

**VILLAGE OF PEMBERVILLE
COUNCIL MEETING
June 17, 2025**

President Pro-Tem, Patricia Rollins opened the June 16, 2025, Council meeting at 7:00pm with a silent prayer and the pledge of allegiance.

Roll Call: Present at the scheduled meeting of the Council were Angel, Kirkbride, Mazur, Rahe, Rollins, Titkemeier. Others present were Solicitor Robert Kuhlman, Chief Vaughn, Eric Campbell, Gene Steele, Marcia Cousino, Kathy Panning, Sarah Enright, Christina Yaniga, Ed Wozniak Jr., and the Clerk.

Minutes: Angel moved, and Kirkbride seconded to approve the minutes of the June 3, 2025, meeting. Motion passed unanimously.

Treasurer's Report: Rahe moved, and Angel seconded to approve the bills in the amount of \$14,764.93. Motion passed unanimously.

ORDINANCE 1692: ORDINANCE AUTHORIZING THE VILLAGE'S PARTICIPATION IN THE OHIO TREASURER OF STATE'S OHIO MARKET ACCESS PROGRAM AND AUTHORIZING THE PREPARATION AND FILING OF AN APPLICATION FOR THAT PROGRAM AND THE EXECUTION AND DELIVERY OF A STANDBY NOTE PURCHASE AGREEMENT IN CONNECTION THEREWITH, AND OTHER NECESSARY AND APPROPRIATE DOCUMENTS, AND DECLARING AN EMERGENCY. 3rd READING

Titkemeier moved and Rahe seconded to approve Ordinance 1692. Motion passed unanimously.

RESOLUTION 795: A RESOLUTION AUTHORIZING THE MAYOR OF THE VILLAGE OF PEMBERVILLE TO APPLY FOR, ACCEPT, AND ENTER INTO A COOPERATIVE AGREEMENT FOR CONSTRUCTION OF A WATER DISTRIBUTION IMPROVEMENTS PROJECT BETWEEN THE VILLAGE OF PEMBERVILLE AND THE OHIO WATER DEVELOPMENT AUTHORITY AND DECLARING AN EMERGENCY. 2nd READING

RESOLUTION 796: A RESOLUTION OF THE VILLAGE OF PEMBERVILLE, OHIO, SUPPORTING THE OHIO COMMISSION FOR THE UNITED STATES SEMIQUINCENTENNIAL (AMERICA250-OH) 2nd READING.

Police Activity Report: Activity report provided. No questions or comments.

Mayor: Absent

Council Reports:

Rollins:

Personnel & Finance Committee: Rollins stated that the committee discussed the interview with Ryan and Reid Rothenbuhler from Marsh and Rothenbuhler Law for the Solicitor position. Rollins stated the Personnel committee recommends hiring them with a 3-month probationary period, a 1-year contract, and month to month thereafter. Rollins stated that between the two of them one will attend one council meeting a month. In addition, they have accepted the terms of payment as indicated in the Wage Ordinance. Rollins stated their office does not do prosecution and will have to be outsourced to Bowling Green Prosecutors office. Rollins asked Council for a motion to hire Ryan and Reid Rothenbuhler as the Village Solicitor. Titkemeier moved and Rahe seconded to hire Ryan and Reid Rothenbuhler from Marsh and Rothenbuhler Law as the Village Solicitor. Motion passed 5/6 vote. Titkemeier-yes; Rahe-yes; Mazur-yes; Kirkbride-yes; Angel-no; Rollins-yes. Rollins asked for a motion to move forward with asking Bowling Green Prosecutors Office to serve as the Village prosecutor. Mazur moved and Titkemeier seconded the motion. Motion passed unanimously.

Rollins stated that she spoke with Jenny Kuhlman regarding two open cases and asked her if she would see those cases through after her resignation date. Rollins stated that Jenny agreed to finishing those cases.

Rahe moved and Angel seconded to allow Jenny Kuhlman to finish out the two cases pending beyond her resignation date. Motion passed unanimously.

