

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS**

May 19, 2025

Present at the regular meeting of the Board of Public Affairs were President Kim Long, Dean Krukemyer, Clerk Melody Siebenaler, Larry Titkemeier, Mayor Bailey, Landry Sheets, Jeff Barres, Eric Campbell, and John Courtney (Courtney & Associates). Dean Krukemyer motioned to approve May 5, 2025, meeting minutes, Kim Long seconded the motion. Minutes were approved.

The following bills were approved for payment.

Board Of Public Affairs

Bills being submitted for payment

May 19

<u>Water 5101</u>		
MISSION COMMUNICATION LLC	11/1/24-10/31/25 SWP MONITORING	\$ 387.00
MASI	LAB TESTING	\$ 389.50
WATER SOLUTIONS UNLIMITED	NORTH WTP CHEMICALS	\$ 897.89
PERRYSBURG PIPE & SUPPLY CO	SUPPLIES REPLACEMENT FROM WATER BREAK	\$ 7,688.94
GEARHART PLUMBING & HEATING INC.	BACKSLOW TESTING AT WTP	\$ 114.50
AMPLEX	TELEPHONE, FAX & FIBER	\$ 38.71
XEROX SERVICES	COPIER LEASE & FREIGHT	\$ 35.48
Total Water		\$ 9,552.02
<u>Sewer 5201</u>		
GEARHART PLUMBING & SUPPLY CO.	BACKFLOW TESTING AT WWTP	\$ 114.50
JONES & HENRY LABORTORIES	LAB TESTING	\$ 792.40
MORIARITY MACHINERY & SUPPLY INC.	MISC SUPPLIES	\$ 179.50
FRONTIER	TELEPHONE SERVICE -MONITOR WWTP	\$ 161.60
AMPLEX	TELEPHONE, FAX & FIBER	\$ 38.71
XEROX SERVICES	COPIER LEASE & FREIGHT	\$ 35.47
Total Sewer		\$ 1,322.18
<u>Electric 5301</u>		
AMP, INC.	ELECTRICITY/OMEGA JV5/CIRCUIT RIDER	\$ 76,317.82
AIRGAS GREAT LAKES	RENT CYL IND LARGE NITROGEN	\$ 139.60
AMPLEX	TELEPHONE, FAX & FIBER	\$ 38.71
XEROX SERVICES	COPIER LEASE & FREIGHT	\$ 35.47
Total Electric		\$ 76,531.60
Total for all Utilities		\$ 87,405.08

SEWER- Landry Sheets

Hirzel Canning-Kim stated Hirzel's need letter from Village to present to EPA with application. Board asked Landry to approve Steve's draft so final letter can be provided to Hirzel's. Landry informed the Board that Joe Hirzel has contacted Jim Shaffer regarding metering discharge.

Actuators-Landry informed the Board have received all 3 actuators. Need to contact installer.

Great Lakes Proposal-Overhaul (2) Shinmaywa submersible pumps \$3,500.00 each. Replace Impeller additional \$1500.00 each. Overhaul (1) hydromatic submersible pump at cost of \$6,900.00. Additional cost to replace Impeller \$3,000.00. Total costs of overhauling submersible pumps \$13,900.00 with additional \$6,000.00 to replace impellers. These are pumps currently installed at Bierley station and

would be overhauled and put on shelf as extras. The Board discussed and decided to wait on moving forward due to funding available.

Put-in-Bay Resort/Conference Center-Landry presented request for hotel charges to attend training for CCU credits. The cost of 1 night stay is \$129.00+tax. Clerk will provide tax exempt form. Kim motioned to approve; Dean seconded the motion to approve 1 night stay.

Catch Basin in Valley-will be fixed with help from Nathan.

Duperon- Landry mentioned may be able to get costs down but unit will not be stainless steel; concerned will not last.

ELECTRIC –Jeff Barres

Planned Power Outage-Jeff informed the Board that he will need to shut power off village wide for few hours to perform repairs to switch gear and split power between North and South Substations. Asked if Board had a preference; recommended either 9 or 10 o'clock on a Wednesday. Mid-week outage would allow Jeff couple days to make sure everything is working good before the weekend. Board agreed to 9 o'clock June 18th (weather permitting).

Encompass Proposal- Proposal to perform annual testing on substations (alternating North and South) costing \$19,000.00 per year. Jeff will check with other villages/towns and see if it is worth the cost since North substation is brand new and South was worked on 2 years ago. Proposal was tabled.

W. Front St. Street Lights-Jeff has repaired/replaced 3 out the 5 streetlights that were damaged during storm last month.

WATER-Nathan Schultze

Not in attendance

MISCELLANEOUS-

John Courtney- John presented information regarding Electric rate analysis and that the electric fund will not meet OMAP debt covenant beginning in 2026 and beyond. John recommended changing the loss adjustment from 10% to 20% in the Village Rider "A" (power supply cost adjustment). Board agreed to modify the PSCA with implementation date of Fall 2025. John reviewed information regarding AMP Portfolio Realignment Opportunity-AFEC Project. John recommended not selling shares in the project. Board agreed.

Mayor Bailey-

Sewer Rate increase-Discussion regarding the need for sewer rate increase. Kim will contact Roberta (RCAP) regarding next steps.

Hirzel Discharge Ordinance- Will use current Ordinance 1121 with Steve Darmfal letter attached as exhibit A.

Countyline Co-op Waterline- Village will need easement to install water service line according to Solicitor. Kim mentioned he will have agreement between Village, Countyline, and Township Trustees. Mayor stated Mr. Kuhlman requires easement not an agreement and told Kim Long to contact Solicitor regarding matter.

Clerk-

North Substation/First Energy true up- Clerk informed the Board the charges were dramatically lower (\$11291.50) than originally proposed (100,480.00). AMP will provide invoice for work performed.

Payment approvals-(12)

Miscellaneous adjustments-APPROVED (6) Billing Error/DENIED (10) late fee removal request.

Vacation Requests approved-(3) Jeff/ (1) Nathan/ (2) Landry

With no further business to discuss, the meeting was adjourned at 8:57 p.m. The next meeting will be held on Monday June 2, 2025, at 7:00 p.m.

***Audio recordings of the meetings are available upon Public Records request.**

President

Clerk
