

# VILLAGE OF PEMBERVILLE BOARD OF PUBLIC AFFAIRS

**May 5, 2025**

Present at the regular meeting of the Board of Public Affairs were President Kim Long, Dean Krukemyer, Bob Schacht, Clerk Melody Siebenaler, Larry Titkemeier, Mayor Bailey, Nathan Schultze, Landry Sheets, Eric Campbell, and Hirzel Canning representatives (Joe Hirzel II and Joe Hirzel III). Dean Krukemyer motioned to approve April 14, 2025, meeting minutes, Bob Schacht seconded the motion; Dean Krukemyer motioned to approve April 24, 2025, special meeting minutes, Bob Schacht seconded motion. All minutes were approved.

The following bills were approved for payment.

## Board Of Public Affairs Bills being submitted for payment May 5

<b><u>Water 5101</u></b>		
TD ENGINEERING LLC	CONSTRUCTION ENGINEERING	\$ 177.00
OP AQUATICS	STENNER PUMP	\$ 1,212.14
C.H. REED, INC.	QUINCY QPNC SERIES NON-CYCLING REFER/AIR COMPRESSOR	\$ 2,403.61
USA BLUEBOOK	STENNER #2 PUMP TUBE/PUMP FREIGHT	\$ 678.07
MASI	LAB TESTING	\$ 625.85
CITY OF TOLEDO	WATER SAMPLE TESTING	\$ 50.00
VERIZON WIRELESS	CELLULAR & BROADBAND SERVICES	\$ 81.05
UNION BANK CO.	COLLECTION OF UTILITY PAYMENT	\$ 10.00
JAMES BAILEY	IT SUPPORT FOR OUTLOOK RETRIEVAL	\$ 75.00
TREASURER, STATE OF OHIO	2023-2024 AUDIT COST	\$ 904.05
COUNTYLINE CO-OP	GASOLINE & MISC SUPPLIES	\$ 186.35
UNIFIRST CORPORATION	RENTAL-UNIFORMS, MATS & TOWELS	\$ 64.69
CARDMEMBER SERVICES	REAL VNC SUBSCRIPTION /MISC SUPPLIES	\$ 284.57
PITY BOWES INC.	MAILSTATION SUPPLIES	\$ 15.97
BROWN SUPPLY CO.	MISC SUPPLIES AND MATERIALS	\$ 114.96
CORE & MAIN	FLEXNET SOFTWARE SUPPORT YR1	\$ 1,233.34
COMDOC INC.	COPIER USAGE	\$ 53.38
<b>Total Water</b>		<b>\$ 8,170.03</b>
<b><u>Sewer 5201</u></b>		
VERIZON WIRELESS	CELLULAR & BROADBAND SERVICES	\$ 40.94
NEO CHEMICALS	NEW WATER X330/FREIGHT COST	\$ 15,441.15
JONES & HENRY LAB	LAB TESTING	\$ 956.40
CITY OF PERRYSBURG	SEWER	\$ 73.43
GREAT LAKES WATER & WASTE SYSTEMS	REWIRING OF FLOATS FOR MAIN ST. LIFT STATION	\$ 500.00
FROBOSE MARKET IGA	GASOLINE & MISC SUPPLIES	\$ 39.72
UNION BANK CO.	COLLECTION OF UTILITY PAYMENT	\$ 10.00
JAMES BAILEY	IT SUPPORT FOR OUTLOOK RETRIEVAL	\$ 75.00
TREASURER, STATE OF OHIO	2023-2024 AUDIT COST	\$ 853.83
COUNTYLINE CO-OP	GASOLINE & MISC SUPPLIES	\$ 308.18
UNIFIRST CORPORATION	RENTAL-UNIFORMS, MATS & TOWELS	\$ 64.69

CARDMEMBER SERVICES	REAL VNC SUBSCRIPTION/MISC SUPPLIES	\$ 249.69
PITY BOWES INC.	MAILSTATION SUPPLIES	\$ 15.98
BROWN SUPPLY CO.	MISC SUPPLIES & MATERIALS	\$ 163.71
CORE & MAIN	FLEXNET SOFTWARE SUPPORT YR1	\$ 1,233.33
COMDOC INC	COPIER USAGE	\$ 53.39
<b>Total Sewer</b>		<b>\$ 20,079.44</b>
<b><u>Electric 5301</u></b>		
FROBOSE MARKET IGA	GASOLINE & MISC SUPPLIES	\$ 13.97
AMP, INC.	ELECTRICITY/OMEGA JV5 HYDRO PRINCIPAL	\$ 74,310.34
HOME DEPOT CREDIT SERVICES	MISC SUPPLIES FOR FAIR	\$ 613.47
AG-PRO COMPANIES	MISC MAINTENANCEEE SUPPLIES	\$ 142.60
J.W. DIDADO ELECTRIC	HIRZEL ACCIDENT POLE REPLACEMENT & REPAIR	\$ 32,812.18
JOHN COURTNEY	MONTHLY RETAINER SERVICE FEE	\$ 100.00
UNION BANK CO.	COLLECTION OF UTLITY PAYMENT	\$ 10.00
JAMES BAILEY	IT SUPPORT FOR OUTLOOK RETRIEVAL	\$ 75.00
TREASURER, STATE OF OHIO	2023-2024 AUDIT COST	\$ 1,004.50
COUNTYLINE CO-OP	GASOLINE & MISC SUPPLIES	\$ 174.47
UNIFIRST CORPORATION	RENTAL-UNIFORMS, MATS & TOWELS	\$ 78.84
CARDMEMBER SERVICES	REAL VNC/MISC SUPPLIES/AMP TECH CONF	\$ 449.67
PITY BOWES INC.	MAILSTATION SUPPLIES	\$ 15.98
BROWN SUPPLY CO.	MISC SUPPLIES AND MATERIALS	\$ 107.18
CORE & MAIN	FLEXNET SOFTWARE SUPPORT YR1	\$ 1,233.33
COMDOC INC.	COPIER USAGE	\$ 53.39
<b>Total Electric</b>		<b>\$ 111,194.92</b>
<b>Total for all Utilities</b>		<b>\$139,444.39</b>

