

VILLAGE OF PEMBERVILLE
COUNCIL MEETING
July 15, 2025

Mayor Bailey opened July 15, 2025, Council meeting at 7:00pm with a prayer and the pledge of allegiance.

Roll Call: Present at the scheduled meeting of the Council were Angel, Kirkbride, Mazur, Rahe, Rollins, Titkemeier. Others present were Chief Vaughn, Eric Campbell, Christina Yaniga, Ed Wozniak Jr., Marcia Cousino, Denny Henline, and the Clerk.

Minutes: Titkemeier moved, and Angel seconded to approve the minutes of the July 1, 2025, meeting. Motion passed unanimously.

Treasurer's Report: Rahe moved, and Rollins seconded to approve the bills in the amount of \$13,944.75. Motion passed unanimously.

Police Activity Report: Activity report provided. No comments

Mayor:

Mayor stated that there is a meeting scheduled with the Wood County Park District on July 22nd at 4:00pm at the open shelter house at Harrison Park to discuss the park property at 412 Bierley Ave.

Mayor stated that Friday and Saturday there will be a lot of traffic due to the community garage sale and to be cautious if out.

Mayor reminded Council that Day Spring Church will be volunteering and cleaning up behind the business district on July 31st.

Mayor stated that there is a Zoning Board of Appeals meeting on July 31st at 6:00pm regarding home occupation. Mayor stated that she has begun writing a letter to inform the residents of a power outage to split out the 2 substations. Mayor explained that the last outage was unsuccessful at no fault of the Village. Mayor stated that the company did not update the software prior to the outage. Mayor stated that this outage is hopefully the last one to complete this project.

Council Reports:

Rollins:

Personnel & Finance Committee: Rollins stated Personnel met and discussed the time clock policy and the disciplinary actions for not using the time clock. Rollins stated that the committee agreed to refer back to the Village Handbook disciplinary actions. Rollins stated that they are working on cell phone policy, and both will be completed before meeting with the employees. Rollins stated that they will start looking at specific job descriptions for the Street Department.

Rollins stated that at the recommendation of BPA, the personnel committee agrees to allow Jeff Barre's son to help him during the fair. This would be 2 days a week for 2 weeks at \$15 per hour. Rollins moved and Kirkbride seconded to have Jeff Barre's son work with him for 4 days during the 2 weeks of the Fair at \$15 per hour. Motion passed unanimously.

Rollins stated that the Finance committee looked at the finances. Rollins stated that Council has a detailed Cash Flow by Fund and Cash Flow report in their files to review.

Records Retention: Rollins stated that the committee will pick up going through files in September.

Rollins stated that she did not attend the PIMA meeting this morning.

Titkemeier:

Planning Commission: No report due to no meeting.

BPA: Titkemeier stated BPA met and discussed a power outage on a future date to fix previous issues at no fault of the Village. A letter of explanation will be sent to all of the businesses and residents.

Titkemeier stated that BPA discussed the request to have Jeff Barre's son help him with fair setup and teardown. Titkemeier stated that the electric rate Resolution had its 3rd reading and passed unanimously.

Rahe:

Streets, Sidewalks, Lands & Building: Rahe stated streets met on July 10th. Rahe stated that Tyler Morlock, an ODNR Certified Consultant, was in attendance to discuss the logging of Kahler woods. Rahe stated he recommended thinning out the woods about every 10 years. Rahe stated he was highly informative, and they

are looking to hire him to oversee the logging. Rahe stated he will coordinate everything and oversee the project. Rahe stated that he also provided other long-term revenue ideas including renting the woods to organizations for hunting.

Rahe stated that she and the Mayor went around to identify streets that are in bad need of repair. Rahe stated that the committee would like to ask Bergman to provide a quote and do the areas while they are in town fixing water break areas and widening the driveway back to the water tower. Rahe moved and Kirkbride seconded to approve up to \$49,900 for widening of the driveway to the new water tower and fixing 4 areas identified in the Village that need potholes repaired. Motion passed unanimously.

Rahe stated that they have a quote for Ryno Shield at the Park Restrooms. Rahe stated that it comes with a 25-year guarantee. The quote amount is \$13,160. Rahe moved and Mazur seconded to approve the quote with Ryno Shield. Motion passed unanimously.

Rahe stated that the new F550 is waiting to be completely outfitted. Rahe stated that this is scheduled for some time this month. Rahe stated that Jeff Bourdo will reach out to Hendersons to see where the Village is on having that completed.

Mazur:

Park and Rec: Mazur asked the Mayor for updated financial information from the Party in the Park. Mayor will get her that information.

Mazur stated that the results from the meeting regarding the concrete at the new basketball court is that they will scrap down the rough areas.

Mazur asked the Fiscal Officer if she could make a men and women bathroom sign on her Cricut of which she agreed.

Kirkbride:

Cemetery: No report.

Tree Committee: Kirkbride stated that the Tree Committee met on July 7th and discussed removing 3 more Arborvitaes on Elm and College, tree trimming with 1/3 of the town completed, watering of new plantings that started on July 1st and will take place every 4 to 5 days, Norway maple trees that will need to be removed in the future, mutilated tree, and weeding and mulching of trees at the Village property located on Rees and Hickory St. Kirkbride stated that the condition of some trees that still need to be trimmed will require lift equipment. Kirkbride stated that the next Tree meeting is August 11th.

Angel: Nothing to report

Eric Campbell: No report

Guests:

Yaniga: Christina Yaniga provided a PowerPoint presentation on the Income Tax Surveys. A report was provided (attached). Discussion ensued with the decision to not pursue an income tax levy at this time until the residents are well informed.

Mayor Bailey adjourned the meeting at 8:55 P.M.

*Audio recording of the meetings is available upon Public Records request.