

June 17, 2025

Personnel and Finance Minutes

We began the meeting at 6:00pm with Jeffrey Kirkbride, Bob Schacht, Sarah Abbott, Eric Campbell and Pat Rollins in attendance.

We discussed the interview with Ryan and Reid Rothenbuhler for the solicitor position. We made the decision to recommend hiring them and offering a One-Year contract. The first 3 months would be probationary. After the first year we will move to a month-to-month arrangement. Either party would be able to end the agreement with 3 months advanced notice. They agreed to continue under the current Wage Ordinance of \$1000 per month.

Either Ryan or Reid will attend at least one council meeting per month.

We will have to outsource prosecutions to the Bowling Green Prosecutors office as the Rothenbuhlers do not prosecute. We will contact the Prosecutors office.

Jenny Kulhman, our current prosecutor, is willing to work past July 1 to finish the two cases that are still open. We will ask council's approval for her to complete these cases.

There have been a few meetings concerning a possible levy in November. A survey has been created to send to village residents to get feedback on their thoughts concerning the levy that was defeated in May. If the survey is approved by council, we hope to get them mailed immediately with a requested return date of July 7. That would allow us to review them and present council with the information at the July 15 meeting.

We talked about compensating an employee that came in on his own time to ensure that the pool could open on time. Lifeguard certification classes had a set start date and there was concern about the pool being filled on time. It was decided with both Parks and Rec and Finance and Personnel approval to offer no charge for Swim Team membership for the employee's children. We will ask for council approval.

We need to communicate to employees that purchase orders are required for large dollar purchases.

We are going to set up employee meetings in the coming weeks.

The meeting adjourned at 6:57pm