

VILLAGE OF PEMBERVILLE BOARD OF PUBLIC AFFAIRS

June 30, 2025

Present at the regular meeting of the Board of Public Affairs were President Kim Long, Dean Krukemyer, Clerk Melody Siebenaler, Mayor Bailey, Larry Titkemeier, Nathan Schultze, Landry Sheets and Eric Campbell. Dean Krukemyer motioned to approve June 16, 2025, meeting minutes, Kim Long seconded the motion. Minutes were approved.

The following bills were approved for payment.

Board Of Public Affairs Bills being submitted for payment

<u>Water 5101</u>		
HOME DEPOT CREDIT	MISC SUPPLIES	\$ 24.45
MASI	LAB TESTING	\$ 1,406.25
KIM LONG	REIMBURSEMENT FOR COUNTYLINE WATERLINE	\$ 38.31
KEY CABLE	WATER TOWER MATERIALS	\$ 252.40
O.P. AQUATICS	MURIATIC ACID	\$ 693.52
CARDMEMBER SERVICES	ADDRESS STAMP/ENVELOPES/OFFICE SUPPLIES	\$ 51.52
COMDOC INC.	COPIER USAGE	\$ 56.39
UNIFIRST CORPORATION	RENTAL-UNIFORMS, MATS & TOWELS	\$ 53.67
Total Water		\$ 2,576.51
<u>Sewer 5201</u>		
HARRISON FARMS	LIMESTONE & DELIVERY	\$ 533.92
BERGREN ASSOCIATES INC.	REPLACE SOFTSTARTER/HMI SOFTWARE/DECANTER ISSUE	\$ 1,501.40
RAWDON MYERS LLC	TRIP FOR STARTUP SERVICES	\$ 1,500.00
CARDMEMBER SERVICES	ADDRESS STAMP/ENVELOPES/OFFICE SUPPLIES	\$ 51.52
COMDOC INC.	COPIER USAGE	\$ 56.40
UNIFIRST CORPORATION	RENTAL-UNIFORMS, MATS & TOWELS	\$ 53.77
Total Sewer		\$ 3,697.01
<u>Electric 5301</u>		
AMP, INC.	ELECTRICITY/OMEGA JV5	\$ 73,492.25
KEY CABLE	FAIR MATERIALS	\$ 252.40
AMP, INC.	COI LOAN/TRANSFORMER/BREAKER REPLACEMENT	\$ 11,354.75
POWERLINE SUPPLY CO.	BRACKET SINGLE PHASE/CLOVER LEAF	\$ 1,042.95
CARDMEMBER SERVICES	ADDRESS STAMP/ENVELOPES/OFFICE SUPPLIES	\$ 51.51
COMDOC INC.	COPIER USAGE	\$ 56.40
UNIFIRST CORPORATION	RENTAL-UNIFORMS, MATS & TOWELS	\$ 64.99
Total Electric		\$ 86,315.215

Total for all Utilities

\$ 92,588.77

SEWER- Landry Sheets

Rawdon Myers proposal (Auma)-(2) Q07.2 actuators and (2) adapter flanges at cost of \$5,786.00. {from last meeting.} Kim Long mentioned that he spoke with Fiscal Officer and can move \$20,000 from truck fund to repair/maintenance fund. Kim Long motioned to approve; Dean Krukemyer seconded. Purchase approved.

Great Lakes Water & Waste proposal-Overhaul (2) Shinmaywa submersible pumps at cost of \$7,000.00. Does not include replacement of impeller (additional cost of \$1,500.00 per pump). Overhaul (1) Hydromatic submersible pump at cost of \$6,900.00. Does not include replacement of impeller (additional cost of \$3,000.00). Both pumps are for Bierley Pump Station. Kim Long motioned to approve; Dean Krukemyer seconded.

Other Expenses-Landry mentioned would like to seal pavement at WWTP and needs new greenhouse covering. Asked about figuring into expenses.

ELECTRIC –Jeff Barres

Not in attendance

WATER-Nathan Schultze

Perrysburg Pipe & Supply proposal-Proposal to replace supplies used from hydrant damage caused by semi-truck hitting and destroying the hydrant. The supplies will be covered by insurance. The proposal cost is \$10,154.73; Kim Long motioned to approve, Dean Krukemyer seconded approval.

Water Tower-Discussion ensued regarding making driveway wider and adding additional concrete at base of water tower. Unit bid price for 6" thick concrete is \$115.00 per sq. yard and asphalt is \$71.00 per sq. yard. Cost to concrete North side of tower will add approximately \$8,970.00. Current driveway is 10' wide. Board would like 14' driveway if funds allow. Asphalt will cost \$2,650.00 per each additional foot of width. Mayor Bailey will discuss with Fiscal Officer using Permanent Improvement to pay and take to Council for approval. Ball Association will pay for new ball diamond next year if they decide they want one. Kim Long would like concrete and fence around base of tower; will be maintenance free. Board needs to get cost of fencing area. Electrical work is completed inside the tower, but power is not hooked up. Need to inform asphalt contractor (Henry Bergman) of Village decision. Nathan will speak with contractor about quoting repairing areas throughout the village damaged by water breaks.

MISCELLANEOUS-

OPWC Funding Application (Steve email)-Board reviewed and discussed information; Village does not have matching funds available. Need Steve to review with Board so they can understand the information.

Countyline Waterline-Discussion as to status of project. Kim mentioned Twp prints were sent to Feller & Finch to have waterline marked on prints and then taken to have recorded. Mayor mentioned Solicitor had said need easement; will check with new Solicitor as to what is required.

Pember Grove Subdivision/Easements-Kim Long met with Tom Oberhouse regarding trees planted in utility easements. Trees are not allowed in easements and need them removed. Kim mentioned Tom was not in agreement with removal and Village will need to pursue either Tom having trees removed or Village will remove. Mayor Bailey will send letter and Ordinance 1544.

2 Person requirement-Kim mentioned Village is not OSHA compliant with having 2 person departments. Need an additional person so can help all departments.

Clerk-

Keys returned Clerk mentioned Brian has not returned keys carried during employment. Kim will contact him and request keys be returned.

Resolution 2025-1 A RESOLUTION MODIFYING THE ELECTRIC RATE SCHEDULES OF THE VILLGE OF PEMBERVILLE / RIDER "A" POWER SUPPLY COST ADJUSTMENT APPLICABLE TO ALL VILLAGE ELECTRIC RATE SCHEDULES AND DECLARING AN EMERGENCY 2nd Reading.

Payment approvals-(15)

Miscellaneous adjustments-none

Vacation Requests approved-(2) Landry.

With no further business to discuss, the meeting was adjourned at 8:57 p.m. The next meeting will be held on Monday July 14, 2025, at 7:00 p.m.

***Audio recordings of the meetings are available upon Public Records request.**

President

Clerk