Rollins stated that there have been a few meetings regarding the past income tax levy and a survey has been put together to gather the voters' thoughts on their reason for their vote. Rollins stated they are hoping to get the survey mailed out tomorrow with a due date of July 7th. Rollins stated they would like to review them on July 9-10 and provide Council with feedback at the July 15th Council meeting. Rollins stated there is also an

online version of the survey. All responses are anonymous. Rahe added that they will be mailing the survey to those that voted in the May election.

Rahe moved and Angel seconded to approve the layout of the survey and send to those that voted in May. Motion passed unanimously.

Rollins stated that Council needs to approve a Blanket certificate for a sum not to exceed \$5000 per recommendation of past audits. Kirkbride moved and Mazur seconded the motion. Motion passed 5/6 vote. Kirkbride-yes; Mazur-yes; Rahe-no; Titkemeier-yes; Rollins-yes; Angel-yes.

Rahe stated that she does not have enough information to give a yes vote. Kuhlman stated this is a housekeeping procedure.

Rollins stated that there was discussion at a Park and Recreation meeting regarding the opening of the pool in a timely manner. Rollins stated there was an employee that came in on his own time to prepare for the opening of the pool and that the employee was frustrated because he received little to no help. The Committee discussed and agreed to compensate him in some way. After much discussion it was determined that they would like to give the employees' two children free admission to the swimming team for 2025. Angel moved and Kirkbride seconded to give the two free admissions to the swimming team. Motion passed unanimously.

Rollins stated that at the PIMA meeting this morning there was a lot of discussion regarding money being donated to the Village for police presence. There was continued discussion on whether it is determined as a fee or donation. After much discussion Council agreed that a donation would be appropriated but not required.

Titkemeier:

Planning Commission: No report due to no meeting.

BPA: Titkemeier stated that there will be an electrical outage on Wednesday, June 18th starting at 9:00am and should last less than an hour.

Titkemeier stated that BPA discussed the Countyline Co-op waterline to the fertilizer plant. They are working on an agreement before proceeding.

Titkemeier stated that the water tower painting is complete, and the next phase is to install electrical. Once electrical is completed the next phase will be inspections and then filling the tower.

Rahe:

Streets, Sidewalks, Lands & Building: Rahe stated streets met on June 11th where they discussed placing cold patch in some of the holes around town. Rahe stated that Tyler Morelock, a Forrester, will attend the next street meeting on July 10th to discuss logging of the Kahler woods.

Rahe thanked Bob Kuhlman and Jenny Kuhlman for their service to the Village.

Mazur:

Park and Rec: Mazur stated that new lifeguard seats have been received and will be installed soon. Swim lessons have begun. Mazur stated that the Gaga court will be weatherized. Park and Pool doors will be painted in the fall. Mazur stated that the next Park & Rec meeting is June 24th at 10am.

Kirkbride:

Cemetery: No report.

Tree Committee: Kirkbride stated that the Tree Committee met on June 16th and discussed the updated tree Ordinance, the removal of pear trees, renting of a lift to trim trees, letter regarding trees in Pember grove on Village easements, and assessing a penalty for a mutilated tree on Pine St.

Kirkbride stated that the next meeting is on July 7th.

Angel: Nothing to report

Eric Campbell: No report

Guests:

Steele: Gene Steele addressed Council to write to our congressman regarding Federal taxes. Steele questioned the semi-truck traffic that has picked up since the industrial growth on Pemberville Rd. Steele stated that he thought at one time there were signs posted that stated no thru trucks, but they are no longer posted. Steele asked about the potential for a new timer at the basketball court. Steele also admitted to being the one that painted the basketball

court pole white. Mazur addressed communicating with the committee before taking on a task without permission or committee knowledge.

Cousino: Marica Cousino asked about zoning and Ordinances pertaining to signs the need for permits. Cousino asked about kids riding bikes on the downtown sidewalks. Chief stated that he will address the issue.

Yaniga: Christina Yaniga stated that there will be an adult non-speaking English class held at the Library that she will be teaching.

Rollins adjourned the meeting at 8:22 P.M.

*Audio recording of the meetings is available upon Public Records request.