

July 1, 2025

Personnel and Finance Committee Minutes

The meeting started at 6:00pm. In attendance were Carol Bailey, Jeffrey Kirkbride, Pat Rollins and Eric Campbell.

It was decided to set a phone and a time clock policy before setting up employee meetings. The original plan was to meet with each employee group separately and then have one all-inclusive meeting, some employees have voiced that they would prefer one meeting for everyone.

We need to do the Blanket Certificate in accordance with ORC. We checked with Sarah to get more clarification as to how it is used and how the \$5000 recommended amount was decided. We will ask our solicitor to find or prepare a Resolution for the Blanket Certificate to present to council.

Carol has reached out to Reid and Ryan Rothenbuhler and the Bowling Green City Prosecutor to continue the process of hiring them for village legal work. The cost for the Prosecutor's office will be \$150 per hour. We will have to update the wage ordinance for the prosecutor with the new rate.

We adjourned the meeting at 6:50pm.