meetings is available upon Public Records request.