#### **SEWER- Landry Sheets**

**Bergren Associates proposal (Marshall pump Station)-** Landry presented proposal for installation of transfer switches and electrical gear for Marshall wastewater pump station. Included in the proposal is (1) 60amp manual transfer switch, grounding kit, generator pin/sleeve plug, hardware, installation, and travel totaling \$9427.00. Dean asked if any grant funding is available. Dean Krukemyer motioned to approve; Bob Schacht seconded-pending funding.

**Bergren Associates proposal (Probes-WWTP)-**proposal for installation of SensorNet controller, cables, junction box, pH electrode, wall mounts, triple sensor holder \$7661.00 (correct amount \$7726.00) plus \$100.00 freight plus labor not to exceed \$12,000.00 total costs. Pending funding – Bob Schacht motioned to approve; Dean Krukemyer seconded.

**Demo-**Landry mentioned vendor would have deparin screen demo here tomorrow @ 2:30 if anyone wanted to see.

**404 Kesson Septic request-** Property owner asked if Village would cover cost to have septic tank cleaned since he pays for sanitary sewer and is not connected. Board reviewed/discussed information provided. Board denied request; Clerk will notify owner.

#### **ELECTRIC –Jeff Barres**

Not in attendance

#### **WATER-Nathan Schultze**

**Concrete replacement proposal-**Nathan presented McBride Enterprise proposal for curb and sidewalk replacements – Oak/Maple (Curb)/ Oak/Bond (sidewalk)/Perry/Hickory (curb and sidewalk). Includes prep

work, labor, concrete, delivery and cleaning up totaling \$4600.00. Nathan stated Palmer Excavating was contacted and was not interested. Bob Schacht motioned to approve; Dean Krukemyer seconded.

**Water Break**-Water St. break was a hole blown in top of waterline. Nathan stated the hole was water hammering caused by Fire Station opening hydrants too fast. Nathan called in Jim Palmer Excavating to isolate and repair the break. Nathan is going to remind fire department to open hydrants slowly when practicing avoiding hammering.

**Luckey Water Issue/EPA**-Nathan informed the Board that he has been in contact with the EPA regarding the Toledo Blade article regarding Radiological findings. EPA will be visiting Pemberville, Luckey and Eastwood School campus this week and pulling samples from all areas to run own tests.

**Waterline Projects**-Discussion regarding (1) Alley waterline (2) Bridge St. waterline (3) Downtown design (4) Countyline Co-op. Discussion ensued. Need to straighten out wording on Downtown design. Board agreed to cap Bridge St. waterline by October 1, 2025. Kim mentioned Freedom Township Trustees have agreed to allow Village to install Countyline Co-op water service line on West side of parcel. Board needs to present letter to Township outlining request for approval.

**Waterline Break repairs**-Nathan will finish yard repairs; concrete repairs approved. Still need asphalt repair to be bid out. Nathan asked if street department needs any repairs, can combine for proposal.

#### **MISCELLANEOUS-**

Hirzel Canning representatives were present to discuss accepting sewer discharge. There would be communication/telemetry between the village and Hirzel's to monitor flow. Hirzel's have been in contact with vendor who works with village and knows what is needed. All involved have been working together to put plans in place that will be acceptable to Village, Hirzel's and EPA. Joe Hirzel II stated they have been working to have storm drainage go into storm sewer instead of sanitary system as previously has been done. Steve Darmofal has determined that thousands of gallons per day of groundwater was going into sanitary sewer and that approximately 90% of groundwater is now going into storm sewer.

Current Ordinance 1121 will work for now; will be used for the next 12 months to gather information and amend the Ordinance next year. Joe Hirzel II asked about tree harvesting in the woods; Village working with Ohio Forestry management team to complete the bid process. Nathan questioned radius and whether EPA will require more than 1 well to be eliminated/ new well(s) drilled. Board asked Joe to verify requirements with EPA.

#### **Mayor Bailey-**

Due to confusion regarding the Downtown waterline wording Mayor stated she needs to listen to special meeting with RCAP regarding waterline projects/funding.

#### **Clerk-**

**Utility Easement**-Clerk informed the Board there is no utility easement along east side of railroad like originally thought. It appears the documentation was not completed or recorded.

#### **Payment approvals-(27)**

**Miscellaneous adjustments-(14) GovPay late fees removed/ (1) late fee removal request.**

**Vacation Requests approved-(1) Jeff.**

**With no further business to discuss, the meeting was adjourned at 8:47 p.m. The next meeting will be held on Monday May 19, 2025, at 7:00 p.m.**

**\*Audio recordings of the meetings are available upon Public Records request.**

**President**

**Clerk**

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